Hebden Royd Town Council — AGENDA

Strategy & Review Committee — Monday, 30 November 2026

Issued: Wednesday, 25 November 2026

Dear All,

Notice is hereby given of a public meeting of the **Strategy & Review Committee** to be held at **6:00 PM** on **Monday, 30 November 2026** at the **Greenwood Room**. Members of the public and press are welcome to attend in accordance with the Public Bodies (Admission to Meetings) Act 1960. This notice is given under paragraph 10(2) of Schedule 12 to the Local Government Act 1972.

Yours sincerely,

Emma Green

Emma Green
Town Clerk to Hebden Royd Town Council
Emma.Green@hebdenroydtowncouncil.gov.uk

AGENDA

10 26-27 TO RECIEVE APOLOGIES AND REASONS FOR ABSENCE

11 26-27 TO RECEIVE MEMBERS INTERESTS RELATING TO AGENDA ITEMS

12 26-27 CONFIRMATION OF MINUTES OF THE MEETING HELD 16 NOVEMBER 2026

To resolve that the minutes of the meeting held on Monday, 16 November 2026, having been circulated, be confirmed as a correct record and signed by the Chair (LGA 1972 Schedule 12 para 41)

13 26-27 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD 16 NOVEMBER 2026

To consider any matters arising from the minutes of the meeting held 16 November 2026 not itemised on this agenda.

14 26-27 EXCLUSION OF THE PRESS AND PUBLIC

To RESOLVE that, under the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public and press be excluded from the remainder of the meeting by reason of the confidential nature of the business to be transacted.

15 26-27 BUDGET PLANNING FOR THE YEAR 2027-28 *(Exempt)*

To consider the draft budget for the Town Council for the year 2027-28 and to make recommendations for consideration by the Full Council. (To be circulated prior to the meeting)

APPENDIX I — Public Documents

---

12 26-27 CONFIRMATION OF MINUTES OF THE MEETING HELD 16 NOVEMBER 2026

Strategy Review Committee-Draft-Minutes.pdf

Hebden Royd Town Council — MINUTES

Strategy & Review Committee — Monday, 16 November 2026

Held at the Greenwood Room from 7:30pm

Published: Wednesday, 25 November 2026

Attendance

Present: Cllr K Butterick (Chair), Cllr R Hedges, Cllr H Morse, Cllr D Parry, Cllr Alex Turner - Hebden Royd Town Council, Cllr S Woodhead - Hebden Royd Town Council

Apologies: Cllr Patsi Guilfoyle – Hebden Royd Town Council

Declarations of Interest

Cllr Alex Turner - Hebden Royd Town Council: declared a non-pecuniary interest in Item 4 — HOPE CHAPEL — Interest in other property owned by the Baptist Church.

Cllr D Parry: declared a non-pecuniary interest in Item 4 — HOPE CHAPEL — Relative involved in an organisation at the chapel

Min. 26 009 — 1. TO RECIEVE APOLOGIES AND REASONS FOR ABSENCE

Apologies for absence were received from Cllr Patsi Guilfoyle due to illness.

RESOLVED: to note the apologies and approve the reasons for absence.

Min. 26 010 — 2. TO RECEIVE MEMBERS INTERESTS RELATING TO AGENDA ITEMS

The following declarations of interest were received:

Cllr Alex Turner declared an interest in respect of Agenda Item 4. Cllr D Parry declared an interest in respect of Agenda Item 4.

Min. 26 011 — 3. MINUTES OF THE MEETING HELD 21 SEPTEMBER 2026

The minutes of the meeting held 21 September 2026 were received.

RESOLVED: that the minutes be approved as a correct record. It was **NOTED** that there were no matters arising.

Min. 26 012 — 4. HOPE CHAPEL

A representative from Hebden Bridge Community Association provided an update on Hope Chapel. It was **NOTED** that there had been a change in legislation affecting the site, specifically a shift from community right to bid to community right to buy. The Council was advised that the community right to buy lasts for five years and is enacted if a sale is forthcoming, enabling community organisations to come together to consider purchasing the building. It was further **NOTED** that, where a building holds asset of community value status, it is unlikely that planning permission would be granted for a use contrary to that designation.

RESOLVED: to recommend that the council nominate Hope Chapel as an Asset of Community Value.

UNAPPROVED MINUTES

Min. 26 013 — 5. HEBDEN BRIDGE & MYTHOLMROYD TOWN BOARD

It was reported that the Hebden Bridge and Mytholmroyd Town Board was to cease, and that a means of continuing the established partnership working was being sought.

RESOLVED: to recommend that the Town Council, supported by the Hebden Bridge Community Association and the Hebden Royd Business Forum, lead on establishing a new bi-annual meeting (which will incorporate the Annual Town Meeting) which will include key community and volunteer organisations and promote effective partnerships focused on a shared vision for the area.

Min. 26 014 — 6. VEHICLE USE POLICY

The draft vehicle use policy was considered by the Council.

RESOLVED: to recommend approval of the draft vehicle use policy.

Min. 26 015 — 7. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: that, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the Council's proceedings by reason of the confidential nature of the business to be transacted.

Min. 26 016 — 8. BUDGET PLANNING FOR THE YEAR 2027-28

Councillors considered the draft budget for the year 2027-28. It was **NOTED** that the new format and additional information provided was useful.

RESOLVED: That the clerk shall further refine the committee budgets in line with committee approvals and that a further meeting to discuss the draft budget will be called prior to it being presented at Full Council for consideration.

Min. 26 017 — 9. CYBER SECURITY INSURANCE

The quotation and risk assessments in respect of the Town Councils cyber security were considered.

RESOLVED: To recommend the purchase of cyber security insurance to ensure that the Town Council has adequate cover in place in respect of financial losses, recovery costs, and legal liabilities caused by cyber attacks, data breaches, and system failures.

The meeting closed at 21:24.

Signed: _____

Signed as a true and correct record

Date: _____

UNAPPROVED MINUTES