

## **HEBDEN ROYD TOWN COUNCIL**

### **Meeting of the STRATEGY & REVIEW COMMITTEE held 7<sup>th</sup> December 2022**

#### **MINUTES**

**PRESENT:** Councillors: Needham (Chair), Fenton, Harvey, Hoyle, Stevens, Wood & Young.

**Clerk:** J Boom

**282. Apologies for Absence and any substitutions**

Apologies were received from Councillors Boggis and Fraser.

**283. Members' Interests relating to agenda items for this meeting.**

Cllrs Stevens & Wood with a non-pecuniary interest in the proposed Mytholmroyd library/hub.

**284. Matters arising from Minutes of Meeting held 5<sup>th</sup> OCTOBER 2022 not itemised on this Agenda.**

It was confirmed that the Cost-of-Living Crisis Committee had met, considered applications for financial support and that seven awards had been made with an eighth pending. Approximately £23k had been allocated out of the £30k budget.

This information is to be shared with the Local Action groups.

**285. PUBLIC CLOCKS IN HEBDEN ROYD**

Arrangements were circulated for information and a short verbal explanation was made to the meeting. The arrangements are to be circulated to all churches and clock sites involved and retained should the arrangements be called in to question.

**286. COMMITTEE, MEETINGS/MEETING DATES & STAFF STRUCTURE**

The meeting was presented with proposed delegated powers, meeting dates and council structure. These were discussed.

It was proposed by Cllr Needham

Seconded by Cllr Fenton

**RESOLVED:** to recommend the proposals with the following minor confirmations:

- That the merging of the Climate Emergency & Environment & Allotments Committee take place.
  - That support for this merged committee includes the Deputy Clerk assisting the committee with project delivery as well as supporting the actual meeting with the clerking of the meeting.
  - That it is highlighted that flexibility for additional meetings to be called if need is at the discretion of the Committee Chair and the Town Clerk.
- It was also agreed that the clerk outline the process by which decisions

can be made outside of meetings and circulate the information to committee chairs.

- Amend the structure of the Council as discussed to reflect the actual position.

The meeting discussed the end of the Cost-of-Living Committee and its ability to finance initiatives. It was felt that the Community Funding Committee has the capacity to meet requests.

287.

#### **BUDGET SETTING**

The meeting considered budget requests received for inclusion in the 2023/24 budget.

The clerk presented the proposed budgets for Administration, Awards, Office Relocation and HRTC Salaries, providing explanation and answering questions where required.

It was proposed by Cllr Young

Seconded by Cllr Needham

**RESOLVED:** to recommend the budget sections Administration, Awards & Office Relocation clarification that the Kaberry Barker Award is directed currently to Primary Schools in the area however should opportunities arise, through whatever means, with secondary schools this should be considered positively.

It was proposed by Cllr Young

Seconded by Cllr Harvey

**RESOLVED:** to recommend the budget for HRTC Salaries.

The meeting considered funding requests from Committees and other budgets.

It was proposed by Cllr Stevens

Seconded by Cllr Young

**RESOLVED:** to reduce the request from Age Friendly to £4,500 and allow the community funding committee to allocate funding to groups who may be seeking small amounts of funding through a simplified scheme.

It was proposed by Cllr Stevens

Seconded by Cllr Young

**RESOLVED:** to recommend that the proposed Mytholmroyd Library/Hub be again supported while awaiting decisions from CMBC. It was recommended to support with an allocation of £10,000 with an opportunity to call for more funding once appropriate evidence has been provided to the Town Clerk. This to be up to a maximum of an additional £15,000 from the Town Councils Contingency.

The committee decided to invite the HRTC Projects Officer to the next meeting of this committee to discuss proposal relating to a new project for the Environment Committee (to be merged with Climate Emergency), Festive Events and the joint working with other HRTC Funded bodies, festive lighting and the Pumpkin Festival.

The next meeting will also receive the budget request from the Picture House at that time.

It was confirmed that while an arrangement with Calderdale Citizens Advice is currently not possible due to circumstances, should these change it would be explored.

The meeting discussed options that may support the agreement of a budget for 2023-24 these included altering the HRTC reserve policy as currently adopted by the Town Council and its level of contingency. These will be explored further at the next meeting.

**288.**

#### **YOUTH EMPLOYMENT SUPPORT**

A written report from C& K Careers was considered.

The meeting concluded that while the volume of individuals being support was not as high as was hoped the challenging nature of the cases being supported was impressive. The Town Council appreciates the hard work being undertaken by Sarah on our behalf.

It was agreed to review the programme in early 2023 looking towards the contract renewal date in April 2024.

The meeting finished at 9.05pm.

