

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the STRATEGY & REVIEW COMMITTEE held Tuesday, 28 April 2026

#### MINUTES

**PRESENT** Councillors: Butterick (Chair), Guilfoyle, Hedges, Turner and Woodhead

Town Clerk: E Green

**580. To receive apologies for absence and any substitutions.**

Apologies were received from Cllrs Fraser and Morse

**581. To receive members` interests relating to agenda items for this meeting.**

No Interests were reported at this meeting.

**582. MINUTES OF THE MEETING HELD 22 APRIL 2026**

There were no matters arising.

*The chair reordered the agenda the agenda as per SO1a to consider Item 5 (minute 583)*

**583. EXCLUSION OF THE PRESS AND PUBLIC**

The committee considered the exclusion of members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

**RESOLVED:** exclude members of the public and press for item 4 (minute 584) under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

**584. APPOINTMENT OF DATA PROTECTION OFFICER & FREEDOM OF INFORMATION ADVISOR**

In accordance with the Terms of Reference of this committee at point 5.13, the committee considered the appointment of an external body to support the council in its compliance with the UK General Data Protection Regulation, the Data Protection Act 2018, and the Freedom of Information Act 2000 for the council year 2026-27.

Four quotes from suppliers were considered.

**RESOLVED:** To appoint Breakthrough Communications to support and advise the Town Clerk on matters of General Data Protection Regulations, the Data Protection Act 2018, and the Freedom of Information Act 2000 for the council year 2026-27.

The cost of Breakthrough's CouncilHive is £1995.00 per annum. This is within the Town Councils budget and the sums allocated to Data Protection under Legal and Professional Services

Meeting finished at 11am.