

10

25 September 2025

To Members of the Council

Dear Sir/Madam



You are hereby summoned to a meeting of the **PICTURE HOUSE COMMITTEE**
(Cllrs: Butterick, Fraser, Harvey, Howes, Morse, Turner and Young)
which will be held in the Greenwood Room in Hebden Bridge Town Hall on
WEDNESDAY 1 OCTOBER at 7:30pm

Emma Green
Town Clerk to the Council

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence and reasons, and any substitutions.
- 2. MEMBERS INTERESTS RELATING TO AGENDA ITEMS**
To receive declarations of members' interests relating to agenda items for this meeting and any requests for dispensation.
- 3. MINUTES OF THE MEETING HELD 3 SEPTEMBER 2025**
To report on matters arising from the minutes of meeting held 3 September 2025 not itemised on this agenda. (enc)
- 4. FRIENDS OF THE PICTURE HOUSE**
To receive a report on the work of the Friends of the Picture House.
- 5. HBPH MANAGERS REPORT**
To receive a report from the Manager of the Picture House on operational matters and to decide on actions as appropriate.
- 6. FINANCIAL REPORT & BUDGET SETTING**
To receive the financial report and to consider the budget requirements for 2026/27 and decide on actions as appropriate.
- 7. HBPH – A HERITAGE FIT FOR THE FUTURE**
To receive information in respect of the Development Application for the Picture House project including progress to date and future activities and to decide on actions as appropriate.
- 8. EXCLUSION OF THE PRESS AND PUBLIC**
To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

HEBDEN ROYD TOWN COUNCIL

**Meeting of the PICTURE HOUSE COMMITTEE
Held WEDNESDAY 3 SEPTEMBER 2025**

MINUTES

PRESENT: Councillors: Butterick (Chair), Fraser, Harvey, Howes, Morse, Turner, and Young.

Also: Maggie Woods – Friends of the Picture House
Picture House Manager: P Berrisford

HRTC Clerk: E Green

167. APOLOGIES FOR ABSENCE

There were no apologies received at this meeting.

168. MEMBERS INTERESTS RELATING TO AGENDA ITEMS

There were no members interests reported at this meeting.

169. MINUTES OF THE MEETING HELD 6 AUGUST 2025

There were no matters arising

170. FRIENDS OF THE PICTURE HOUSE

It was reported that the most recent Making Friends screening was the Smurfs which was enjoyed by all. The Making Friends kitchen project has relocated to Todmorden Collage, and they are looking at how they can increase participation.

Wainsgate Chapel is now a Place of Sanctuary, and the Friends are looking forward to some joint working

It is Heritage Open Day on 20 September, all councillors welcome.

RESOLVED: To note the information

171. HBPH MANAGERS REPORT

It was reported that we are tracking over 3384 customers up, with and increase on the previous year of £24,633 on box office and £11,166 on retail.

The range of special screenings was reported including film quiz, fright nights, 50th anniversary of Rocky horror show,

A number of special screenings are scheduled, and two significant private hires are booked for later in the year.

Recent trading has been difficult over the school holidays owing to a lack of children's content, and hot summer, but the cinema remains in a positive position.

Wicked and Downton Abbey are forecast to generate good revenues.

Cllr Harvey shared that it is testament to Pete and the team on the range of films and progress made.

Pete acknowledges the work of team members in particular those who go above and beyond for such as Fright Night and Quiz Night.

RESOLVED: To note the information and to thank the Picture House Manager and his team for their continued efforts.

172.

FINANCIAL REPORT

The Clerk shared the updated forecast which outlines the income against cost. It was suggested that £10,000 of the budgeted £30,000, earmarked for the project be transferred at this time to support the increased costs in respect of the project.

RESOLVED: to note the information and to transfer of £10,000 from earmarked reserves to the current account.

173.

HBPH - A HERITAGE FIT FOR THE FUTURE

The Clerk presented information in respect of the project this included the survey for public consultation and a set of revised FAQs that will be published on the website and will also form an information sheet for staff.

The committee were updated that a children's engagement activity was underway with children being given the opportunity to colour in a picture and tell us why they love HBPH. This was proving very popular.

The Development Application will be ready for a February submission.

RESOLVED: to approve the survey and FAQs with the amends discussed and to note the information.

174.

EXCLUSION OF THE PRESS AND PUBLIC

There was no motion to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 8:45pm