

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE held Wednesday, 8 April 2026

MINUTES

PRESENT Councillors: Butterick (Chair), Guilfoyle, Hedges, Turner and Woodhead

Town Clerk: E Green

536. To receive apologies for absence and any substitutions.

Apologies were received from Cllrs Fraser and Morse

537. To receive members` interests relating to agenda items for this meeting.

There were no members interests reported at this meeting.

538. MINUTES OF THE MEETING HELD 14 JANUARY 2026

There were no matters arising.

539. AUDIT & ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

Members received an updated report on the audit for the year 24-25 and a governance checklist in respect of preparations for the Annual Governance and Accountability Return.

RESOLVED: To note completed actions in respect of the report and to note the information in respect of the governance checklist.

540. NEW POLICY RECOMMENDATIONS

A suite of draft policies in respect to the Town Councils allotment provision were reviewed.

- a. Cultivation Standard Policy
- b. Allotment Health & Safety Policy
- c. Allotment Relinquishment Form
- d. Allotments Rents Policy
- e. Allotments Tree Planting Policy
- f. Allotments Waiting List Policy
- g. Bonfires Policy
- h. Composting Policy
- i. Hens, Rabbits and Bees Policy
- j. Inspections, Appeals, Warnings and Terminations Policy
- k. Rodent Control Policy
- l. Shed Application Form
- m. Allotment Tree Maintenance Policy
- n. Water Use Policy

RESOLVED: To recommend adoption of the policies as presented.

541. HRTC FUTURE VISION & STRATEGY

The future vision and strategy of the Town Council was considered in particular with reference to the development of mid to long term budget setting.

RESOLVED: To recommend that each committee, once elected, holds a meeting to discuss its priorities and goals for the future. A template will be developed to assist the discussion and development of ideas. These outcomes will then be taken to the Strategy & Review Committee for further consideration as to how the priorities can support and inform an overarching strategy.

542. CCLA ACCOUNT

The signatories were considered.

RESOLVED: To recommend that Cllr Turner be and additional signatory on the CCLA account.

543. EXCLUSION OF THE PRESS AND PUBLIC

There was no resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 8.27pm.