

PICTURE HOUSE COMMITTEE
held MONDAY 27 JULY 2026 at
GREENWOOD ROOM, HEBDEN BRIDGE TOWN HALL

PRESENT

Councillors Butterick, Fraser, Morse and Turner

Also P Berrisford – Manager of Picture House

Minutes E Green – Town Clerk

ABSENT

Councillors Harvey, Howes and Macdonald

MINUTES

26(PH)168	1. APOLOGIES FOR ABSENCE & REASONS Apologies were received from Cllrs; Howes – holiday Harvey – holiday Macdonald – CMBC meeting RESOLVED: to note the apologies and approve the reasons for absence.
26(PH)169	2. MEMBERS INTERESTS RELATING TO AGENDA ITEMS There were no interests reported at this meeting.
26(PH)170	3. MINUTES OF THE MEETING HELD 29 JUNE & 14 JULY 2026 There were no matters arising.
26(PH)171	4. TERMS OF REFERENCE RESOLVED: To note the Terms of Reference as approved.
26(PH)172	5. FRIENDS OF THE PICTURE HOUSE There was no report

26(PH)173	6. MANAGERS REPORT It was reported that the month of July saw an improvement on last year, though still tracking down on the year to date. However, cash flow remains strong with a number of titles on presale. Special interest screenings continue to be popular. The introduction of the Popcorn Passport for the summer holidays was shared. RESOLVED: to note the information
26(PH)174	7. FINANCIAL REPORT The forecast was reviewed. RESOLVED: note the information and to change the format of the Cumulative Analysis to remove pre-covid columns.
26(PH)175	8. IT UPGRADE The costs and implications of the IT upgrade and move to Microsoft 365 was considered. RESOLVED: At the current time, to upgrade only the hardware, approving £1500, with further reviews to be undertaken as part of the funded works.
26(PH)176	9. A HERITAGE FIT FOR THE FUTURE The start-up meeting with the National Lottery Heritage Fund will take place on Tuesday 11 August at 11am. All committee councillors are welcome to attend.
26(PH)177	10. EXCLUSION OF THE PRESS AND PUBLIC There was no resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 8:20pm.