

**MINUTES of the MEETING  
of the TOWN COUNCIL  
held MONDAY 8 JUNE 2026**

**PRESENT  
Councillors**

Woodhead (Chair), Boden, Borrowes, Butterick, Cammack, Fraser, Guilfoyle, Harvey, Howes, Hoyle, Macdonald, Parry and Turner.

**Town Clerk**

Emma Green

**Also**

One member of the public

**ABSENT  
Councillors**

Boggis, Hedges, Trickett, Morse

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>26(FC)049</b> | <p><b>1. PUBLIC QUESTION TIME.</b></p> <p>Q1. Recalling that Hebden Royd Town Council declared a Climate Emergency in 2019; recalling also that this year the highest daytime temperature in May was the highest ever recorded; also recognising that the Hebden Royd Climate Action Plan of 2022 to 2023 has neither been updated nor replaced:</p> <p>Does the Council agree that the issue of the Climate Emergency should be treated with urgency, and that substantial resources should be allocated to taking action, with the aim of reducing the greenhouse gases that are emitted by the activities of residents and businesses within the Parish of Hebden Royd?</p> <p>A1. The matter of climate remains a priority for HRTC, however how this is implemented needs to be reviewed. It will be discussed by each individual committee as to how that committee will address climate issues, with priorities being discussed at Strategy &amp; Review Committee to feed into a focused and achievable plan.</p> |
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|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26(FC)050 | <p><b>2. APOLOGIES AND REASONS FOR ABSENCE.</b><br/> Apologies were received from<br/> Cllrs Hedges (holiday) Trickett (overseas work commitments)<br/> Morse (Work commitments) and Boggis.</p> <p><b>RESOLVED:</b> to note the apologies and approve the reasons for absence.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 26(FC)051 | <p><b>3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.</b><br/> There were no members' interests reported at this meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 26(FC)052 | <p><b>4. PLANNING APPLICATIONS</b></p> <p>a. <b>Application 25/00746/FUL</b> at Land South East Of 13 Osborne Street, Balmoral Street, Hebden Bridge for Two dwellings (self-build). (Birchcliffe ward).<br/> <b>RESOLVED:</b> Recommend Refusal based on flood management not being substantial and inappropriate development.</p> <p>b. <b>Application 26/00193/LBC</b> at Hebden Bridge Railway Station, Station Road, Hebden Bridge, HX7 6JE for Creation of bar and installation of free-standing cold store in vacant units within the station (Listed Building Consent). (Fairfield ward).<br/> <b>RESOLVED:</b> Recommend Refusal due to inappropriate use of a listed building. Concerns of public safety and the prevention of crime and disorder.</p> <p>c. <b>Application 26/20052/TPO</b> at Netherclough, Cragg Road, Mytholmroyd, HX7 5RX for Fell seven trees (Tree Preservation Order). (Cragg Vale ward).<br/> <b>RESOLVED:</b> Insufficient information to comment.</p> <p>d. <b>Application 26/20049/TPO</b> at Unit Known As Unit 1 And 2 Hoo Hole Mill, Cragg Road, Mytholmroyd for Reduce one tree (Tree Preservation Order). (Cragg Vale ward).<br/> <b>RESOLVED:</b> No Objection</p> <p>e. <b>Application 26/00252/FUL</b> at 3 Bridge Gate, Hebden Bridge, HX7 8EX for Alterations to shop front and new flue (Retrospective). (West End ward).<br/> <b>RESOLVED:</b> No Objection</p> |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | <p>f. <b>Application 26/00411/FUL</b> at Acre House, Savile Road, Hebden Bridge, HX7 6ND for Conversion and renovation of domestic outbuilding to provide self-contained holiday accommodation. (Fairfield ward).<br/><b>RESOLVED:</b> No Objection</p> <p>g. <b>Application 26/00223/FUL</b> at Southcliffe House, Commercial Street, Hebden Bridge, HX7 8AX for Use of residential annex as new separate dwelling. (Fairfield ward).<br/><b>RESOLVED:</b> No Objection</p> <p>h. <b>Application 26/00224/LBC</b> at Southcliffe House, Commercial Street, Hebden Bridge, HX7 8AX for Use of residential annex as new separate dwelling (Listed Building Consent). (Fairfield ward).<br/><b>RESOLVED:</b> No Objection</p> <p>i. <b>Application 26/00402/LBC</b> at Bluebell Cottage, Brearley Old Hall, Brearley Lane Top, Mytholmroyd, HX2 6HS for Fit EV Charging Unit. (White Lee ward).<br/><b>RESOLVED:</b> No Objection</p> <p>The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.</p> |
| 26(FC)053 | <p>5. <b>APPLICATIONS FOR PLANNING PERMISSION <u>GRANTED</u> BY CALDERDALE MBC</b><br/><b>RESOLVED:</b> To note the information</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 26(FC)054 | <p>6. <b>HRTC &amp; HBPH ANNUAL STATEMENT OF ACCOUNT</b><br/><b>RESOLVED:</b> To note the information.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

Date: 01/06/2026

Time: 11:53:59

## HEBDEN BRIDGE PICTURE HOUSE

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## Statement of Account

From: Month 1, April 2025  
To: Month 12, March 2026

Chart of Accounts:

Picture House Partial (Public) [PARTIAL]

|                                    | Period      |          |             |             | Year to Date |          |             |             |
|------------------------------------|-------------|----------|-------------|-------------|--------------|----------|-------------|-------------|
|                                    | Actual      | Ratio(%) | Budget      | Variance    | Actual       | Ratio(%) | Budget      | Variance    |
| <b>Income</b>                      |             |          |             |             |              |          |             |             |
| Ticket sales                       | 338,711.21  | 61.31    | 347,324.00  | (8,612.79)  | 338,711.21   | 61.31    | 347,324.00  | (8,612.79)  |
| Kiosk Sales - Food & Beverages     | 131,073.37  | 23.72    | 116,724.72  | 14,348.65   | 131,073.37   | 23.72    | 116,724.72  | 14,348.65   |
| Kiosk Sales - Merchandise          | 309.83      | 0.06     | 0.00        | 309.83      | 309.83       | 0.06     | 0.00        | 309.83      |
| Memberships                        | 21,230.00   | 3.84     | 10,500.00   | 10,730.00   | 21,230.00    | 3.84     | 10,500.00   | 10,730.00   |
| Private Hire & parties             | 24,446.47   | 4.42     | 19,392.00   | 5,054.47    | 24,446.47    | 4.42     | 19,392.00   | 5,054.47    |
| Shop Rentals                       | 16,033.60   | 2.90     | 16,020.00   | 13.60       | 16,033.60    | 2.90     | 16,020.00   | 13.60       |
| Screen Advertising                 | 11,457.18   | 2.07     | 9,600.00    | 1,857.18    | 11,457.18    | 2.07     | 9,600.00    | 1,857.18    |
| Donations received                 | 3,582.47    | 0.65     | 1,000.00    | 2,582.47    | 3,582.47     | 0.65     | 1,000.00    | 2,582.47    |
| Gift Vouchers sold                 | 3,030.12    | 0.55     | 6,000.00    | (2,969.88)  | 3,030.12     | 0.55     | 6,000.00    | (2,969.88)  |
| Bank Interest Received             | 2,621.34    | 0.47     | 1,000.00    | 1,621.34    | 2,621.34     | 0.47     | 1,000.00    | 1,621.34    |
| Overs/Shorts                       | 0.00        | 0.00     | 50.00       | (50.00)     | 0.00         | 0.00     | 50.00       | (50.00)     |
|                                    | 552,495.59  | 100.00   | 527,610.72  | 24,884.87   | 552,495.59   | 100.00   | 527,610.72  | 24,884.87   |
| <b>Direct Costs</b>                |             |          |             |             |              |          |             |             |
| Royalties                          | 143,540.83  | 25.98    | 138,129.50  | (5,411.23)  | 143,540.83   | 25.98    | 138,129.50  | (5,411.23)  |
| Kiosk supplies - Food & Beverages  | 56,946.97   | 10.31    | 43,188.15   | (13,758.82) | 56,946.97    | 10.31    | 43,188.15   | (13,758.82) |
| Miscellaneous Supplies             | 0.00        | 0.00     | 500.00      | 500.00      | 0.00         | 0.00     | 500.00      | 500.00      |
| Repairs, Alterations & Maintenance | 8,902.54    | 1.61     | 11,000.00   | 2,097.46    | 8,902.54     | 1.61     | 11,000.00   | 2,097.46    |
|                                    | 209,390.34  | 37.90    | 192,817.75  | (16,572.59) | 209,390.34   | 37.90    | 192,817.75  | (16,572.59) |
| <b>Running Costs</b>               |             |          |             |             |              |          |             |             |
| Energy                             | 11,413.75   | 2.07     | 24,000.00   | 12,586.25   | 11,413.75    | 2.07     | 24,000.00   | 12,586.25   |
| Water                              | 8,037.11    | 1.45     | 4,074.12    | (3,962.99)  | 8,037.11     | 1.45     | 4,074.12    | (3,962.99)  |
| Waste & recycling                  | 2,660.20    | 0.48     | 2,000.00    | (660.20)    | 2,660.20     | 0.48     | 2,000.00    | (660.20)    |
| Cleaning Materials & equipment     | 3,003.95    | 0.54     | 3,600.00    | 596.05      | 3,003.95     | 0.54     | 3,600.00    | 596.05      |
| Projection Equipment               | 3,002.87    | 0.54     | 1,000.00    | (2,002.87)  | 3,002.87     | 0.54     | 1,000.00    | (2,002.87)  |
| Screen 2 Project                   | 22,609.22   | 4.09     | 30,000.00   | 7,390.78    | 22,609.22    | 4.09     | 30,000.00   | 7,390.78    |
| Staff Uniforms                     | 809.00      | 0.15     | 500.00      | (309.00)    | 809.00       | 0.15     | 500.00      | (309.00)    |
| Buildings Insurance                | 8,105.21    | 1.47     | 7,000.00    | (1,105.21)  | 8,105.21     | 1.47     | 7,000.00    | (1,105.21)  |
| Film Delivery & couriers           | 0.00        | 0.00     | 1,200.00    | 1,200.00    | 0.00         | 0.00     | 1,200.00    | 1,200.00    |
| Office Expenses                    | 6,430.95    | 1.16     | 3,600.00    | (2,830.95)  | 6,430.95     | 1.16     | 3,600.00    | (2,830.95)  |
| Press listings                     | 0.00        | 0.00     | 200.00      | 200.00      | 0.00         | 0.00     | 200.00      | 200.00      |
| PRS & PPL Licenses                 | 5,774.16    | 1.05     | 2,000.00    | (3,774.16)  | 5,774.16     | 1.05     | 2,000.00    | (3,774.16)  |
| Training                           | 355.50      | 0.06     | 2,000.00    | 1,644.50    | 355.50       | 0.06     | 2,000.00    | 1,644.50    |
| Bank Charges                       | 779.23      | 0.14     | 1,992.00    | 1,212.77    | 779.23       | 0.14     | 1,992.00    | 1,212.77    |
| Box Office Oscar                   | 12,351.43   | 2.24     | 9,000.00    | (3,351.43)  | 12,351.43    | 2.24     | 9,000.00    | (3,351.43)  |
|                                    | 85,332.58   | 15.44    | 92,166.12   | 6,833.54    | 85,332.58    | 15.44    | 92,166.12   | 6,833.54    |
| <b>Gross Profit/(Loss):</b>        | 257,772.67  | 46.66    | 242,626.85  | 15,145.82   | 257,772.67   | 46.66    | 242,626.85  | 15,145.82   |
| <b>Staff Costs</b>                 |             |          |             |             |              |          |             |             |
| Staff Costs                        | 328,700.72  | 59.49    | 302,735.21  | (25,965.51) | 328,700.72   | 59.49    | 302,735.21  | (25,965.51) |
|                                    | 328,700.72  | 59.49    | 302,735.21  | (25,965.51) | 328,700.72   | 59.49    | 302,735.21  | (25,965.51) |
| <b>Net Profit/(Loss):</b>          | (70,928.05) | (12.84)  | (60,108.36) | (10,819.69) | (70,928.05)  | (12.84)  | (60,108.36) | (10,819.69) |

Date: 01/06/2026

Time: 11:53:59

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| Memberships                        | 21,230.00   | 3.84     | 10,500.00   | 10,730.00   | 21,230.00    | 3.84     | 10,500.00   | 10,730.00   |
| Private Hire & parties             | 24,446.47   | 4.42     | 19,392.00   | 5,054.47    | 24,446.47    | 4.42     | 19,392.00   | 5,054.47    |
| Shop Rentals                       | 16,033.60   | 2.90     | 16,020.00   | 13.60       | 16,033.60    | 2.90     | 16,020.00   | 13.60       |
| Screen Advertising                 | 11,457.18   | 2.07     | 9,600.00    | 1,857.18    | 11,457.18    | 2.07     | 9,600.00    | 1,857.18    |
| Donations received                 | 3,582.47    | 0.65     | 1,000.00    | 2,582.47    | 3,582.47     | 0.65     | 1,000.00    | 2,582.47    |
| Gift Vouchers sold                 | 3,030.12    | 0.55     | 6,000.00    | (2,969.88)  | 3,030.12     | 0.55     | 6,000.00    | (2,969.88)  |
| Bank Interest Received             | 2,621.34    | 0.47     | 1,000.00    | 1,621.34    | 2,621.34     | 0.47     | 1,000.00    | 1,621.34    |
| Overs/Shorts                       | 0.00        | 0.00     | 50.00       | (50.00)     | 0.00         | 0.00     | 50.00       | (50.00)     |
|                                    | 552,495.59  | 100.00   | 527,610.72  | 24,884.87   | 552,495.59   | 100.00   | 527,610.72  | 24,884.87   |
| <b>Direct Costs</b>                |             |          |             |             |              |          |             |             |
| Royalties                          | 143,540.83  | 25.98    | 138,129.50  | (5,411.23)  | 143,540.83   | 25.98    | 138,129.50  | (5,411.23)  |
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| Miscellaneous Supplies             | 0.00        | 0.00     | 500.00      | 500.00      | 0.00         | 0.00     | 500.00      | 500.00      |
| Repairs, Alterations & Maintenance | 8,902.54    | 1.61     | 11,000.00   | 2,097.46    | 8,902.54     | 1.61     | 11,000.00   | 2,097.46    |
|                                    | 209,390.34  | 37.90    | 192,817.75  | (16,572.59) | 209,390.34   | 37.90    | 192,817.75  | (16,572.59) |
| <b>Running Costs</b>               |             |          |             |             |              |          |             |             |
| Energy                             | 11,413.75   | 2.07     | 24,000.00   | 12,586.25   | 11,413.75    | 2.07     | 24,000.00   | 12,586.25   |
| Water                              | 8,037.11    | 1.45     | 4,074.12    | (3,962.99)  | 8,037.11     | 1.45     | 4,074.12    | (3,962.99)  |
| Waste & recycling                  | 2,660.20    | 0.48     | 2,000.00    | (660.20)    | 2,660.20     | 0.48     | 2,000.00    | (660.20)    |
| Cleaning Materials & equipment     | 3,003.95    | 0.54     | 3,600.00    | 596.05      | 3,003.95     | 0.54     | 3,600.00    | 596.05      |
| Projection Equipment               | 3,002.87    | 0.54     | 1,000.00    | (2,002.87)  | 3,002.87     | 0.54     | 1,000.00    | (2,002.87)  |
| Screen 2 Project                   | 22,609.22   | 4.09     | 30,000.00   | 7,390.78    | 22,609.22    | 4.09     | 30,000.00   | 7,390.78    |
| Staff Uniforms                     | 809.00      | 0.15     | 500.00      | (309.00)    | 809.00       | 0.15     | 500.00      | (309.00)    |
| Buildings Insurance                | 8,105.21    | 1.47     | 7,000.00    | (1,105.21)  | 8,105.21     | 1.47     | 7,000.00    | (1,105.21)  |
| Film Delivery & couriers           | 0.00        | 0.00     | 1,200.00    | 1,200.00    | 0.00         | 0.00     | 1,200.00    | 1,200.00    |
| Office Expenses                    | 6,430.95    | 1.16     | 3,600.00    | (2,830.95)  | 6,430.95     | 1.16     | 3,600.00    | (2,830.95)  |
| Press listings                     | 0.00        | 0.00     | 200.00      | 200.00      | 0.00         | 0.00     | 200.00      | 200.00      |
| PRS & PPL Licenses                 | 5,774.16    | 1.05     | 2,000.00    | (3,774.16)  | 5,774.16     | 1.05     | 2,000.00    | (3,774.16)  |
| Training                           | 355.50      | 0.06     | 2,000.00    | 1,644.50    | 355.50       | 0.06     | 2,000.00    | 1,644.50    |
| Bank Charges                       | 779.23      | 0.14     | 1,992.00    | 1,212.77    | 779.23       | 0.14     | 1,992.00    | 1,212.77    |
| Box Office Oscar                   | 12,351.43   | 2.24     | 9,000.00    | (3,351.43)  | 12,351.43    | 2.24     | 9,000.00    | (3,351.43)  |
|                                    | 85,332.58   | 15.44    | 92,166.12   | 6,833.54    | 85,332.58    | 15.44    | 92,166.12   | 6,833.54    |
| <b>Gross Profit/(Loss):</b>        | 257,772.67  | 46.66    | 242,626.85  | 15,145.82   | 257,772.67   | 46.66    | 242,626.85  | 15,145.82   |
| <b>Staff Costs</b>                 |             |          |             |             |              |          |             |             |
| Staff Costs                        | 328,700.72  | 59.49    | 302,735.21  | (25,965.51) | 328,700.72   | 59.49    | 302,735.21  | (25,965.51) |
|                                    | 328,700.72  | 59.49    | 302,735.21  | (25,965.51) | 328,700.72   | 59.49    | 302,735.21  | (25,965.51) |
| <b>Net Profit/(Loss):</b>          | (70,928.05) | (12.84)  | (60,108.36) | (10,819.69) | (70,928.05)  | (12.84)  | (60,108.36) | (10,819.69) |

26(FC)055

## 7. HRTC &amp; HBPH BANK RECONCILIATION

RESOLVED: To note the information

26(FC)056

## 8. HRTC &amp; HBPH PAYMENT SCHEDULE

RESOLVED: to authorise payments totaling £20,891.58.

**Payment and Receipt Schedule**  
**08/06/2026**

**Hebden Royd Town Council**  
**Accounts to be Paid**  
**Item**

| No.: | Payee                               | Details                                     | Invoice No    | Amount   | Cost Centre       | Payment |
|------|-------------------------------------|---------------------------------------------|---------------|----------|-------------------|---------|
| a    | Dodnaze Community Association       | Refreshments for Woodmeadow Day             | INV-0053      | £ 50.00  | Local Environment | BACS    |
| b    | Eco Green                           | Dog Waste Bags                              | 2380          | £ 993.60 | Local Environment | BACS    |
| c    | Scythe Association                  | Four Year Membership                        | 26th May 2026 | £ 40.00  | Local Environment | BACS    |
| d    | Michaels                            | Protective chain cases                      | 85436         | £ 243.00 | Mayoral           | BACS    |
| e    | Hebden Bridge Community Association | Recharges, Data, IT, Phone, Calls, Cleaning | 19420         | £ 153.00 | Office            | BACS    |
| f    | Pennine Signs                       | 10 Bungee Toggles for Flags                 | 34303         | £ 24.00  | Office            | BACS    |
| g    | Dalton Smith                        | Payroll Services for May 2026               | INV-0613      | £ 202.80 | Payroll           | BACS    |
| h    | Pennine Heritage Ltd                | Hire of Birchcliffe Hall                    | 3316          | £ 120.00 | Twinning          | BACS    |

**£ 1,826.40**

**Accounts previously paid by the Town Clerk**

| No.: | Payee        | Details                               | Invoice No           | Amount     | Cost Centre              | Payment |
|------|--------------|---------------------------------------|----------------------|------------|--------------------------|---------|
| a    | Gareth Muir  | Expenses                              | 10/03/26             | £ 60.57    | Local Environment        | BACS    |
| b    | Fleur De Lys | Flowers for Mayor Making              | 11/05/26             | £ 130.00   | Office                   | Card    |
| c    | Amazon       | Office Supplies                       | GB6000U21WUN31       | £ 8.78     | Office                   | Card    |
| d    | Amazon       | Office Supplies                       | XX60000ERD50DT       | £ 3.31     | Office                   | Card    |
| e    | Amazon       | Office Supplies                       | GB62JPOOABEI         | £ 10.27    | Office                   | Card    |
| f    | Amazon       | Office Supplies                       | GB62JMJVABEI         | £ 19.49    | Office                   | Card    |
| g    | Amazon       | Office Supplies                       | GB62JIAKABEI         | £ 19.49    | Office                   | Card    |
| h    | Amazon       | Office Supplies                       | GB62JMMFABEI         | £ 19.49    | Office                   | Card    |
| i    | Amazon       | Office Supplies                       | GB62KZDNABEI         | £ 12.49    | Office                   | Card    |
| j    | Amazon       | Office Supplies                       | INV2604090002        | £ 9.34     | Office                   | Card    |
| k    | Amazon       | Office Supplies                       | GB63EPBDABEI         | £ 6.99     | Office                   | Card    |
| l    | Amazon       | Office Supplies                       | GB63EPJTABEI         | £ 4.95     | Office                   | Card    |
| m    | Amazon       | Office Supplies                       | GB5025QPPVQ471       | £ 3.89     | Office                   | Card    |
| n    | Amazon       | Office Supplies                       | GB63L1VGABEI         | £ 41.64    | Office                   | Card    |
| o    | Amazon       | Office Supplies                       | GB63U4VYABEI         | £ 7.21     | Office                   | Card    |
| p    | Amazon       | Office Supplies                       | GB63U4Q4ABEI         | £ 11.51    | Office                   | Card    |
| q    | Amazon       | Office Supplies                       | GB63VYUJabei         | £ 15.67    | Office                   | Card    |
| r    | Amazon       | Office Supplies                       | T1BrWJ6Kk-1777594136 | £ 4.59     | Office                   | Card    |
| s    | Amazon       | Office Supplies                       | GB64856XABEI         | £ 10.99    | Office                   | Card    |
| t    | Amazon       | Office Supplies                       | GB64E02NABEI         | £ 2.91     | Office                   | Card    |
| u    | Amazon       | Office Supplies                       | GB64DZU6ABEI         | £ 12.74    | Office                   | Card    |
| v    | Fleur De Lys | Flowers                               | 8                    | £ 36.00    | Office                   | Card    |
| w    | Post Office  | Postage                               | 20/05/26             | £ 3.60     | Office                   | Card    |
| x    | Post Office  | Vouchers for Service to the Community | 12/05/26             | £ 200.00   | Service to the Community | Card    |
| y    | Rose Abbott  | Catering for Twinning Event           | 27/05/26             | £ 1,235.00 | Twinning                 | BACS    |

**£ 1,890.92**

**Direct Debits**

| No.: | Payee                | Details                         | Invoice No       | Amount     | Cost Centre  | Payment |
|------|----------------------|---------------------------------|------------------|------------|--------------|---------|
| a    | Stripe               | Processing Fees March           | 51MLEFT4-2026-03 | £ 50.78    | Bank Charges | DD      |
| b    | Stripe               | Processing Fees April           | 51MLEFT4-2026-04 | £ 50.49    | Bank Charges | DD      |
| c    | Peninsula            | Provision of HR Services 742102 | U005664987       | £ 414.00   | HR Support   | DD      |
| d    | Peninsula            | Provision of HR Services 742101 | U005666550       | £ 1,194.00 | HR Support   | DD      |
| e    | Peninsula            | Provision of HR Services        | U005659421       | £ 689.76   | HR Support   | DD      |
| f    | EE                   | Monthly Charges                 | V02471431404     | £ 86.40    | Office       | DD      |
| g    | Euro Digital Systems | Monthly Network Print Support   | 167505           | £ 249.79   | Office       | DD      |
| h    | Euro Digital Systems | Monthly Network Print Support   | 161830           | £ 360.49   | Office       | DD      |

**£ 3,095.71**

**TOTAL PAYMENTS**

**£ 6,813.03**

**Payment and Receipt Schedule  
08/06/2026**

**Hebden Bridge Picture House**

**Accounts to be Paid**

| Item no: | Payee                | Details           | Invoice No    | Amount          |
|----------|----------------------|-------------------|---------------|-----------------|
| a        | PPS                  | Cleaning Supplies | INVKEI-88483  | £ 100.20 BACS   |
| b        | PPS                  | Cleaning Supplies | INVKEI-88482  | £ 26.34 BACS    |
| c        | JL Brooks            | Kiosk             | 681642        | £ 473.37 BACS   |
| d        | Just Jennys          | Kiosk             | 8643          | £ 118.80 BACS   |
| e        | Leodis               | Kiosk             | INV-22390     | £ 17.64 BACS    |
| f        | Leodis               | Kiosk             | INV-22168     | £ 460.53 BACS   |
| g        | Leodis               | Kiosk             | INV-22501     | £ 158.03 BACS   |
| h        | Matthew Clark        | Kiosk             | 4209581       | £ 497.36 BACS   |
| i        | Suma                 | Kiosk             | C40296        | -£ 31.75 BACS   |
| j        | Suma                 | Kiosk             | A67906        | £ 249.60 BACS   |
| k        | The Buttercup Bakery | Kiosk             | No363         | £ 83.00 BACS    |
| l        | The Buttercup Bakery | Kiosk             | No364         | £ 102.40 BACS   |
| m        | Turner & Wrights     | Kiosk             | 313555        | £ 516.96 BACS   |
| n        | Vocation Brewery     | Kiosk             | 177310        | £ 219.55 BACS   |
| o        | Rosse Systems        | Maintenance       | 622962        | £ 228.16 BACS   |
| p        | Print Bureau         | Marketing         | PB9291        | £ 24.00 BACS    |
| q        | Print Bureau         | Marketing         | PB9316        | £ 12.00 BACS    |
| r        | Print Bureau         | Marketing         | PB9327        | £ 79.00 BACS    |
| s        | BFI                  | Royalties         | BKI00483086   | £ 922.25 BACS   |
| t        | BFI                  | Royalties         | BKI00483084   | £ 120.00 BACS   |
| u        | Curzon               | Royalties         | 10142         | £ 112.00 BACS   |
| v        | Curzon               | Royalties         | 10141         | £ 46.20 BACS    |
| w        | Curzon               | Royalties         | 10292         | £ 506.45 BACS   |
| x        | Disney               | Royalties         | 2313011       | £ 76.00 BACS    |
| y        | Disney               | Royalties         | 2314376       | £ 2,929.01 BACS |
| z        | Munro                | Royalties         | 6780          | £ 120.00 BACS   |
| aa       | National Theatre     | Royalties         | SINRNT1040652 | £ 974.60 BACS   |
| bb       | Park Circus          | Royalties         | 1492623       | £ 274.50 BACS   |
| cc       | Park Circus          | Royalties         | 1492989       | £ 176.15 BACS   |
| dd       | Park Circus          | Royalties         | 1496455       | £ 243.35 BACS   |
| ee       | Picture House        | Royalties         | 24420         | £ 64.06 BACS    |
| ff       | Seventh Art          | Royalties         | 35688         | £ 702.00 BACS   |
| gg       | Sony                 | Royalties         | 1698826-1     | £ 634.40 BACS   |
| hh       | Tull Stories         | Royalties         | TS1589/HBPH   | £ 324.80 BACS   |
| ii       | Vue Lumiere          | Royalties         | 2001889       | £ 147.20 BACS   |
| jj       | Vue Lumiere          | Royalties         | 2001828       | £ 120.00 BACS   |

**£ 11,828.16**

**Direct Debits**

| Item no: | Payee                 | Details | Invoice No          | Amount      |
|----------|-----------------------|---------|---------------------|-------------|
| a        | The Co-operative Bank | Banking | 132                 | £ 68.13 DD  |
| b        | Croft                 | Office  | 86109               | £ 175.01 DD |
| c        | Clover                | Oscar   | FDMS 510964513 16/4 | £ 146.96 DD |
| d        | Clover                | Oscar   | FDMS 510964521 16/4 | £ 159.12 DD |
| e        | Clover                | Oscar   | FDMS 510964521 15/5 | £ 162.34 DD |
| f        | Clover                | Oscar   | FDMS 510964313 15/5 | £ 178.38 DD |
| g        | Clover                | Oscar   | Baseline April      | £ 50.40 DD  |
| h        | Clover                | Oscar   | Baseline May        | £ 50.40 DD  |

**£ 990.74**

**Payments paid by Clerk**

| Item no: | Payee                   | Details    | Invoice No     | Amount        |
|----------|-------------------------|------------|----------------|---------------|
| e        | Amazon                  | Office     | GB63BYV1ABEI   | £ 18.32 Card  |
| f        | Amazon                  | Office     | GB6000T410DM11 | £ 29.99 Card  |
| g        | Amazon                  | Office     | GB600B7R7YMY31 | £ 50.11 Card  |
| h        | Amazon                  | Office     | GB64AKM3ABEI   | £ 15.98 Card  |
| i        | Amazon                  | Office     | GB641OYEABEI   | £ 28.52 Card  |
| j        | Amazon                  | Office     | GB641ORTABEI   | £ 28.52 Card  |
| k        | Post Office             | Petty Cash | 46052          | £ 190.09 Card |
| l        | Post Office             | Petty Cash | 26/02/26       | £ 195.67 Card |
| m        | Post Office             | Petty Cash | 17/04/26       | £ 199.37 Card |
| n        | Post Office             | Post       | 2/3/26         | £ 4.25 Card   |
| o        | Liberator Film Services | Royalties  | INV-0346       | £ 240.50 BACS |
| p        | Universal               | Royalties  | 22314811829-1  | £ 138.60 BACS |
| q        | Universal               | Royalties  | 22314815948-1  | £ 28.70 BACS  |

**£ 1,259.65**

**PAYMENTS**

**£ 14,078.55**

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26(FC)057 | <p><b>9. INTERNAL AUDITORS REPORT</b></p> <p><b>RESOLVED:</b> to note the information and thank the team for their work over the past year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 26(FC)058 | <p><b>10. ANNUAL ACCOUNTABILITY AND GOVERNANCE RETURN</b><br/>Councillors considered the Annual Accountability and Governance Return.</p> <p>a) Cllr Boden moved to state 'no' for assertions 1,2,3,5,6,8,10.</p> <p>The motion fell.</p> <p>Cllr Butterick moved to approve all sections of the annual governance statement.</p> <p><i>Cllr Boden requested a recorded vote.</i></p> <p>For: Woodhead, Chair, Butterick, Cammack, Fraser, Guilfoyle, Harvey, Howes, Hoyle, Macdonald, Parry and Turner.</p> <p>Against: Boden, Borrows</p> <p><b>RESOLVED:</b> To approve the Annual Governance Statement for the Financial Year 2025/26 – Section 1 of Annual Return paragraphs 1 to 9</p> <p>b) It was moved to approve the Statement of Accounts</p> <p><i>Cllr Boden requested a recorded vote.</i></p> <p>For: Woodhead, Chair, Butterick, Cammack, Fraser, Guilfoyle, Harvey, Howes, Hoyle, Macdonald, Parry and Turner.</p> <p>Against: Boden, Borrows</p> <p><b>RESOLVED:</b> To approve the Statement of Accounts for the financial year 2025/26 as set out in Section 2 of the Annual Return.</p> <p>c) It was moved to note the Annual Internal Audit Report</p> |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | <p><i>Cllr Boden requested a recorded vote.</i></p> <p>For: Woodhead, Chair, Butterick, Cammack, Fraser, Guilfoyle, Harvey, Howes, Hoyle, Macdonald, Parry and Turner.</p> <p>Against: Boden, Borrowes</p> <p><b>RESOLVED:</b> To note the Annual Internal Audit Report for 2025/26 included at page 3 of the Annual Governance and Accountability Return 2025/2026.</p> <p>d) It was moved to approve the publication of documents required</p> <p><i>Cllr Boden requested a recorded vote.</i></p> <p>For: Woodhead, Chair, Butterick, Cammack, Fraser, Guilfoyle, Harvey, Howes, Hoyle, Macdonald, Parry and Turner.</p> <p>Against: Boden, Borrowes</p> <p><b>RESOLVED:</b> To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities.</p> |
| 26(FC)059 | <p><b>11. PUBLIC RIGHTS OF INSPECTION</b></p> <p><b>RESOLVED:</b> To note dates for the period for the exercise of public rights under accounts and audit regulations 2015. The dates are Monday 15 June to Friday 24 July 2026</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 26(FC)060 | <p><b>12. MINUTES OF THE TOWN COUNCIL held 18 MAY 2026</b></p> <p><b>RESOLVED:</b> To approve the minutes as a correct record, with the amendment that Cllr Hoyle was absent.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 26(FC)061 | <p><b>13. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 26 MAY 2026</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|                  |                                                                                                                                                                           |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                  | <b>RESOLVED:</b> To receive minutes for information.                                                                                                                      |
| <b>26(FC)062</b> | <b>14. WORKING GROUPS</b><br>There were no reports from working groups.                                                                                                   |
| <b>26(FC)063</b> | <b>15. REPRESENTATIVES TO OUTSIDE BODIES</b><br>There were no reports from representatives to outside bodies.                                                             |
| <b>26(FC)064</b> | <b>16. EXCLUSION OF THE PRESS AND PUBLIC</b><br>There was no motion to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960. |

Meeting finished at 9 pm.