

**PICTURE HOUSE COMMITTEE
held MONDAY 24 AUGUST 2026 at
GREENWOOD ROOM, HEBDEN BRIDGE TOWN HALL**

PRESENT

Councillors Butterick, Howes, Morse, Parry, and Turner

Also P Berrisford – Manager of Picture House

Minutes E Green – Town Clerk

ABSENT

Councillors

MINUTES

26(PH)203	1. APOLOGIES FOR ABSENCE & REASONS Apologies were received from Cllrs; Fraser, Harvey Fraser – Out of town (Cllr Parry as substitute) Harvey – Out of town Macdonald – Out of town RESOLVED: to note the apologies and approve the reasons for absence.
26(PH)204	2. MEMBERS INTERESTS RELATING TO AGENDA ITEMS There were no members' interests reported at this meeting.
26(PH)205	3. MINUTES OF THE MEETING HELD 27 July 2026 There were no matters arising.
26(PH)206	4. FRIENDS OF THE PICTURE HOUSE A report was provided by Friends of the Picture House. It was reported that the Making Friends project had recently celebrated its 10-year anniversary. This was celebrated with a party and special screening. The friends thanked the Picture House and Town Council for sharing the press release.

	Heritage Open Day will be held on Saturday 12 September. RESOLVED: To note thanks to the Friends of the Picture House, particularly in respect of the Making Friends Project, it is important that the Town Council continues to support and is seen to support this important work. The Clerk will attend Heritage Open Day to speak to visitors about the NLHF grant.
26(PH)207	5. MANAGERS REPORT TRADING: August has seen an improvement on last year's footfall, tracking 1657 up for the month. Full Year-to-date the Box office Gross income is £144,354.25 (£6988.75 up on the same point last year) Admissions now tracking at 17414 (252 down on same point last year) Retail FYTD is currently £51,654.73 (£4,523.28 on same point last year) Membership sales are at £5760 (£842 up on same point last year) Overall Gross income is now at £208,514 (£19,976.98 up on same point last year) SEPTEMBER FAMILY OFFER: Through-out September all our family matinees and After-school screenings will at £5 per ticket. Our Popcorn Passport will also be running throughout. Last September there were 151 child tickets sold of a monthly total of 3229. Hoping for a significant increase this year. BFI Escapes, special screening and private hires all continue RESOLVED: To note the information
26(PH)208	6. FINANCIAL REPORT The forecast was reviewed and the current position noted. It was discussed to revert to having the weighting of the budget across the months to allow for more accurate monthly forecasting. Members were informed of the latest pay settlement and the removal of SCP2. This may add further pressures to the already robust salaries costs. A discussion was held about what this could mean operationally for the Picture House. The need to increase admissions and engage with new markets was discussed.

	RESOLVED: To review the September offer, and to use that to inform plans for the October Half Term and Christmas to try to increase engagement across the family market.
26(PH)209	7. BIFA CINEMA OF THE YEAR Cllrs received information regarding the BIFA cinema of the Year Award. Voting is now open. RESOLVED: To note the information.
26(PH)210	8. A HERITAGE FIT FOR THE FUTURE The clerk updated on the Start Up meeting and informed the committee that a meeting had been set up with DVA on 1 September to discuss the documents required for the permission to start. The NLHF Building Consultant advised a longer development phase, and a discussion was had about the financial implications that would have on the day to day operations of the business. RESOLVED: To review the development Phase timescale to consider a 20 month – 2-year timeframe, to allow appropriate time.
26(PH)211	9. EXCLUSION OF THE PRESS AND PUBLIC There was no resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at pm.