

HEBDEN ROYD TOWN COUNCIL

Meeting of the PROJECTS, EVENTS & CHRISTMAS LIGHTING COMMITTEE Held WEDNESDAY 8 OCTOBER 2025

MINUTES

PRESENT: **Councillors:** Fraser, Hoyle, Woodhead and Turner.

HRTC Deputy Clerk: Ebony Andrews

256. Apologies for absence and any substitutions

Apologies were received from Cllrs Bampton Smith, Hedges and Macdonald.
Cllr Woodhead acted as substitute for Cllr Macdonald.

257. Members' interests relating to agenda items for this meeting.

There were no members interests reported at this meeting.

258. Matters arising from the minutes of meeting held 23 September 2025 not itemised on this agenda.

There were no matters arising.

259. BUDGET UPDATE

Members received an updated budget for the current year, and the budget request for forthcoming period 2026-27 was also discussed.

RESOLVED: To note the information.

260. PROPOSED PURCHASES

Members considered the purchase of equipment to support the safe and effective delivery of events.

RESOLVED: To approve the purchase of a mobile defibrillator, along with the allocation of ongoing maintenance costs as appropriate.

261. PROJECT UPDATES 2025-26

Members received a verbal update on the following projects and decided on actions as appropriate.

a) Hebden's Happy Hounds

 The event was successfully delivered, with a view to it being repeated in May 2026.

b) Remembrance Sunday

Planning continues, with all main event elements now in place. The addition of barriers to enhance audience safety at Mytholmroyd Memorial Garden was discussed.

c) Christmas Lights Switch On/Light Up the Valley

Planning continues, with all main event elements now in place. The contract for the new Christmas grotto was outlined.

d) Christmas Lighting

Members were informed that hanging baskets will be taken down in good time ahead of the arrival of the Christmas Lights.

e) WOHB Annual Report (enc).

The annual report and next steps for the WOHB team were discussed.

f) New projects, as per Min 226.

A brief review of new projects was discussed along with timelines for delivery.

RESOLVED: To note the information.

262. EXCLUSION OF THE PRESS AND PUBLIC

No resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960

Meeting finished at 8:52pm