

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the PICTURE HOUSE COMMITTEE Held WEDNESDAY 4 JUNE 2025

#### MINUTES

**PRESENT:** Councillors: Butterick (Chair), Fraser, Harvey, Howes, MacDonald, and Turner.

Also:

Picture House Manager: P Berrisford

HRTC Clerk: E Green

- 33. ELECTION OF CHAIR AND DEPUTY CHAIR FOR THE HEBDEN BRIDGE PICTURE HOUSE COMMITTEE FOR THE COUNCIL YEAR 2025-2026.**  
**UNANIMOUSLY RESOLVED:** that Cllr Butterick be the Chair of the Picture House Committee for the council year 2025-26.

**RESOLVED:** that Cllr Fraser be the Deputy Chair of the Picture House Committee for the council year 2025-26.

- 34. To receive apologies for absence and reasons for absence, and any substitutions.**  
Apologies were received from Cllr Morse, with Cllr MacDonald substituting, and from Cllr Young.  
Apologies were received from the Friends of the Picture House.

- 35. To receive declarations of members interests relating to agenda items for this meeting and any requests for dispensation.**  
There were no members interests reported at this meeting.

- 36. To report on matters arising from the minutes of meeting held 14 May 2025 not itemised on this agenda.**  
There were no matters arising.

- 37. FRIENDS OF THE PICTURE HOUSE**  
Due to their absence there was no report at this meeting.

- 38. HBPH MANAGERS REPORT**  
The Picture House Manager provided the meeting with a verbal update.

The new coffee machine was due to be installed, and staff training had been organised.

The first Film Quiz has been a success, and the Picture House are running a drawing competition to support promotion of the new Lilo and Stitch movie. Which will be judged by the Deputy Mayor.

The PH continue to screen a wide selection of screenings for a range of audiences and engagement remains positive.

**RESOLVED:** to note the information acknowledging the continued efforts of the PH Manager and the team.

**39. FINANCIAL REPORT**

The cumulative analysis was discussed, which again shows growth, with an increase of over 1800 admissions year to year for the month of May. Kiosk sales are also strig. This good attendance makes it possible to pursue the various community interest screenings. Cash flow remains strong at it was discussed that the budget forecast is more realistic this year and there are no specific challenges expected.

**RESOLVED:** To note the information

**40. CCTV UPGRADE**

The meeting considered information in respect of an upgrade to the CCTV system. The primary reason for the upgrade is to ensure coverage to all external areas of the Picture House in the interests of the safety of staff.

**RESOLVED:** To approve the quote presented to extend the existing provision, to include further channels.

**41. HBPH – A HERITAGE FIT FOR THE FUTURE**

Following the consideration of quotes from three suppliers in respect of the support and preparation of the NLHF Development Application.

**RESOLVED:** To appoint DCA Consultants to deliver the next phase of the Development Application.

**42. EXCLUSION OF THE PRESS AND PUBLIC**

There was no exclusion of the Press or Public.

Meeting finished at 8:15pm