

16 July 2025



To Members of the Council

Dear Sir/Madam

You are hereby summoned to a meeting of the **STAFFING COMMITTEE** (Cllrs, Butterick, Guilfoyle, Davenport, Harvey, Morse, Turner, & Woodhead) which will be held in the Council Chamber at Hebden Bridge Town Hall on **WEDNESDAY 17 SEPTEMBER at 6:15PM**

A handwritten signature in black ink, appearing to read 'Emma Green', is placed over a light grey rectangular background.

Emma Green
Clerk to the Council

AGENDA

- 1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS.**
- 2. TO RECEIVE MEMBERS INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.**
- 3. MINUTES OF THE MEETING HELD 22 JULY 2025**
To report on matters arising from the minutes of meeting held 22 July 2025 not itemised on this agenda (enc).
- 4. RESIGNATION OF COMMITTEE CHAIR**
To receive a resignation from Cllr Morse as Chair of the Committee, to seek nominations and to appoint a new Chair and if required Deputy Chair for the Committee.
- 5. PAYROLL OUTSOURCING**
To consider the outsourcing of the payroll function, to ensure business continuity, until such a time that additional members of the team have been trained appropriately and to decide on actions.
- 6. STAFFING MATTERS REQUIRING ACTION**
To receive information on staffing matters and to decide on actions.
- 7. EXCLUSION OF THE PRESS AND PUBLIC**
To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.