

23 April 2026

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record or film or photograph or broadcast the meeting whilst it is open to the public.



To Members of the Council

Dear Sir/Madam

You are hereby summoned to a meeting of the **STRATEGY & REVIEW COMMITTEE** (Cllrs: Butterick, Fraser, Guilfoyle, Hedges, Morse, Turner, Woodhead) which will be held in the Greenwood Room, Hebden Bridge Town Hall on **TUESDAY 28 APRIL at 10:30AM**

A handwritten signature in black ink, appearing to read 'Emma Green', is enclosed in a light grey rectangular box.

Emma Green
Clerk to the Council

This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

AGENDA

- 1. To receive apologies for absence and any substitutions.**
- 2. To receive members` interests relating to agenda items for this meeting.**
- 3. MINUTES OF THE MEETING HELD 22 APRIL 2026**
Matters arising not itemised on this agenda (enc).
- 4. APPOINTMENT OF DATA PROTECTION OFFICER & FREEDOM OF INFORMATION ADVISOR**
In accordance with the Terms of Reference of this committee at point 5.13, to confirm the appointment of an external body to support the council in its compliance with the UK General Data Protection Regulation, the Data Protection Act 2018, and the Freedom of Information Act 2000 for the council year 2026-27 (Information to be circulated prior to the meeting.)
- 5. EXCLUSION OF THE PRESS AND PUBLIC**
To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

To: Members of the Strategy & Review Committee

1. Terms of Reference

To outline to costs in respect of the appointment of an external body to support the council in its compliance with the UK General Data Protection Regulation, the Data Protection Act 2018, and the Freedom of Information Act 2000 for the council year 2026-27.

2. Recommendations

To consider the information provided and appoint a supplier to ensure continuing compliance and support for the staff team in respect of responding to FOI and GDPR matters.

3. Background

- The Town Council has previously contracted an external provider, The Privacy Worx for matters of data compliance and advise.
 - This engagement was terminated by The Privacy Worx on Thursday 16 April 2026.
 - A new supplier is required to ensure continued effective management of data matters for the council year 2026-27.
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4. Information

Quotes have been invited from three suppliers in accordance with Financial Regulations 5.8

- Supplier 1 – £1,995 – No DPO service - Unlimited 1-2-1 advice, Compliance checks
- Supplier 2 – £10,500 (plus £800 per day for additional support) - 1 day per month, compliance check
- Supplier 3 – Awaiting response – to be circulated prior to the meeting.