

STRATEGY & REVIEW COMMITTEE
held MONDAY 13 JULY 2026 at
GREENWOOD ROOM, HEBDEN BRIDGE TOWN HALL

PRESENT

Councillors Butterick, Guilfoyle, Hedges, Morse, Parry, Turner and Woodhead

Minutes Town Clerk - E Green

ABSENT

Councillors None

MINUTES

26(SR)136	1. TO CONFIRM MEMBERSHIP OF THE COMMITTEE, & TO ELECT A CHAIR & DEPUTY CHAIR FOR THE COUNCIL YEAR 2026-27 RESOLVED: that Cllr Butterick be Chair of the Strategy & Review Committee for 2026 - 27. RESOLVED: that Cllr Turner be Deputy Chair of the Strategy & Review Committee for 2026 - 27. RESOLVED: The membership of the Strategy & Review Committee shall be formed of the chairs of each committee plus two members as appointed by the committee
26(SR)137	2. TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE. There were no apologies at this meeting.
26(SR)138	3. TO RECEIVE MEMBERS' INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING. There were no members' interests reported at this meeting.
26(SR)139	4. MINUTES OF THE MEETING HELD 28 APRIL 2026 There were no matters arising.
26(SR)140	5. TERMS OF REFERENCE RESOLVED: To approve the Terms of Reference with amendments to reflect the updated provision of external support for FOI and GDPR matters.

26(SR)141	6. CYBER SECURITY INSURANCE Councillors considered a cyber security risk assessment which currently places the council at low risk and quotes for cyber security insurance. RESOLVED: To undertake further investigations into the merits and cover provided and to bring the matter back to the next meeting of this committee.
26(SR)142	7. TOWN COUNCIL COMMITTEE PRIORITY SETTING The committee discussed the forthcoming Committee Priorities meetings. RESOLVED: that the meetings would seek to draw out the overarching themes and values of each committee rather than focusing on individual activities. These are to be brought back to Strategy & Review for consideration. The proforma will be updated to reflect this.
26(SR)143	8. HRTC ACCOUNTING SOFTWARE Councillors considered the report that provided options for a new accounting software package specifically designed for Town and Parish Councils which will create simpler process, better reporting and links across the functions of the Town Council RESOLVED: To approve supplier 1 – Scribe Accounts, to provide accounting software for the Town Council with costs of £2687 to include the allotments package.
26(SR)144	9. EXCLUSION OF THE PRESS AND PUBLIC There was no resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 9pm.