

08 January 2026

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record or film or photograph or broadcast the meeting whilst it is open to the public.



**To Members of the Council**

Dear Sir/Madam

You are hereby summoned to a meeting of the **STRATEGY & REVIEW COMMITTEE** (Cllrs: Butterick, Fraser, Guilfoyle, Hedges, Morse, Turner, Woodhead) which will be held in the Greenwood Room, Hebden Bridge Town Hall on **WEDNESDAY 14 JANUARY 2026 at 7:30pm**

A handwritten signature in black ink, appearing to read 'Emma Green'.

Emma Green  
Clerk to the Council

This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

**AGENDA**

- 1. To receive apologies for absence and any substitutions.**
- 2. To receive members` interests relating to agenda items for this meeting.**
- 3. MINUTES OF THE MEETING HELD 26 NOVEMBER 2025**  
Matters arising not itemised on this agenda. (enc).
- 4. FREEDOM OF INFORMATION MATTERS**  
To receive information in respect to ongoing matters regarding Freedom of Information requests and the First Teir Tribunal in respect of the ICO Decision Notice and to decide on actions as appropriate
- 5. STRATEGY & BUDGET SETTING 2026-27**  
To consider the budget and for 2026-27 and to recommend a proposed budget and precept for the council year 2026-27 for consideration by the Full Council (enc).
- 6. EXCLUSION OF THE PRESS AND PUBLIC**  
To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

## HEBDEN ROYD TOWN COUNCIL

### MEETING of the STRATEGY & REVIEW COMMITTEE held Wednesday, 26 November 2025

#### MINUTES

**PRESENT** Councillors: Butterick (Chair), Fraser, Hedges, Morse, Turner and Woodhead.

Town Clerk: E Green

349. **To receive apologies for absence and any substitutions.**  
Apologies were received from Cllr Guilfoyle.

350. **To receive members interests relating to agenda items for this meeting.**  
There were no members interests reported at this meeting.

351. **MINUTES OF THE MEETING HELD 5 NOVEMBER 2025**  
There were no matters arising.

The agenda was re-ordered.

352. **EXCLUSION OF THE PRESS AND PUBLIC**  
In respect of item 4, Councillors considered the exclusion of members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960.  
**RESOLVED:** that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

353. **FREEDOM OF INFORMATION MATTERS**  
Updates on the following matters were received:  
a) Information Commissioners Office  
Case Closure  
b) First Tier Tribunal Process  
Response from Information Commissioners Office.  
**RESOLVED:** In respect of a & b to note the information.

354. **BUDGET 2026-27**  
The draft budget was presented for 2026-27. It was noted that the Council Tax Base had not yet been confirmed and that a clear figure in relation to a percentage increase could not be determined.

The importance of securing sufficient funds to cashflow the potential NHLF project was discussed, as well establishing reserve to make essential repairs to the Picture House in the case that the bid is not successful.

**RESOLVED:** That the clerk prepare two draft budgets for the Town Councils information at the next Full Council Meeting reflecting a precept increase of 10% and 5%.

The Clerk presented a draft three-year budget as recommended by the Internal Auditor and in accordance with the Town Councils Financial Regulations.

The importance of developing a strategic plan for the next three years for the Town Council was discussed, as well as the requirement to outline spending priorities.

**RESOLVED:** That the clerk further refine the three year draft budget for presentation at the next meeting of this committee and that a meeting be arranged for the whole of council, with an external facilitator, to discuss the priorities and future strategy of the Town Council, which will feed in to the three year budget.

**355.**

#### **TOWN COUNCIL MEETING DAY & WORK PROCESS**

Councillors considered a report outlining the administrative efficiencies to be made the by moving the day of the standard council meeting.

**RESOLVED:** Recommend that Full Council approve the change of the standard meeting day to:

Monday: For Full Council, Community Funding, Strategy & Review & Picture House committee.

Tuesday: For Project & Events and Local Environment & Allotments.  
Suggested meeting dates to be circulated with these minutes.

Meeting finished at 9pm.