

14.08.2024

To Members of the Council



Dear Sir/Madam

You are hereby summoned to a meeting of the **STAFFING COMMITTEE**  
(Cllrs: McNicholas, Davenport, Guilfoyle, Harvey, Hayes, Howes, Morse)  
which will be held in the Greenwood Room in Hebden Bridge Town Hall on  
**MONDAY 19 AUGUST 2024 at 5:30pm**

A handwritten signature in black ink, appearing to read 'Emma Green', is enclosed in a light grey rectangular box.

Emma Green  
Acting Clerk to the Council

This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

#### **AGENDA**

- 1. TO RECEIVE APOLOGIES FOR ABSENCE.**
- 2. TO RECEIVE MEMBERS' INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.**
- 3. MINUTES OF THE MEETING HELD 10 JULY 2024**  
To report on matters arising from the minutes of meeting held 10 July 2024 not itemised on this agenda. (enc)
- 4. TERMS OF REFERENCE**  
The adopted Terms of Reference are enclosed for reference. (enc)
- 5. INVESTIGATION & DISCIPLINARY MATTERS**  
To consider process and actions in respect of outstanding matters and to decide on actions as appropriate.
- 6. GRIEVANCE MATTERS**  
To consider any reports from the Grievance Panel and to decide on actions as appropriate.
- 7. STAFFING CONSIDERATIONS**  
To consider staffing matters and to decide on actions as appropriate.