

2 May 2026

**TO ALL MEMBERS OF THE COUNCIL**

Dear Sir/Madam

**You are hereby summoned to attend a meeting of the Council which will be held on Thursday 7 May 2026 to be held at 8:15pm**

Emma Green  
Clerk to the Council



This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

**AGENDA**

- 1. ELECTION OF CHAIRMAN 2026/27**  
To seek nominations for and elect a Chairman for the forthcoming year.
- 2. SIGNATURE OF DECLARATION OF OFFICE**  
The elected councillor to sign the Declaration of Office
- 3. APOLOGIES FOR ABSENCE AND REASONS**  
To receive apologies and consider approved reasons for absence.
- 4. CO-OPTION OF COUNCILLOR**  
To consider the application for co-option and to decide on actions.
- 5. ELECTION OF VICE CHAIRMAN 2026/27**  
To seek nominations for and elect a Vice Chairman for the forthcoming year.
- 6. MINUTES OF THE MEETING HELD 23 APRIL 2026**  
To approve the minutes as a correct record.
- 7. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD 23 APRIL 2026**  
To address any matters arising from the minutes not already specified on the agenda.
- 8. ELECTION OF REPRESENTATIVES TO SERVE ON EXTERNAL BODIES**  
To assign Councillors to outside bodies for 2026/27.

- a) Calderdale Energy Park Parish Forum
- b) YLCA South Pennines Branch
- c) Town & Parish Council Liaison Committee

**9. APPROVAL OF STANDING ORDERS AND FINANCIAL REGULATIONS**

To consider the revised Model Standing Orders and Financial Regulations and to decide on appropriate action.

**10. REVIEW OF DELEGATION ARRANGEMENTS**

To confirm the delegation arrangements as appropriate.

**11. CLERKS ASSURANCE OF COMPLIANCE WITH PENSION AUTO-ENROLEMENT AND PAYE REAL TIME INITIATIVE**

To receive a verbal report from the clerk.

**12. INSURANCE RENEWAL**

To confirm the renewal of insurance for the year 2026-27

**a) DATE AND TIME OF THE NEXT MEETING**

Arrangements for the next meeting to be agreed.