

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the PICTURE HOUSE COMMITTEE Held WEDNESDAY 6 AUGUST 2025

#### MINUTES

**PRESENT:** Councillors: Butterick (Chair), Howes, Macdonald, Turner, and Young.

Also: Picture House Manager: P Berrisford  
HRTC Clerk: E Green

**139. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Harvey and Cllr Morse, with Cllr Macdonald substituting.

Apologies were also received from the Friends of the Picture House.

**140. MEMBERS INTERESTS RELATING TO AGENDA ITEMS**

There were no interests declared at this meeting.

**141. MINUTES OF THE MEETING HELD 9 JULY 2025**

There were no matters arising.

**142. FRIENDS OF THE PICTURE HOUSE**

There was no report from the Friends of the Picture House

**143. HBPH MANAGERS REPORT**

The manager reported on the current operational activities including a number of special and charity screenings. Also plans to include more £2 screenings at the end of the summer.

Despite the warm weather, attendance has been solid up 3,000 year on year.

Future highlights include 50 Years of Rocky Horror Picture Show and Jaws.

**RESOLVED:** To note the information and thank the team for their continued work.

**144. FINANCIAL REPORT**

The Town Clerk presented the financial reports to the end of June. The Picture House continues to maintain a good trading position with revenue on both box office and retail up on previous years. The forecast is positive and cashflow remains strong.

**RESOLVED:** To note the information.

**145. HBPH – A HERITAGE FIT FOR THE FUTURE**

In respect of the Picture House project:

a) Meeting with NLHF

The Town Clerk reported on a recent meeting with our representatives from NLHF – key points included the importance of heritage skills and how this could link in to an apprenticeship project, engagement with the wider community, demonstrating in particular how we consider affordability, and business planning to demonstrate a project that is able to sustain itself in the future.

Councillors raised other points of consideration such as the need for an equality impact assessment and the consideration of toilet facilities. This will be covered in more detail as the application develops.

It was discussed that a February submission would give us more time to ensure that the application was as thorough as possible.

**RESOLVED:** to submit the Development Application in February 2026.

b) Stakeholders Engagement Day – Feedback

It was reported that the event had been well attended and that there was support for the project from the stakeholder. The meeting discussed engagement in detail including how our stakeholders can support us with the. Presentations were made by DCA and Page\Park.

c) Team Engagement Session - Feedback

A team engagement session has taken place. The team were overwhelmingly enthusiastic about the project and open discussion led to the contribution of many valid ideas and points. A Q&A sheet will be developed to enable the team to answer questions that may be asked of them. It was agreed to have a similar session every couple of months to keep the team updated.

d) Engagement Plan – Plans and Project Ambassadors

An engagement plan was shared which outlined key activities to take place over the next few months. Project Ambassadors have been appointed within the Picture House Team to support consultation and survey activities.

**146. EXCLUSION OF THE PRESS AND PUBLIC**

There was no motion to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 8:40pm