

HEBDEN ROYD TOWN COUNCIL

Meeting of the PICTURE HOUSE COMMITTEE Held TUESDAY, 22 APRIL 2025

MINUTES

PRESENT: Councillors: Butterick (Chair), Howes, Morse, and Young

Also: Pete Berrisford – Picture House Manager

HRTC Clerk: E Green

484. To receive apologies for absence and reasons for absence, and any substitutions.

Apologies were received from Cllrs Fraser, Davenport and Friends of the Picture House

Approval of the reasons for absence was not sought.

485. To receive declarations of members' interests relating to agenda items for this meeting and any requests for dispensation.

There were no members interest received this meeting.

486. To report on matters arising from the minutes of meeting held 7 April 2025 not itemised on this agenda.

RESOLVED: To note the positive response on social media to the Picture House update as per minute 470b

487. FRIENDS OF THE PICTURE HOUSE

There was no report provided at this meeting.

488. HBPH MANAGERS REPORT

The manager highlighted the key points including the increase on the previous year's attendance by 1411, to a total of 48,716 admissions.

The manager highlighted the success of the diverse programme including the Warm Spaces offer, Autism Friendly, International Women's Day, Paul Merton, and the Hebden Bridge Film Festival Shorts Day.

Engagement with the Friends of the Picture House remains strong.

RESOLVED: Note the strong performance of the Picture House over the last period and to investigate how data capture could help to gather information on specific audiences at selected screenings, to enable the Picture House to further develop its audiences.

489. FINANCIAL REPORT

The forecast shows a loss against budget, on cost lines including salaries, pension contributions, kiosk supplies, however, it was discussed that the budget was not set in accordance with the expected market trends and that there had been some unexpected expenses. It was noted that the Picture House had not required revenue support from HRTC over the past two years, and its cash flow remained positive.

RESOLVED: to note the information

490. PREMIUM COFFEE

Quotes from three suppliers were considered in respect of the introduction of a premium coffee brand. The Picture House would retain its standard coffee offer, selling a premium offer alongside. This would retail initially at £2.50 per cup. This would be a bean to cup machine, with a one button press (rather than a barista style machine) Milk would be standard cow milk, with dairy free alternatives available for Americano style coffee.

RESOLVED: To approve Leodis as a supplier, taking on a reconditioned machine at a cost of £15.50 per week over three years, with initial complimentary beans for 1000 coffees.

491. ENERGY PROVISION

Quotes for energy provision (gas and electricity) were considered. Utility Aid, speciality broker for not-for-profit sector provided a range of options. The Gas supply is already out of contract, and the Electricity Supply is within the end period, as such it would make sense to align the provision.

RESOLVED: to approve the following suppliers

Gas - Crown, Term:30/04/2028 - Product: You Fix

Estimated Annual Spend £11,226.50

*Estimated saving 33.59% (£5678.57)

Electricity - Crown, Term 30/04/28 - Product: You Fix (Renewable)

Estimated Annual Spend £9698.08

*Estimated saving 17.43% (£2047.29)

492. HBPH – A HERITAGE FIT FOR THE FUTURE

An update was provided in respect of the Picture House Project. Following approval from the National Lottery Heritage Fund to progress the project to Development Application stage, a project update had been shared publicly via press release and social media and with key stakeholders. A meeting has been scheduled with a representative from NLHF to establish fully what the Development Application Stage would involve. It is likely that this will include

- Feasibility studies to assess the financial and operational viability of the project
- A comprehensive funding strategy.
- The creation of a detailed business plan

- Architectural and design development to refine plans for the second screen and enhance accessibility in the 100+ year-old building.

RESOLVED: To approve two public engagement sessions to provide information on the project to date and to hear questions and comments from the community.

To approve officer time to explore the requirements of the development application, including obtaining quotes from a arrange of specialists required to facilitate this.

That moving forward the project would be known as 'A Heritage Fit for the Future' which better reflects the aspirations of the project.

493. EXCLUSION OF THE PRESS AND PUBLIC

There was no exclusion of the press and public.

Meeting finished at 8.50pm.