

09 October 2025

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record, film, photograph or broadcast the meeting whilst it is open to the public.



TO ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Terrace Room, Hebden Bridge Town Hall on **THURSDAY 16 OCTOBER 2025 at 7.30pm.**

Emma Green
Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

AGENDA

1. PUBLIC QUESTION TIME.

HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to info@hebdenroydtowncouncil.gov.uk no later than 2.00pm on the day of the meeting. A written response will be sent to the questioner.

2. APOLOGIES AND REASONS FOR ABSENCE.

To note apologies for absence and approve the reasons for absence where presented.

3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

To receive and note interests relating to the agenda.

4. PLANNING APPLICATIONS

Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.

- a. **Application 25/00947/FUL** at Hebden Bridge Flood Alleviation Scheme, West End, Hebden Bridge for Hebden Bridge Flood

Alleviation Scheme including the repair and reconstruction of the river walls on Hebden Water and the River Calder, construction of new walls within St Pols Car Park, construction of vertical rising flood barriers on Bridge Gate and Old Gate, repair and reinforcement of specific properties, modification to five weirs, replacement of Central Street Footbridge, reinforcement of two bridges across Hebden Water, two construction compounds, landscaped public open spaces, demolition of outbuildings to the rear of 35 West End along Hebden Water and associated landscaping. (West End ward).

- b. **Application 25/00162/FUL** at Cragg Vale Tennis Club, At Cragg Hall Grounds, Rud Lane, Cragg Vale, HX7 5TF for 4 no. new floodlights to court 2 and screen netting installed onto existing fences to both courts. (Cragg Vale ward).
- c. **Application 25/00921/VAR** at 7 Caldene Avenue, Mytholmroyd, HX7 5AF for Variation of condition 1 on application 25/00245/HSE - amended plans. (Caldene ward).
- d. **Application 25/00906/HSE** at Broadlands, Mytholm Bank, Hebden Bridge, HX7 6DL for Front and side extension with partial replacement of existing front conservatory. (West End ward).
- e. **Application 25/00860/LBC** at Ivy House, Great Burlees Farm, Burlees Lane, Dodd Naze, Hebden Bridge, HX7 8PS for Replacement guttering (Listed Building Consent). (Birchcliffe ward).
- f. **Application 25/20184/TPO** at Byclough Cottage, Midgley Road, Mytholmroyd, HX7 5QT for Fell one tree and prune others (Tree Preservation Order). (White Lee ward).
- g. **Application 25/20185/TPO** at The Wiggins, Church Bank Lane, Cragg Vale, HX7 5TB for Fell six trees and prune two trees (Tree Preservation Order. (Cragg Vale ward).

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**5. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY
CALDERDALE MBC**

- ✓ a. Application 25/00447/LBC at 3 Little Park Farm, Park Lane, Mytholmroyd, HX7 5BL for Replace patio doors with gritstone mullions, door and windows and replace concrete lintel (Listed Building Consent).
- X b. Application 25/20156/TPO at Woodentops, Savile Road, Hebden Bridge, HX7 6ND for Fell 7 trees (Tree Preservation Order).
- ✓ c. Application 25/00322/LBC at 55 Bridge Lanes, Hebden Bridge, HX7 6AT for Restoration of property, replacement windows and repairs to roof (Listed Building Consent).
- ✓ d. Application 25/00328/HSE at 21 Manor Drive, Dodd Naze, Hebden Bridge, HX7 8DW for Replace and raise existing roof, add a flat roof dormer to the south (rear) elevation and increase one window width.

6. HRTC & HBPH STATEMENT OF ACCOUNT

To receive the Statement of Account for Hebden Royd Town Council and the Hebden Bridge Picture House and to decide on actions as appropriate (HBPH Enc. HRTC to be tabled)

7. HRTC & HBPH PAYMENT SCHEDULE

To receive schedule, note items of information and to authorise payments totalling £35,400.53.

8. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications (enc).

- a. Resident Calderdale Energy Park
- b. PKF Littlejohn Conclusion of Audit

9. REDECLARATION OF COMPLIANCE

To not confirmation of redeclaration of compliance in respect of the councils pensions obligations under the Pensions Act 2008.

10. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

To receive and note the activities of the Mayor (enc).

11. WHITE RIBBON ACCREDITATION

Further to minute 201, to consider the expenditure of £495 to become a White Ribbon Accredited organisation and decide on actions.

- 12. MINUTES OF STAFFING COMMITTEE held 17 SEPTEMBER 2025.**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).
- 13. MINUTES OF THE TOWN COUNCIL held 17 SEPTEMBER 2025**
To consider minutes and approve as a correct record (enc).
- 14. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 22 SEPTEMBER 2025**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).
- 15. MINUTES OF THE LOCAL ENVIRONMENT & CLIMATE COMMITTEE held on 23 SEPTEMBER 2025**
To receive minutes for information and endorse recommendations therein.(Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).
- 16. MINUTES OF THE PROJECT & EVENTS COMMITTEE held on 23 SEPTEMBER 2025**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).
- 17. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held on 24 SEPTEMBER 2025**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).
- 18. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held on 29 SEPTEMBER 2025.**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).
- 19. MINUTES OF THE PICTURE HOUSE COMMITTEE held on 1 OCTOBER 2025.**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (enc).

20. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held on 8 OCTOBER 2025.

To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (to be circulated prior to the meeting).

21. MINUTES OF THE PROJECT & EVENTS COMMITTEE held on 8 OCTOBER 2025.

To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair) (to be circulated prior to the meeting).

22. WORKING GROUPS

To receive reports from and to decide on appropriate actions:

- a) Disability Access Forum
- b) Joint Parish Meeting (enc).

23. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from representatives to outside bodies and other organisations.

24. EXCLUSION OF THE PRESS AND PUBLIC

To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Date: 08/10/2025
Time: 10:51:58

HEBDEN BRIDGE PICTURE HOUSE Statement of Account

Page: 1

From: Month 5, August 2025
To: Month 5, August 2025

Chart of Accounts:

Picture House Partial (Public) [PARTIAL]

	Period				Year to Date			
	Actual	Ratio(%)	Budget	Variance	Actual	Ratio(%)	Budget	Variance
Income								
Ticket sales	21,945.50	63.60	29,527.00	(7,581.50)	117,093.01	61.58	120,635.00	(3,541.99)
Kiosk Sales - Food & Beverages	8,104.64	23.49	9,727.06	(1,622.42)	43,860.70	23.07	48,635.30	(4,774.60)
Kiosk Sales - Merchandise	60.42	0.18	0.00	60.42	119.58	0.06	0.00	119.58
Memberships	700.00	2.03	875.00	(175.00)	5,118.00	2.69	4,375.00	743.00
Private Hire & parties	0.00	0.00	1,616.00	(1,616.00)	8,840.00	4.65	8,080.00	760.00
Shop Rentals	715.00	2.07	2,577.00	(1,862.00)	7,301.80	3.84	7,296.00	5.80
Screen Advertising	655.05	1.90	800.00	(144.95)	3,734.03	1.96	4,000.00	(265.97)
Donations received	1,193.35	3.46	83.00	1,110.35	1,586.57	0.83	417.00	1,169.57
Gift Vouchers sold	1,128.90	3.27	3,000.00	(1,871.10)	1,325.41	0.70	3,000.00	(1,674.59)
Bank Interest Received	0.00	0.00	0.00	0.00	1,173.54	0.62	500.00	673.54
	34,502.86	100.00	48,205.06	(13,702.20)	190,152.64	100.00	196,938.30	(6,785.66)
Direct Costs								
Royalties	8,195.57	23.75	11,810.80	3,615.23	42,604.17	22.41	48,254.00	5,649.83
Kiosk supplies - Food & Beverages	2,726.01	7.90	3,599.02	873.01	18,805.47	9.89	17,995.07	(810.40)
Repairs, Alterations & Maintenance	0.00	0.00	0.00	0.00	3,848.79	2.02	5,500.00	1,651.21
	10,921.58	31.65	15,409.82	4,488.24	65,258.43	34.32	71,749.07	6,490.64
Running Costs								
Energy	172.38	0.50	2,000.00	1,827.62	2,617.81	1.38	10,000.00	7,382.19
Water	0.00	0.00	339.51	339.51	214.06	0.11	1,697.55	1,483.49
Waste & recycling	0.00	0.00	0.00	0.00	1,364.80	0.72	1,000.00	(364.80)
Cleaning Materials & equipment	0.00	0.00	300.00	300.00	937.50	0.49	1,500.00	562.50
Projection Equipment	888.32	2.57	0.00	(888.32)	1,398.85	0.74	500.00	(898.85)
Screen 2 Project	3,682.00	10.67	0.00	(3,682.00)	5,871.05	3.09	7,500.00	1,628.95
Staff Uniforms	0.00	0.00	100.00	100.00	0.00	0.00	300.00	300.00
Buildings Insurance	8,105.21	23.49	600.00	(7,505.21)	8,105.21	4.26	3,000.00	(5,105.21)
Film Delivery & couriers	0.00	0.00	100.00	100.00	0.00	0.00	500.00	500.00
Office Expenses	194.37	0.56	300.00	105.63	2,619.80	1.38	1,500.00	(1,119.80)
Press listings	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00
PRS & PPL Licenses	0.00	0.00	0.00	0.00	1,225.15	0.64	0.00	(1,225.15)
Training	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
Bank Charges	57.07	0.17	166.00	108.93	332.22	0.17	830.00	497.78
Box Office Oscar	630.16	1.83	750.00	119.84	4,928.97	2.59	3,750.00	(1,178.97)
	13,729.51	39.79	4,655.51	(9,074.00)	29,615.42	15.57	32,677.55	3,062.13
Gross Profit/(Loss):	9,851.77	28.55	28,139.73	(18,287.96)	95,278.79	50.11	92,511.68	2,767.11
Staff Costs								
Staff Costs	30,556.44	88.56	25,227.92	(5,328.52)	131,173.00	68.98	126,139.64	(5,033.36)
	30,556.44	88.56	25,227.92	(5,328.52)	131,173.00	68.98	126,139.64	(5,033.36)
Net Profit/(Loss):	(20,704.67)	(60.01)	2,911.81	(23,616.48)	(35,894.21)	(18.88)	(33,627.96)	(2,266.25)

7

**Payment and Receipt Schedule
16/10/2025**

**Hebden Bridge Picture House
Accounts to be Paid**

Item	Payee	Details	Invoice No	Amount
a	Anime Ltd	Film Royalties	1017938	120.00
b	BFI	Film Royalties	BKI00463944	203.70
c	BFI	Film Royalties	BKI00463936	120.00
d	BFI	Film Royalties	BKI00463932	120.00
e	BFI	Film Royalties	BKI00463952	366.46
f	Curzon	Film Royalties	651	474.95
g	Disney	Film Royalties	2249299	151.20
h	Disney	Film Royalties	2249305	2,053.36
i	Disney	Film Royalties	2252195	369.60
j	Disney	Film Royalties	2252791	357.00
k	Dogwoof	Film Royalties	MI006320	264.60
ll	Icon	Film Royalties	3031326	140.00
m	Moore International Ent	Film Royalties	K-2025-248	174.00
n	Paramount Picture	Film Royalties	R2414371	£202.50
o	Paramount Picture	Film Royalties	R2416118	£226.80
p	Paramount Picture	Film Royalties	R2416137	£755.56
q	Pathways Productions	Film Royalties	Invoice 240	£100.00
r	Picture House	Film Royalties	22090	£428.75
s	Picture House	Film Royalties	22276	£243.25
t	Sony	Film Royalties	1645282-1	£170.00
u	Sony	Film Royalties	1648709-1	£252.80
v	Studio Canal	Film Royalties	F0308964	£919.20
w	Studio Canal	Film Royalties	F0308963	£162.80
x	Trafalgar	Film Royalties	3394881	£479.00
y	Trafalgar	Film Royalties	343014	£649.01
z	Tull Stories	Film Royalties	TS1093/HBPH	£182.00
aa	Tull Stories	Film Royalties	TS1034/HBPH	£219.10
bb	Universal	Film Royalties	22314755235-1	£51.50
cc	Universal	Film Royalties	22314755865-1	£2,562.25
dd	Vertigo	Film Royalties	SI011907	£100.10
ee	Chubb	Health and Safety	11138458	£206.88
ff	Cathedral Leasing	Hygiene Services	MI/1710367	£225.11
gg	Eden Farm Hulleys	Kiosk	328379	£251.75
hh	Grenke	Kiosk	408235/2025	£241.78
ii	Jimmys	Kiosk	INV25607377	£295.67
jj	Jimmys	Kiosk	INV25607736	£378.24
kk	JL Brooks	Kiosk	647232	£204.86
ll	JL Brooks	Kiosk	648318	£92.35
mm	JL Brooks	Kiosk	648949	£86.95
nn	Just Jennys	Kiosk	8459	£116.40
oo	Leodis	Kiosk	INV-19153	£366.63
pp	Matthew Clark	Kiosk	3656358	£497.66
qq	Suma	Kiosk	A89997	£45.30
rr	Suma	Kiosk	A89996	£27.58
ss	Suma	Kiosk	A89995	£334.25
tt	The Buttercup Bakery	Kiosk	No324	£85.60
uu	The Buttercup Bakery	Kiosk	No325	£85.60
vv	The Buttercup Bakery	Kiosk	No326	£85.60
ww	The Buttercup Bakery	Kiosk	No327	£85.60
xx	The Yorkshire Vice Cream Co	Kiosk	PH1019	£100.00
yy	Turner & Wrights	Kiosk	292668	£438.62
zz	Vocation Brewery	Kiosk	150922	£329.69
aaa	Vocation Brewery	Kiosk	151893	£147.58

bbb	Happy Valley Pride	Marketing	INV-118	£155.00
ccc	Print Bureau	Marketing	PB8125	£48.00
ddd	Print Bureau	Marketing	PB8174	£133.00
eee	Calderdale Council	Office	IN25118910	£180.00
fff	Grenke	Office	394317/2025	£1,154.38
ggg	Synergy	Office	19010HX78AD	£162.00
hhh	Savoy Systems	Oscar	C-1025-35	£749.38
iii	GenErika	Quiz	Tuesday, 23rd September 2025	100.00

£20,030.95

Direct Debits

Item	Payee	Details	Invoice No	Amount
a	The Co-operative Bank	Banking	124	30.18
b	Apple	Office	712030310822	0.99
c	Croft	Office - Call Charges	58800	154.44
d	O2	Office - Line Rental	40005941	29.62
e	Clover	Oscar	5109 64521 14.08.25	80.98
f	Clover	Oscar	510954513 14.08.25	104.54
g	Clover	Oscar - Aug	AVS2517739	50.40
h	Clover	Oscar - Sept	AVS2517739	50.40
i	Clover	Oscar	510964521 12.09.25	113.49
k	Clover	Oscar	510964513 12.09.25	137.47
j	Crown Gas	Utilities	3698370	£650.94

£1,403.45

Payments paid by Clerk

Item	Payee	Details	Invoice No	Amount
a	Universal	Film Royalties	22314751090-1	£373.45
b	Francisca Sierevogel	Heritage Day	26/014	£160.00
c	Amazon	Kiosk Supplies	GB502VRTMXXZ11	61.53
d	Amazon	Kiosk Supplies	GB5013J16RV9V1	97.48
e	Amazon	Kiosk Supplies	GB50220D9X5ENI	145.8
f	Amazon	Maintenance	GB500BBD4X7231	17.78
g	Amazon	Maintenance	202-9029474-7346742	92.72
h	CPC	Maintenance	5949797	£33.80
i	Gear4Music	Maintenance	M12214106	£52.48
j	Paul Ashton Electrical Limited	Maintenance	SI-8550	£456.00
k	Amazon	Office	GB575D68ABEI	31.56
l	Amazon	Office	EUVINS1-OFS-GB-367645739	50
m	Amazon	Office	GB57CP3EABEI	7.25
n	Amazon	Office	GB57COUTABEI	12.33
o	Amazon	Office	GB57CP36ABEI	26.85
p	Amazon	Office	GB500K1AUXF191	28.98
q	Amazon	Office	GB58AVICABEI	32.11
r	Apple	Office	698016898718	0.99
s	Apple	Office	786007393416	4.49
t	Origano	Office	31/07/2025	£35.30
u	Origano	Office	22/09/2025	£45.80
v	Post Office	Office	23/09/2025	£5.55
w	Post Office	Office	29/08/2025	£9.60
x	Post Office	Office	11/09/2025	£200.00
y	Spotify	Office	3bdaf410-9e98-4883-a5aa-4a62fc2a62ba	11.99
z	Generika	Quiz	May Quiz	100
aa	Dove & Bear	Uniform	#002	£809.00

£2,902.84

PAYMENTS

£24,337.24

Authorised by

Councillor	Councillor		Clerk

7

Payment and Receipt Schedule
16/10/2025

Hebden Royd Town Council
Accounts to be Paid

Item

no:	Payee	Details	Invoice No	Amount	Cost Centre
a	PKF	Review of Annual Governance & Accountability	S820252676	2,520.00	Audit
b	The National Allotment Society	Membership Renewal	S4141A	£84.00	Local Env
c	Gardenius	Daffodil bulbs	6045	£653.40	Local Env
d	Briggs Priestley	Honours Boards	49350	£135.60	Office
e	Hebden Bridge Community Assoc	Recharges- phone, data, it, cleaning	18352	£153.00	Office
f	P3	Microsoft 365 Business	36775	£177.42	Office
g	The Shredding Alliance	Offsite shredding	14653	£59.88	Office
h	Calderdale Council	5 x bays suspended in Market Place car park	IN25124990	£50.00	Project & Events
i	Delta Services	Stage Equipment	1574	304.08	Project & Events
j	EEH Event Equipment Hire	Deposit Stage for LUTV	INV-05765	£427.68	Project & Events
k	The Privacy Worx	Monthly DPO Fee - September	INV-1648	£792.00	Salaries

£5,357.06

Accounts previously paid by the Town Clerk

No.:	Payee	Details	Invoice No	Amount	Cost Centre
a	Amazon	Supplies for Happy Hounds	204-2623650-1081127	£9.49	Local Environment
b	James Furlong	Data cleaning, analysis and final report	27.03.24	£1,500.00	Local Environment
c	Steve Tomlin	Scything Course	18072025	£2,441.00	Local Environment
d	Amazon	Office supplies	GB571AG5ABEI	19.48	Office
e	Amazon	Office supplies	XX5001H4MFYS7T	£11.65	Office
f	Amazon	Office supplies	GB585UBAABEI	£4.88	Office
g	Amazon	Office supplies	GB585XRKABEI	£17.36	Office
h	Amazon	Office supplies	GB588EJAABEI	£18.62	Office
i	Amazon	Office supplies	GB58792SABEI	£20.84	Office
j	Amazon	Office supplies	GB5878W3ABEI	£20.84	Office
k	Amazon	Office supplies	GB58790BABEI	20.84	Office
l	Amazon	Office supplies	AEU-INV-GB-2025-1070	114	Office
m	Fleur De Lys	Flowers	30.9.25	£72.00	Office
n	Post Office	Petty Cash Top Up	18.08.25	£67.03	Office
o	Post Office	Petty Cash Top Up	24.09.25	£95.27	Office
p	Amazon	Event supplies	GB305634227	£99.00	Project & Events
q	Amazon	Event supplies	GB58M33ZABEI	£28.00	Project & Events
r	Amazon	Event supplies	GB502B4H0GE81I	£40.80	Project & Events
s	Amazon	Event supplies	GB58JWFAABEI	£23.98	Project & Events
t	Amazon	Event supplies	GB50006HE3V8DI	£59.99	Project & Events
u	Amazon	Event supplies	GB5000130CJYFI	£9.98	Project & Events
v	Amazon	Event supplies	GB5000FK4H22PI	£6.99	Project & Events
w	Amazon	Event supplies	GB5000FO4H22PI	£6.99	Project & Events
x	Trainline	Travel to conference	129657377686	£71.76	Training

£4,780.79

Direct Debits

No.:	Payee	Details	Invoice No	Amount	Cost Centre
a	Peninsula	Employment Services	U005188967	£689.76	Office
b	Sage	Sage Chargeable period	INV21506665	£235.68	Office

£925.44

TOTAL PAYMENTS

£11,063.29

Correspondence re the proposed wind farm.

From [REDACTED]**Date** Wed 2025-07-16 10:34

To Emma Green - Hebden Royd Town Council <Emma.Green@hebdenroydtowncouncil.gov.uk>; K Butterick - Hebden Royd Town Council <Cllr.KButterick@hebdenroydtowncouncil.gov.uk>;
councillor.scourtney@calderdale.gov.uk <councillor.scourtney@calderdale.gov.uk>;
councillor.iahmed@calderdale.gov.uk <councillor.iahmed@calderdale.gov.uk>;
councillor.jtimbers@calderdale.gov.uk <councillor.jtimbers@calderdale.gov.uk>; Scott AP
<councillor.spatient@calderdale.gov.uk>

To the clerk and councillors.

My name is [REDACTED], I'm 74 years old, can see the moor from my window and am somewhat fed up.

I'm a resident of Hebden Royd and do not feel my views are being heard due to the large amount of noise being generated by the anti wind farm campaigners.

I want my children, grandchildren and great grandchildren to be able to live on this planet. I'm encouraged to see you have a climate forum at the town council and a look at minutes going back shows a clear ambition to tackle this global emergency. I'm copying in the Chair and Calderdale Councillors too for information and response.

However a new much needed wind farm is being proposed which will help fulfill our transition away from fossil fuels and I'm aghast at those locally making a lot of noise in opposing it. As a former ecologist I can say that Walshall Moor is a much depleted moor, the Industrial Revolution acidified much of the peat bog, Molinia grasses outnumber the heather and a mono culture of flora and fauna now exists. We need a huge restoration project and the Windfarm gives that opportunity. Despite good work by Moors for the Future and Yorkshire Water much more needs to be done.

Nearby Haworth was, until the reforms instigated in good part by the father of the Bronte sisters, Patrick Bronte, a truly grim industrial town. Filled with mills, it lacked basic sanitation and clean water. Overcrowding and air pollution were apocalyptic in their impact on the population. It had possibly the worst child mortality in the country, and the average life expectancy was 24 years. 41% of children did not reach their 6th birthday.

Much of the water pollution came from the town's overcrowded graveyard. Patrick Bronte campaigned to improve the town and the government launched the Babbage enquiry, which sought to improve conditions in the town.

To portray the moors as some idyllic and bucolic and eternal slice of blissful rural utopia is to ignore its own history.

Haworth and likewise Hebden exist only because of their industry and history.

The mills and buildings of the towns and their environs are now twee tourist attractions or funky apartments (and many second homes). Wind turbines and solar panels are a solution to our modern urban and societal addiction to energy. We are in danger of repeating the errors of the past - and creating new life-threatening problems - if we do not address that addiction with clean energy.

The vistas of the moors would be far less blighted by the turbines than they were by industrialisation - and at least this time we would be acting on our best instincts rather than our worst.

I would appreciate this reading out or included in dispatches at full council if at all possible, if this can be done do let me know so I can attend in advance. Many more feel like me, including many young people but don't create oodles of noise online, nor do they want to be shouted down.

Yours in eternal hope.

[REDACTED]

[REDACTED]

8.9

Correspondence re the proposed wind farm.

From [REDACTED]

Date Wed 2025-07-16 10:34

To Emma Green - Hebden Royd Town Council <Emma.Green@hebdenroydtowncouncil.gov.uk>; K Butterick - Hebden Royd Town Council <Cllr.KButterick@hebdenroydtowncouncil.gov.uk>; councillor.scourtney@calderdale.gov.uk <councillor.scourtney@calderdale.gov.uk>; councillor.iahmed@calderdale.gov.uk <councillor.iahmed@calderdale.gov.uk>; councillor.jtimbers@calderdale.gov.uk <councillor.jtimbers@calderdale.gov.uk>; Scott AP <councillor.spatient@calderdale.gov.uk>

To the clerk and councillors.

My name is [REDACTED] I'm 74 years old, can see the moor from my window and somewhat fed up.

I'm a resident of Hebden Royd and do not feel my views are being heard due to the large amount of noise being generated by the anti wind farm campaigners.

I want my children, grandchildren and great grandchildren to be able to live on this planet. I'm encouraged to see you have a climate forum at the town council and a look at minutes going back shows a clear ambition to tackle this global emergency. I'm copying in the Chair and Calderdale Councillors too for information and response.

However a new much needed wind farm is being proposed which will help fulfill our transition away from fossil fuels and I'm aghast at those locally making a lot of noise in opposing it. As a former ecologist I can say that Walshall Moor is a much depleted moor, the Industrial Revolution acidified much of the peat bog, Molinia grasses outnumber the heather and a mono culture of flora and fauna now exists. We need a huge restoration project and the Windfarm gives that opportunity. Despite good work by Moors for the Future and Yorkshire Water much more needs to be done. Nearby Haworth was, until the reforms instigated in good part by the father of the Bronte sisters, Patrick Bronte, a truly grim industrial town. Filled with mills, it lacked basic sanitation and clean water. Overcrowding and air pollution were apocalyptic in their impact on the population. It had possibly the worst child mortality in the country, and the average life expectancy was 24 years. 41% of children did not reach their 6th birthday. Much of the water pollution came from the town's overcrowded graveyard. Patrick Bronte campaigned to improve the town and the government launched the Babbage enquiry, which sought to improve conditions in the town. To portray the moors as some idyllic and bucolic and eternal slice of blissful rural utopia is to ignore its own history. Haworth and likewise Hebden exist only because of their industry and history. The mills and buildings of the towns and their environs are now twee tourist attractions or funky apartments (and many second homes). Wind turbines and solar panels are a solution to our modern urban and societal addiction to energy. We are in danger of repeating the errors of the past - and creating new life-threatening problems - if we do not address that addiction with clean energy.

The vistas of the moors would be far less blighted by the turbines than they were by industrialisation - and at least this time we would be acting on our best instincts rather than our worst.

I would appreciate this reading out or included in dispatches at full council if at all possible, if this can be done do let me know so I can attend in advance. Many more feel like me, including many young people but don't create oodles of noise online, nor do they want to be shouted down.

Yours in eternal hope.

[REDACTED]

[REDACTED]

8.6

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

Hebden Royd Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Answer		Notes/Comments
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year and if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit			has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

18/06/2025

and recorded as minute reference:

57 a.

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Kirst Euterich

Clerk

[Signature]

www.hebdenroydtowncouncil.gov.uk

DATE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2024/25 for

Hebden Royd Town Council

	Year ending		Notes and references
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	433,331	411,995	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	422,258	468,548	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	537,176	536,179	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	420,152	538,044	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	560,616	501,759	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	411,995	376,919	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	501,879	421,603	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	393,421	402,238	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

17.06.2025

I confirm that these Accounting Statements were approved by this authority on this date:

18/06/2025

as recorded in minute reference:

57 b

Signed by Chair of the meeting where the Accounting Statements were approved

Keith Ruston

Section 3 – External Auditor's Report and Certificate 2024/25

In respect of

Hebden Royd Town Council – WY0039

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2024/25

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Section 1, Assertion 5 has been incorrectly completed. Information received from the smaller authority highlights that risk management arrangements were not reviewed and approved by the authority as a whole during the year. As a result, this assertion should have been answered 'No'.

Other matters not affecting our opinion which we draw to the attention of the authority

None.

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

25/09/2025

8.6



Hebden Royd Town Council
BY EMAIL

DDI:
+44 (0)20 7516 2200
Email:
sba@pkf-l.com
Date:
26 September 2025
Our Ref:
WY0039
SAAA Ref:
SB04135

Hebden Royd Town Council
Completion of the limited assurance review for the year ended 31 March 2025

Dear Ms Green

We have completed our review of the Annual Governance & Accountability Return (AGAR) for Hebden Royd Town Council for the year ended 31 March 2025. Please find our external auditor report and certificate (Section 3 of the AGAR Form 3) included for your attention as an attachment to the email containing this letter along with a copy of Sections 1 and 2 of the AGAR, on which our report is based.

The external auditor report and certificate details any matters arising from the review. The smaller authority must publish these documents immediately and at the next meeting consider the final external auditor report and decide what, if any, action is required.

Action you are required to take at the conclusion of the review

The Accounts and Audit Regulations 2015 (SI 2015/234) set out what you must do at the conclusion of the review. In summary, you are required to:

- Prepare a "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements. We attach a pro forma notice you may use for this purpose (a Word version is available on request).
- Publish the "Notice" along with the certified AGAR (Sections 1, 2 & 3) before 30 September 2025, which must include publication on the smaller authority's website. (Please note that when the statute and regulations were amended in 2014 and 2015, they did not include a requirement for the length of time for which that the "Notice" must be published. The previous statute required 14 days; but it is now up to the authority to make this decision).
- Keep copies of the AGAR available for purchase by any person on payment of a reasonable sum.
- Ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication.

Fee

We enclose our fee note, on page 4 of this attachment, for the limited assurance review, which is in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://www.saaa.co.uk/audit-fees/>. This fee is statutory, must be paid and is due immediately on receipt of invoice, please arrange for this to be paid **at the earliest opportunity**.

Additional charges are itemised on the fee note, where applicable. These arise where either:

- we have had to issue chaser letters and/or exercise our statutory powers due to a failure to provide an AGAR by the submission deadline; or
- it was necessary for us to undertake additional work.

Please return the remittance advice with your payment, which should be sent to: PKF Littlejohn LLP, Ref: Credit control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London, E14 4HD. Please include the reference WY0039 or Hebden Royd Town Council as a reference when paying by BACS.

Timetable for 2025/26

Next year we plan to set a submission deadline for the return of the completed AGAR Form 3 and associated documents (or Certificate of Exemption) in the usual way and this is expected to be Wednesday 1 July 2026. It is anticipated that the instructions will be sent out during March 2026, subject to arrangements for the 2025/26 AGARs and Certificates of Exemption being finalised by Smaller Authorities' Audit Appointments Limited (SAAA). Our instructions will cover any changes about which smaller authorities need to be aware.

- The smaller authority must inform the electorate of a single period of 30 working days during which public rights may be exercised. The period must be **exactly** 30 working days, please do not set public rights dates that cover a longer period. This information **must be published at least the day before** the inspection period commences;
- The inspection period **must** include the first 10 working days of July 2026, i.e. 1 to 14 July inclusive. In practice this means that public rights may be exercised:
 - at the earliest, between Wednesday 3 June and Tuesday 14 July 2026; and
 - at the latest, between Wednesday 1 July and Tuesday 11 August 2026.

As in previous years, in order to assist you in this process we plan to include a pro forma template notice with a suggested inspection period on our website. On submitting your AGAR and associated documentation, as was the case for this year, we will need you to either confirm that the suggested dates have been adopted or inform us of the alternative dates selected.

We would like to draw your attention to a change within the Practitioners' Guide 2025 which is mandatory for the 2025/26 period. Paragraphs 1.47 to 1.54 relate to an additional assertion to be included in the 2025-26 AGAR, Assertion 10, regarding email management, websites, compliance with both the General Data Protection Regulation (GDPR) 2016 and the Data Protection Act (DPA) 2018 and the requirement to have an IT policy. The requirements in relation to Assertion 10 are listed in Paragraphs 1.47 to 1.54 and the local authority should review these requirements and take appropriate steps to ensure compliance.

Feedback on 2024/25

We would welcome feedback on your experiences with PKF Littlejohn LLP during the review for the year ended 31 March 2025. Such feedback is important to us to help us drive improvements in client service. If you wish to provide feedback, our satisfaction survey template can be used, which is available on our website on this page: <https://www.pkf-l.com/services/limited-assurance-regime/useful-information-and-links/>

Yours sincerely

PKF Littlejohn LLP

PKF Littlejohn LLP



Automatic enrolment: Re-declaration of compliance submitted

From DoNotReply@email.autoenrol.tpr.gov.uk <DoNotReply@email.autoenrol.tpr.gov.uk>

Date Wed 2025-10-01 09:33

To Emma Green - Hebden Royd Town Council <Emma.Green@hebdenroydtowncouncil.gov.uk>

Employer name: HEBDEN ROYD TOWN COUNCIL

PAYE reference: 072/J9637

Automatic enrolment: Confirmation of re-declaration of compliance

On 30 September 2025, a completed re-declaration of compliance for HEBDEN ROYD TOWN COUNCIL was received by The Pensions Regulator under the Pensions Act 2008 (or, for Northern Ireland, the Pensions Order 2008).

The employer is legally responsible for ensuring the information provided in the re-declaration is correct and that they have authorised the person who submitted it. If you are not the employer, please pass this information to the appropriate person.

Sign in to our [declaration of compliance](#) service to view your re-declaration. Use the 'print for records' button to print a summary or create an electronic copy using the 'save to PDF' option in your printer settings.

If you do not have an account or need help with signing in, read [how to sign in](#). Alternatively, the person who submitted your re-declaration can also print a summary. If you need an accessible format, such as large print or braille, please [contact us](#).

Incorrect information? View the re-declaration and select 'edit this declaration' to make the changes, then re-submit. Read more about [updating your online re-declaration](#). Any updates must be made within the next **14 days**.

You should be aware that knowingly providing false information in a re-declaration of compliance is a criminal offence.

Regards

The Pensions Regulator

Hebden Royd Town Council

2025/2026

Mayor & Consorts Councillor Keith Butterick & Lorna Butterick

- | | |
|--|-----------------------------|
| 10. Hebdens Happy Hounds – Calder Holmes Park, Hebden Bridge. | Saturday, 13 September 2025 |
| 11. Presenting Kenneth Kaberry Award to Hebden Royd School, Hebden Bridge. | Tuesday, 15 September 2025 |
| 12. Presenting Kenneth Kaberry Award to Calder Primary School, Mytholmroyd. | Tuesday, 24 September 2025 |
| 13. Presenting Kenneth Kaberry Award to Burnley Road Academy, Mytholmroyd. | Tuesday, 30 September 2025 |
| 14. Presenting Kenneth Kaberry Award to Scout Road Academy, Mytholmroyd. | Thursday, 2 October 2025 |
| 15. Presenting Kenneth Kaberry Award to Stubbings School, Hebden Bridge. | Friday, 3 October 2025 |
| 16. Mayor of Todmorden Civic Service - St Joseph's Church in Todmorden. | Saturday, 4 October 2025 |
| 17. Chair Joint Parish Meeting – the Waterfront Hall, Hebden Bridge Town Hall. | Monday, 6 October 2025 |
| 18. BBC – Premiere Screening of Riot Women - Hebden Bridge Picture House. | Tuesday, 7 October 2025 |
| 19. Presenting Kenneth Kaberry Award to Central Street School, Hebden Bridge. | Thursday, 9 October 2025 |
| 20. Presenting Kenneth Kaberry Award to Riverside School, Hebden Bridge. | Thursday, 9 October 2025 |

HEBDEN ROYD TOWN COUNCIL

Meeting of the **STAFFING COMMITTEE**
Held **WEDNESDAY 17 SEPTEMBER 2025**

MINUTES

PRESENT: **Councillors:** Butterick, Morse, Turner and Woodhead.

Clerk: Emma Green

186. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS.
Apologies were received from Cllrs Guilfoyle and Harvey.

187. TO RECEIVE MEMBERS INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.
There were no members interests reported at this meeting.

188. MINUTES OF THE MEETING HELD 22 JULY 2025
There were no matters arising.

189. RESIGNATION OF COMMITTEE CHAIR
Cllr Morse resigned from the role of Chair of the Committee but will remain a member of the Staffing Committee.
RESOLVED: To thank Cllr Morse for her contribution and to accept the resignation.
To appoint Cllr Woodhead as Chair of the Staffing Committee.
To appoint Cllr Turner as Deputy Chair of the Staffing Committee.

190. PAYROLL OUTSOURCING
The clerk explained that there is are currently the one within the team competent in undertaking the payroll function, whilst the ideal is for this to be delivered in house, the lack of current capacity means that this may be some time before training is able to be undertaken to the required standard. This could cause a potential issue in respect of business continuity. It is expected that this would cost approximately £200 per month.
RESOLVED: To approve the principle of outsourcing payroll. The clerk is to seek quotes for approval at the meeting of this committee.

191. EXCLUSION OF THE PRESS AND PUBLIC
In respect of Item 6.
RESOLVED: To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960.

192. STAFFING MATTERS REQUIRING ACTION

This matter was taken as a confidential item due to the nature of matters to be discussed.

Meeting finished at 7:15pm

MEETING of the TOWN COUNCIL
held WEDNESDAY 17 SEPTEMBER 2025 at 7:30PM
HEBDEN BRIDGE TOWN HALL

PRESENT: Councillors – Butterick (Chair), Bampton Smith, Borrowes, Fraser, Hedges, Howes, Morse, Turner, Woodhead.

ABSENT: Councillors – Boden Cammack, Davenport, Guilfoyle, Harvey, Hoyle, Young

MINUTES: HRTC Town Clerk – E Green

MINUTES

193. PUBLIC QUESTION TIME

There were no questions asked of the council.

194. APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Cllrs Boden, Cammack, Davenport, Guilfoyle, Harvey, Hoyle.

195. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS

To receive and note interests relating to the agenda.

196. PLANNING APPLICATIONS

a. **Application 25/00810/LBC** at 19 Lees Road, Hebden Bridge, HX7 8HB for Replacement external handrails (Listed Building Consent). (Birchcliffe ward).

RESOLVED: No Objection

b. **Application 25/00763/HSE** at 4 Montrose Terrace, Lee Mill Road, Hebden Bridge, HX7 8LH for Replace existing windows and door, reposition and re-size two windows. Two small louvres on external wall for new MVHR system. (Birchcliffe ward).

RESOLVED: No Objection

c. **Application 25/00350/FUL** at Land Adjacent The Vicarage, Mytholm Bank, Hebden Bridge for New dwelling. (West End ward).

RESVOLED: Recommend Refusal due to inappropriate development and over intensification of site.

d. **Application 25/20156/TPO** at Woodentops, Savile Road, Hebden Bridge, HX7 6ND for Fell 7 trees (Tree Preservation Order). (West End ward).

RESOLVED: Recommend Refusal on grounds of trees not dead, diseased or dying.

e. **Application 25/20160/TPO** at Byclough House, Midgley Road, Mytholmroyd, HX7 5QT for Fell one tree (Tree Preservation Order). (White Lee ward).

RESOLVED: No Objection

f. **Application 25/00855/FUL** at Lyndale, Wadsworth Lane, Hebden Bridge, HX7 8DQ for Replace dilapidated garage with garage/garden room (retrospective). (Birchcliffe ward).

RESOLVED: No Objection

g. **Application 25/00746/FUL** at Land South East Of 13 Osborne Street, Balmoral Street, Hebden Bridge for Three dwellings (self-build). (Fairfield ward).

RESOLVED: No Objection

h. **Application 25/00886/HSE** at 12 Balmoral Street, Hebden Bridge, HX7 8BJ for Internal alterations and garden decking. (Fairfield ward).

RESOLVED: No Objection

RESOLVED: That the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

197.

APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

RESOLVED: to note the information.

198. HRTC & HBPH STATEMENT OF ACCOUNT
RESOLVED: To note the information

Date: 16/09/2025
Time: 14:09:14

Hebden Royd Town Council
Statement of Account

Page: 1

From: Month 4, July 2025
To: Month 4, July 2025

Chart of Accounts:

TOWN COUNCIL (PARTIAL)

	Period				Year to Date			
	Actual	Ratio(%)	Budget	Variance	Actual	Ratio(%)	Budget	Variance
Income								
Precept	0.00	0.00	0.00	0.00	503,859.00	90.67	503,859.00	0.00
Station Road Car Park	0.00	0.00	0.00	0.00	0.00	0.00	14,000.00	(14,000.00)
LE & CE Climate Income	360.00	89.63	100.00	260.00	630.00	0.12	350.00	280.00
Hanging Baskets	0.00	0.00	0.00	0.00	5,912.07	1.16	7,500.00	(1,587.93)
Allocments	0.00	0.00	0.00	0.00	33.33	0.01	0.00	33.33
Projects & Events Income	41.66	10.37	50.00	(8.34)	233.31	0.05	250.00	(16.69)
	401.66	100.00	150.00	251.66	510,667.71	100.00	525,959.00	(15,291.29)
Committees, Projects and Awards								
Awards Service to the Community	0.00	0.00	0.00	0.00	28.00	0.01	200.00	(172.00)
Community Funding	7,850.00	1,954.39	0.00	(7,350.00)	21,102.40	4.13	35,500.00	(14,397.60)
LE & CE Land & Biodiversity	3,077.59	766.22	150.00	(2,927.59)	5,975.11	1.17	3,850.00	(2,125.11)
LE & CE Environmental Projects	40.00	9.96	2,000.00	1,960.00	5,040.00	0.99	7,000.00	(1,960.00)
LE & CE Hanging Baskets	1,100.00	273.06	2,000.00	900.00	11,227.00	2.20	11,800.00	(573.00)
LE & CE Allocments	0.00	0.00	125.00	125.00	0.00	0.00	500.00	500.00
P & E Xmas Lights & Events	0.00	0.00	0.00	0.00	14,921.54	2.92	15,000.00	(78.46)
P & E Happy Hounds	375.00	93.36	0.00	(375.00)	771.09	0.15	200.00	(571.09)
P & E New Projects	1,500.00	373.45	1,500.00	0.00	1,500.00	0.29	6,000.00	(4,500.00)
P & E Calder Holmes Park	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	1,250.00
P & E Dog Waste Provision	0.00	0.00	250.00	250.00	0.00	0.00	500.00	500.00
Reimbursement Sunday	0.00	0.00	0.00	0.00	1,520.00	0.30	1,500.00	(20.00)
Twinning	0.00	0.00	0.00	0.00	3,179.88	0.62	3,000.00	(179.88)
	13,942.59	3,471.24	6,025.00	(7,917.59)	65,264.93	12.78	36,300.00	(28,964.93)
Gross Profit/(Loss):	(13,540.93)	(3,371.24)	(5,875.00)	(7,665.93)	445,402.78	87.22	439,659.00	5,743.78
Administration								
Salaries	22,275.62	5,545.89	21,407.50	(773.12)	23,324.29	14.48	85,990.00	(62,665.71)
HR Support	580.18	144.45	576.00	(4.18)	1,969.36	0.39	2,304.00	(334.64)
Courses & Training	1,660.00	411.28	100.00	(1,560.00)	1,906.40	0.37	350.00	(1,556.40)
Staff Uniforms	0.00	0.00	84.00	84.00	0.00	0.00	336.00	336.00
Office Expenditure	1,504.58	374.59	1,166.67	(337.91)	6,293.77	1.23	4,666.67	(1,627.10)
Website	0.00	0.00	0.00	0.00	699.96	0.14	500.00	(199.96)
Public Liability Insurance	0.00	0.00	0.00	0.00	4,258.32	0.83	4,000.00	(258.32)
Subscriptions	0.00	0.00	0.00	0.00	1,393.00	0.27	1,500.00	(107.00)
Bank Charges	0.00	0.00	0.00	0.00	101.18	0.02	0.00	(101.18)
Audit	0.00	0.00	2,000.00	2,000.00	(1,630.15)	(0.32)	2,000.00	3,630.15
Clocks	0.00	0.00	0.00	0.00	730.00	0.14	800.00	70.00
Mayors Allowance	0.00	0.00	416.67	416.67	1,159.53	0.23	1,666.67	(507.14)
Hospitality	0.00	0.00	416.67	416.67	0.00	0.00	166.67	166.67
Mayors for Peace	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250.00
Ordnance Access Permit	0.00	0.00	0.00	0.00	0.00	0.00	12.50	12.50
Transfers to/from reserves	0.00	0.00	0.00	0.00	0.00	0.00	17,665.00	17,665.00
	26,020.38	6,478.21	25,882.51	(137.87)	90,505.66	17.78	122,207.51	(31,701.85)
Net Profit/(Loss):	(39,561.31)	(9,849.45)	(31,757.51)	(7,803.80)	354,897.12	69.44	317,451.49	37,445.63

Date: 16/09/2025
Time: 14:16:06

Hebden Royd Town Council

Statement of Account

Page: 1

From: Month 4, July 2025
To: Month 4, July 2025

Chart of Accounts:

Picture House Partial (Public) (PARTIAL)

	Period				Year to Date			
	Actual	Ratio(%)	Budget	Variance	Actual	Ratio(%)	Budget	Variance
Income								
Ticket sales	16,655.51	63.38	26,527.00	(9,871.49)	95,147.51	61.87	91,108.00	4,039.51
Kiosk Sales - Food & Beverages	5,920.72	22.53	9,727.06	(3,806.34)	35,756.06	23.25	38,908.24	(3,152.18)
Kiosk Sales - Merchandise	25.00	0.10	0.00	25.00	59.16	0.04	0.00	59.16
Memberships	738.00	2.81	875.00	(137.00)	4,418.00	2.87	3,500.00	918.00
Private Hire & parties	0.00	0.00	1,616.00	(1,616.00)	8,840.00	5.75	6,464.00	2,376.00
Shop Rentals	3,293.40	12.53	714.00	2,579.40	6,586.80	4.28	4,719.00	1,867.80
Screen Advertising	0.00	0.00	800.00	(800.00)	2,382.14	1.55	3,200.00	(817.86)
Donations received	80.50	0.31	84.00	(3.50)	393.22	0.26	334.00	59.22
Gift Vouchers sold	(433.19)	(1.65)	0.00	(433.19)	196.51	0.13	0.00	196.51
Bank Interest Received	0.00	0.00	0.00	0.00	0.00	0.00	500.00	(500.00)
	26,279.94	100.00	40,343.06	(14,063.12)	153,779.40	100.00	148,733.24	5,046.16
Direct Costs								
Royalties	10,708.99	41.09	10,610.80	(98.19)	33,848.27	21.36	36,443.20	(3,594.93)
Kiosk supplies - Food & Beverages	4,025.19	15.32	3,599.01	(426.18)	16,079.46	10.46	14,396.05	(1,683.41)
Repairs, Alterations & Maintenance	90.73	0.35	2,750.00	(2,659.27)	1,074.03	0.70	5,500.00	(4,425.97)
	14,914.91	56.75	16,959.81	(2,044.90)	50,001.76	32.52	56,339.25	(6,337.49)
Running Costs								
Energy	217.40	0.83	2,000.00	(1,782.60)	2,445.43	1.59	8,000.00	(5,554.57)
Water	0.00	0.00	339.51	339.51	214.06	0.14	1,358.04	(1,143.98)
Waste & Recycling	0.00	0.00	500.00	500.00	1,364.80	0.89	1,000.00	(364.80)
Cleaning Materials & Equipment	144.58	0.55	300.00	(155.42)	937.50	0.61	1,200.00	(262.50)
Projection Equipment	81.89	0.31	250.00	(168.11)	510.53	0.33	500.00	(10.53)
Screen 2 Project	189.05	0.72	0.00	(189.05)	189.05	0.12	7,500.00	(7,310.95)
Staff Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
Buildings Insurance	0.00	0.00	600.00	600.00	0.00	0.00	2,400.00	2,400.00
Film Delivery & courier	0.00	0.00	100.00	100.00	0.00	0.00	400.00	400.00
Office Expenses	1,872.69	4.08	300.00	(772.69)	2,425.43	1.58	1,200.00	(1,225.43)
Press Listings	0.00	0.00	100.00	100.00	0.00	0.00	100.00	100.00
PRS & PPL Licenses	1,096.72	4.17	0.00	(1,096.72)	1,225.15	0.80	0.00	(1,225.15)
Training	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00
Bank Charges	105.86	0.40	166.00	(60.14)	275.15	0.18	664.00	(388.85)
Box Office Oscar	1,129.16	4.30	750.00	(379.16)	4,298.81	2.80	3,000.00	(1,298.81)
	4,837.35	15.36	5,405.51	(568.16)	13,985.91	9.03	28,022.04	(14,136.13)
Gross Profit/(Loss):	7,327.60	27.88	17,977.74	(10,650.06)	89,891.73	58.45	64,371.95	25,519.78
Staff Costs								
Staff Costs	23,653.11	90.00	25,227.93	(1,574.82)	100,616.56	65.43	100,911.72	(295.16)
	23,653.11	90.00	25,227.93	(1,574.82)	100,616.56	65.43	100,911.72	(295.16)
Net Profit/(Loss):	(16,325.43)	(62.12)	(7,250.19)	(9,075.24)	(10,724.83)	(6.97)	(36,539.77)	(25,814.94)

199.

HRTC & HBPH PAYMENT SCHEDULE**RESOLVED:** to authorise payments totaling £49,363.97.**Payment and Receipt Schedule**
17/09/2025**Hebden Royd Town Council**
Accounts to be Paid**Item**

no:	Payee	Details	Invoice No	Amount	Cost Centre
a	Business Stream	Water for HH Allotments	8629519	27.92	Local Env
b	Business Stream	Water for HH Allotments	7936-187	24.27	Local Env
c	Calder Valley Skip Hire Ltd	Skip for HH Allotments	320817	£201.60	Local Env
d	Calvaq	Allotment Equipment	INV-17389	£160.80	Local Env
e	Calvaq	Allotment Equipment	INV-17383	£31.20	Local Env
f	EPS	Hire of Equipment for Allotment	119329	£51.73	Local Env
g	Hebden Bridge Community Assoc	Refreshments for Cllr Training	18206	£36.00	Office
h	Hebden Bridge Community Assoc	Catering for Mayor Making 20 May	17939	£687.00	Office
i	Hebden Bridge Community Assoc	Recharges - Data & IT, Phones	18221	£153.00	Office
j	PJ	Microsoft 365 Business, Exchange	36284	£177.42	Office
k	Page/ Park	Fee for Buro Happold Recharge	G2299	£4,320.00	Office
l	Peninsula	Employment Services	U005131625	£689.76	Office
m	The Shredding Alliance	Shredding	144247	£66.60	Office
n	Calderdale Council	Hebden's Happy Hounds Event Fee	IN25096213	£30.00	Project & Events
o	DA and FR Gibbon	Watering Hanging Baskets	08 Sep 25	£2,574.00	Project & Events
p	ETEC	Rosettes Happy Hounds	B3900	£52.40	Project & Events
q	Pennine Signs	Printed flags	33632	£348.00	Project & Events
r	The Privacy Worx Ltd	Monthly DPO Fee - August	INV-1591	£936.00	Salaries

£10,567.70**Accounts previously paid by the Town Clerk**

a	Amazon	2 x heaters - CYCA	GB56V56HABEI	£77.88	Community Funding
b	Calderdale Council	Grazing Licence	IN25108376	£221.00	Local Environment
c	Screwfix	Safety Equipment for Allotments	A5300304102	£31.98	Local Environment
d	Steve Tomlin	Deposit for Sything Course IM	Pri 18072025	£100.00	Local Environment

£430.86**Direct Debits**

a	Euro Digital Systems	Monthly Network Print Support	150643	£202.13	Office
b	Sage	Chargeable period 01-06 to 30-06	63560372	£1,641.60	Office

£1,843.73**TOTAL PAYMENTS****£12,842.29**

Payment and Receipt Schedule
17/09/2025

Hebden Bridge Picture House
Accounts to be Paid

Item	Payee	Details	Invoice No	Amount
a	Calderdale Council	Building Insurance	IN25099721	£8,105.21
b	PPS	Cleaning Supplies	INVKEI-72179	£176.64
c	AX1 Entertainment	Film Royalties	25175	£144.00
d	Curzon	Film Royalties	5249	£194.60
e	Curzon	Film Royalties	5466	£120.00
f	Curzon	Film Royalties	5791	£120.00
g	Dartmouth Films	Film Royalties	DFL3694	£120.00
h	Disney	Film Royalties	2241442	£391.06
i	Disney	Film Royalties	2242299	£350.50
j	Disney	Film Royalties	2244429	£54.80
k	Disney	Film Royalties	2245054	£120.00
l	Dogwoof	Film Royalties	M1006143	£161.35
m	Elysian	Film Royalties	EF-TOTO-610	£120.00
n	Lions Gate	Film Royalties	80208654	£726.40
o	Lions Gate	Film Royalties	80214213	£225.40
p	Lions Gate	Film Royalties	80214040	£120.00
q	Modern Films	Film Royalties	M001506	£87.16
r	Modern Films	Film Royalties	M001507	£102.55
s	Modern Films	Film Royalties	M001508	£120.00
	Modern Films	Film Royalties	M001534	£65.10
	Modern Films	Film Royalties	M001535	£56.35
t	MUBI	Film Royalties	INV-MUK-1164	£384.30
u	MUBI	Film Royalties	INV-MUK-1163	£178.50
v	National Theatre	Film Royalties	SINRNI1034377	£411.40
w	National Theatre	Film Royalties	SINRNT1034624	£2,376.30
x	Paramount Pictures	Film Royalties	R2408087	£140.70
y	Paramount Pictures	Film Royalties	R2405733	£404.40
z	Paramount Pictures	Film Royalties	R2413150	£1,980.00
aa	Paramount Pictures	Film Royalties	R2413151	£498.50
bb	Park Circus	Film Royalties	1414981	£322.60
cc	Park Circus	Film Royalties	1420875	£192.00
dd	Park Circus	Film Royalties	1420852	£192.00
ee	Park Circus	Film Royalties	1422108	£168.00
ff	Picturehouse Entertainment	Film Royalties	21803	£233.10
gg	Sony	Film Royalties	1633348-1	£388.80
hh	Sony	Film Royalties	1634645-1	£187.60
	Sony	Film Royalties	1638121-1	£203.75
ii	Studiocanal	Film Royalties	F0308254	£138.60
jj	TAPE	Film Royalties	1308	£100.00
kk	Universal	Film Royalties	22314746872-1	£873.60
ll	Vertigo	Film Royalties	SI011540	£480.90
mm	Vertigo	Film Royalties	SI011638	£120.00
nn	Jimmy's	Kiosk	INV25606834	£491.53
oo	JL Brooks	Kiosk	640525	£100.82
pp	JL Brooks	Kiosk	641775	£117.90
qq	JL Brooks	Kiosk	643961	£209.89
rr	Just Jennys	Kiosk	8414	£90.00
ss	Just Jennys	Kiosk	8432	£86.40
tt	Leodis Coffee	Kiosk	INV-18/88	£309.78
uu	Matthew Clark	Kiosk	3567373	£440.45
	Matthew Clark	Kiosk	3621645	£542.37
vv	Suma	Kiosk	A75357	£294.00
ww	The Buttercup Bakery	Kiosk	No320	£85.60

xx	The Buttercup Bakery	Kiosk	No321	£108.80
yy	The Buttercup Bakery	Kiosk	No322	£108.80
zz	The Buttercup Bakery	Kiosk	No323	£108.80
aaa	Vocation Brewery	Kiosk	147688	£203.28
	Calder Services	Maintenance	11646	£100.00
bbb	Calder Valley Security	Maintenance	17636	£2,490.00
ccc	P&D Builders	Maintenance	04/09/2025	£725.00
ddd	Print Bureau	Office	PB7948	£98.40
eee	Savoy Systems Ltd	Office	C-0925-35	£733.51
fff	JG Harrison	Projection	83738:H	£198.00
ggg	JG Harrison	Projection	83737:H	£185.71
hhh	GenErika	Quiz	Mon, 18th Aug	£100.00
iii	MEP Michael Eyres Partnership	Screen 2	INV008477	£2,400.00
jjj	FCC Environment	Waste Collection	1528400	£763.15

£32,748.36

Direct Debits

a	The Co-operative Bank	Current Account Inv	No123	46.17
b	Croft	Office - Call Charges	55682	155.05
c	O2	Office - Call Charges	39438964	29.62
d	Crown Gas Power	Utilities	3656245	174.33
e	Scottish Power	Utilities	613004934538	£23.14

£428.31

Payments paid by Clerk

a	Disney	Film Royalties	2223402	£1,212.20
b	Sony	Film Royalties	1627590-1	£87.20
c	Universal	Film Royalties	22314736244-1	£730.96
d	Universal	Film Royalties	22314736401-1	£544.96
e	Universal	Film Royalties	22314740181-1	£527.51
f	The Buttercup Bakery	Kiosk	09/07/2025	£189.05
g	Calder Services	Maintenance	11637	53.13

£3,345.01

PAYMENTS

£36,521.68

200. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK

a. Royd Regeneration - notification of closure

RESOLVED: to note the information, and to thank those involved for their effort and participation, which has been fundamental to developments in Mytholmroyd. In particular thanks to their long-standing secretary, the Council will send flowers in appreciation and recognition of their efforts.

201. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

The Mayor shared information about his activities including details of the Mayors Charity, The White Ribbon Campaign's accreditation scheme, which council were asked to consider.

RESOLVED: to approve the principle of the Town Council seeking accreditation with costs of £495 to be considered and approved at the next meeting of the Full Council.

202. MINUTES OF THE TOWN COUNCIL held 13 AUGUST 2025

RESOLVED: To approve the minutes as a correct record.

- 203. MINUTES OF THE PICTURE HOUSE COMMITTEE held 3 SEPTEMBER 2025**
Heritage Open Day will be held on 20 September. Cllr Butterick shared thanks to the Picture House Manager and the team for their continued efforts.
RESOLVED: to note the information.
- 204. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held on 10 SEPTEMBER 2025**
Minute 181 was highlighted in respect of the role of the Data Protection Officer and compliance within the Town Council. It was noted that this was expenditure which had not been originally budgeted for and could mean less money available for other activities.
RESOLVED: to note the minutes for information and approve the recommendations.
-
- 205. MEETING DATES 2025/26**
The revised meeting dates were reviewed. In particular to note the change of date of the October Meeting of the Full Council which will be held on **THURSDAY 16 OCTOBER**.
RESOLVED: to note the information.
- 206. CALDERDALE ENERGY PARK**
The response to the scoping report consultation was discussed.
RESOLVED: to convene an additional meeting of the Local Environment & Climate Committee to prepare a response. This will be held on Tuesday 23 September at 6pm.
- 207. CHRISTMAS LIGHTING INSTALLATION**
Request to suspend Financial Regulation 5.8.
 - *The installation is to be undertaken on CMBC assets.*
 - *CMBC have followed an appropriate procurement process.*The council considered the quote for the installation of the festive lighting in Hebden Royd.
RESOLVED: To suspend Financial Regulations, and to approve expenditure of £15983.40 for the installation of the Christmas Lighting/Trees in Mytholmroyd & Hebden Bridge.
- 208. WORKING GROUPS**
There were no reports.
- 209. REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Turner – Hebden Bridge Business Forum. The business Forum hopes to run a dressed window trail for Halloween and is submitting an application to the council Community Funding Committee to hold a festive event to support footfall throughout the town. They are also looking to develop a Loyalty Scheme for HX7.

Cllr Hedges- Patient Participation Group. The practice now has a full quota of doctors. Work continues on developing the Todmorden Health Centre and representation on appointment panel is being considered. A discussion is being held about the waiting areas and ensuring that these are comfortable for neurodivergent clients. The AGM is on the 12.11.25.

210.

EXCLUSION OF THE PRESS AND PUBLIC

There was no motion to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960.

The meeting finished at 8:40pm

HEBDEN ROYD TOWN COUNCIL

**MEETING of the STRATEGY & REVIEW COMMITTEE
held Monday, 22 September 2025**

MINUTES

PRESENT Councillors: Hedges (Chair) Fraser, Guilfoyle, and Turner

Town Clerk: E Green

211. To receive apologies for absence and any substitutions.
Apologies were received from Cllrs Woodhead, Butterick and Morse

212. To receive members interests relating to agenda items for this meeting.
There were no pecuniary interests reported at this meeting.

213. MINUTES OF THE MEETING HELD 10 SEPTEMBER 2025
There were no matters arising.

214. EXCLUSION OF THE PRESS AND PUBLIC
Due to the confidential nature of matters to be discussed.
RESOLVED: to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960.

215. ICO DECISION NOTICE
The decision notice from the ICO was discussed.
RESOLVED: To approve the recommendation with amendments as discussed.

Meeting finished at 4pm.

15

HEBDEN ROYD TOWN COUNCIL

**Meeting of the LOCAL ENVIRONMENT AND CLIMATE COMMITTEE
Held TUESDAY, 23 SEPTEMBER 2025**

MINUTES

PRESENT: Councillors: Woodhead (Chair), Harvey and Macdonald.

Deputy Clerk: Ebony Andrews

**216. TO RECEIVE APOLOGIES FOR ABSENCE AND ANY
SUBSTITUTIONS.**

Apologies were received from Cllrs. Hoyle and Morse.

**217. TO RECEIVE MEMBERS' INTERESTS RELATING TO AGENDA ITEMS
FOR THIS MEETING.**

There were no members interests reported at this meeting.

218. MINUTES OF THE MEETING HELD 5 AUGUST 2025

RESOLVED: There were no matters arising.

219. CALDERDALE ENERGY PARK (CEP)

The Deputy Clerk presented information on HRTC's current CEP survey (open until 13th October). The survey has attracted over 700 responses to date and currently shows strong opposition to the windfarm proposal (over 90% against). It was agreed that this strength of feeling provides a strong basis for the Committee to comment on the EIA Scoping Opinion, as per min. 206.

RESOLVED: The Committee will produce a comment to be shared with the Planning Inspectorate to inform the Environment Impact Assessment Scoping Opinion on CEP. The deadline for the response being Monday 29th September.

220. EXCLUSION OF THE PRESS AND PUBLIC

There was no motion to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

The meeting finished at 6:40pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the PROJECTS, EVENTS & CHRISTMAS LIGHTING COMMITTEE

Held WEDNESDAY 23 SEPTEMBER 2025

MINUTES

PRESENT: Councillors: Fraser (Chair), Bampton Smith, Macdonald and Turner.

HRTC Deputy Clerk: Ebony Andrews

221. **To receive apologies and reasons for absence and any substitutions.**
Apologies were received from Cllrs. Hoyle, Hedges and Young.

222. **To receive members' interests relating to agenda items for this meeting.**
There were no members interests reported at this meeting.

223. **To report on matters arising from the minutes of meeting held 30 JULY 2025 not itemised on this agenda.**
RESOLVED: There were no matters arising

224. **BUDGET UPDATE**
RESOLVED: To note the information.

225. **CHRISTMAS EVENTS, MYTHOLMROYD & HEBDEN BRIDGE**
The Committee received an update on the planned Christmas activities and events and agreed to increase the Christmas budget to £22,300, to be funded from the Projects & Events budget. This will ensure the effective delivery of events without requiring a financial contribution from Light Up the Valley (LUTV).

RESOLVED: The Committee will fund planned Christmas activities and events while still working with community partners and volunteer groups to effectively deliver them.

226. **CONSIDERATION OF PROJECTS/EVENTS PRIORITIES**
The Deputy Clerk shared information on each of the four priority project / event areas listed below. There were discussed by the committee, and decisions made on next steps and actions were made as follows:

- a). 'Green Network'
- b). Lamp Post Banners
- c). Christmas / Grotto

d). What's On Hebden Bridge (WOHB)

RESOLVED: The committee agreed that the initial phase of contacting relevant groups and organisations that may be interested in being part of a green network in Hebden Royd should be pursued. This first phase will include a forum / get together event to be delivered in the new year. Feedback from the community gathered at that event on the need and viability of the idea will be presented back to the committee for consideration. Community feedback will inform next steps as appropriate.

To approve expenditure of up to £400 from New Projects within the budget to deliver a seminar style event that brings together potential stakeholders interest in a green network, potential roles and contributions, and community priorities and ideas.

RESOLVED: Following an audit, the committee agreed to remove two banners that have become damaged. Further enquiries regarding the banner removal and the renewal of the remaining six banners will be undertaken by the Deputy Clerk.

RESOLVED: The committee reviewed the ongoing Christmas grotto offer as part of HRTC's Christmas events. It was agreed that an alternative supplier will be trialled this year to provide a fresh, practical, and cost-efficient option. These measures will support the grotto being offered free of charge to the public again at Christmas 2025.

To approve expenditure of £1500+VAT from Christmas Events within the budget for an alternative Christmas grotto, to be split equally between the Mytholmroyd and Hebden Bridge sites.

RESOLVED: To approve expenditure of £1,225 from New Projects within the budget for two areas of development work on the WOHB platform: community exhibitions and community festivals. This investment will ensure these types of events can be more accurately and appropriately listed on the site.

227.

EXCLUSION OF THE PRESS AND PUBLIC

There was no motion to exclude members the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 8:52pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE Held WEDNESDAY 24 SEPTEMBER 2025

MINUTES

PRESENT: Councillors: Guilfoyle (Chair) Hedges, Howes, Woodhead

ABSENT: Councillors: Cammack, Hoyle, Fraser

HRTC Town Clerk: E Green

228. Apologies for Absence and any substitutions.
Apologies were received from Cllrs Cammack,

229. Members Interests relating to agenda items for this meeting.
Cllr Guilfoyle – Item 5g. – Committee Member
Cllr Hedges – Item 5g. – Committee Member

230. Matters arising from Minutes of Meeting held 25 June 2025 not itemised on this Agenda.
There were no matters arising

231. COMMUNITY FUNDING BUDGET
To receive an updated budget for information
RESOLVED: To note the information

232. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL
a) Happy Valley Pride
Happy Valley Pride Turns 10
RESOLVED: To award £6975.00

b) Hebden Bridge Twinning Society
30 Year Anniversary with Warstein
RESOLVED: No Award, however, the Town Council will support the event with the provision of a civic welcome and evening reception.

Cllr Hedges abstained.

c) Parochial Church Council of St Johns
Accessibility Project
RESOLVED: To award £5000.00, once the full amount of additional funding required is in place.

d) Dodnaze Community Association
Warm Spaces
APPLICTAION WITHDRAWN

e) Mytholmroyd Community Centre
Young Musicians
RESOLVED: To award £4215.00, the community centre is encouraged to reach out to the youth community and the council would like to see an impact report of additional equipment purchased in six months.

f) Hebden Royd Business Forum
A Festive Campaign for Hebden Royd
RESOLVED: To award £5000.00

g) Calder Food Support
Provision of community food bags
APPLICATION WITHDRAWN

233. EXCLUSION OF THE PRESS AND PUBLIC

No resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960.

Meeting finished at 9pm

HEBDEN ROYD TOWN COUNCIL

**Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 29 SEPTEMBER 2025**

DRAFT MINUTES

PRESENT: Councillors: Guilfoyle (Chair) Fraser, Hedges,

ABSENT: Councillors: Cammack, Howes, Hoyle and Woodhead

HRTC Town Clerk: E Green

- 234. Apologies for Absence and any substitutions.**
Apologies received from Cllrs Cammack, Howes, Hoyle, Woodhead
- 235. Members` Interests relating to agenda items for this meeting.**
There were no members interests raised at this meeting.
- 236. Matters arising from Minutes of Meeting held 24 September 2025 not itemised on this Agenda.**
There were no matters arising
- 237. COMMUNITY FUNDING APPLICATION PROCESS**
The updated forms for the Community Funding Application Process, Funding Agreement and End of Grant Report were reviewed.
RESOLVED: To approve the form with amends as suggested for final approval at the next meeting of this committee and implementation in the new year.
- 238. EXCLUSION OF THE PRESS AND PUBLIC**
No resolution to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960

Meeting finished at 4 pm

HEBDEN ROYD TOWN COUNCIL

**Meeting of the PICTURE HOUSE COMMITTEE
Held WEDNESDAY 10 OCTOBER 2025**

MINUTES

PRESENT: Councillors: Butterick (Chair), Fraser, Turner.

Also: Friends of the Picture House: D Sidonio
Picture House Manager: P Berrisford

HRTC Clerk: E Green

239. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Morse, Howes, Harvey & Young.

240. MEMBERS INTERESTS RELATING TO AGENDA ITEMS

There were no members interests reported at this meeting.

241. MINUTES OF THE MEETING HELD 3 SEPTEMBER 2025

There were no matters arising.

242. FRIENDS OF THE PICTURE HOUSE

It was reported that the Heritage open day on 20 September was a great success. People enjoyed the film and the activities.

The FOPH AGM is on Saturday 4 October at 10am and is open to the public.

Making Friends project is continuing, and some guests attended Heritage Open Day.

Funds have accumulated over time, and an idea has arisen to make a film about the cinema to celebrate its heritage and legacy. This will be made by a local film maker, and will include interviews with people who use to come to or work at the cinema. A short teaser will form part of the NHLF application. FoPH will support that work. Expected that teaser will be ready by the end of the year rest of the film a little longer.

243. HBPH MANAGERS REPORT

The manager reported that trading was strong, currently 3646 admissions up on the same point last year equating to 26k increase on box office and £13k on retail. Memberships were still selling strong contributing £4750 in one-year memberships.

Special screenings and heritage were discussed such as use of the 35mm projector to show classic films. Working with partners such as Todmorden

Hippodrome, Riot women and talking picture hires all contribute to the viability of the Picture House.

244. FINANCIAL REPORT & BUDGET SETTING

The current years forecast was presented to councillors, despite a downturn against budget during July and August, the attendance is strong, up over 3k admits on the previous year and cash flow is maintained.

The budget for 2026/27 was discussed, items considered included a potential increase in ticket prices, the potential need for revenue support from HRTC and the second screen project.

RESOLVED: That the clerk will work on a budget proposal to bring to the next meeting of this committee for consideration.

245. HBPH – A HERITAGE FIT FOR THE FUTURE

It was reported that the survey is now fully launched, and interaction has been strong. Engagement continues with stakeholders and other key groups. Further engagement is planned for the coming months with drop-in sessions and one to ones. Regular team update sessions are taking place and work is continuing in the application with DCA.

246. EXCLUSION OF THE PRESS AND PUBLIC

To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 during consideration of items of a confidential nature.

Meeting finished at 8.30pm

Joint Parish Meeting

Blackshaw Parish Council • Erringden Parish Council
• Hebden Royd Town Council • Heptonstall Parish Council • Wadsworth Parish Council

MINUTES

Monday 6 October 2025

Present: **Hebden Royd Town Council (HRTC):**
Cllrs Butterick (Chair), Boden, Borrowes, Macdonald, Woodhead
Blackshaw Parish Council (BPC):
Cllrs Bull, King, Tyler-Ansell
Erringden Parish Council (EPC):
Cllr Greenwood
Heptonstall Parish Council (HPC):
Cllrs Baldwin, Crowther, Dempsey, Holt, Slater
Wadsworth Parish Council (WPC):
Cllrs: Walsh, McKelvey, Fowler, Heyworth, Kimber

Also: S Hughes – Clerk – Blackshaw Parish Council
Clerk: E Green – Hebden Royd Town Council

1. TERMS OF REFERENCE

The meeting considered the format and structure of future meetings, including scope, number of meetings per year, membership, and workload.

ACTION

This would be kept as an informal working group. The HRTC Clerk will redraft meeting guidelines in accordance with the agreed terms.

2. PARKING IN HEBDEN BRIDGE

The matter of parking was raised by Cllr Borrowes, he highlighted a recent motion passed by HRTC, which had been forwarded to CMBC for consideration.

Points such as the disparity of charges across the area, lack of availability and increased charges were discussed, along with the provision of public transport and issues of reliability.

BPC had written to CMBC to request an update on the parking at Fallingroyd and the overall strategy for parking across the area, linked with the Corridor Improvement Project but were yet to receive a response.

It was discussed that there is a need for CMBC to better understand the need of the hilltop parishes in respect of parking in the service centre of Hebden Bridge.

ACTIONS

It was suggested that the councils make a collective representation to request information on the strategy and how the councils can feed into it.

Request that a representative from CMBC to come to the next meeting to update on the current situation.

3.

HEBDEN BRIDGE FLOOD ALLEVIATION SCHEME

Cllr Borrows highlighted the forthcoming planning application for the Hebden Bridge Flood Alleviation Scheme. Hebden Bridge Action Group had undertaken its own survey work, which showed a high proportion of respondents to be against the proposals in their current form.

The issue of the park was a key area for concern, although it is understood that alternative arrangements are being sought

It was agreed that the 1300-page document that had been provided by the FAS was difficult for people to understand, but there were concerns that the simplified document could contain some inaccuracies. FAQs and further simplified information are available an Eye on Calderdale.

The flood works in Mytholmroyd were discussed in relation to the benefit to its residents, despite the significant disruption.

There is a need for residents need to be fully informed about the planned works and what support will be in place.

4.

CALDERDALE ENERGY PARK

The Calderdale Energy Park was discussed. Responses to inform the scoping opinion from HRTC, Wadsworth, and Blackshaw have been submitted.

HRTC survey to close on the 10 October.

The challenge in respect of the balance regarding green energy was discussed.

ACTION

The Parish councils should consider a united response, recognising that there is a limited time to respond.

Invite Josh Fenton Glyn MP to a future Joint Parish Meeting to listen to the views of parishes at the appropriate time.

5. OPEN FORUM

An opportunity for each council to share information, concerns or issues relevant to this meeting for discussion.

Parking on Mytholmroyd Steeps – Cllr Butterick is attending Safer Blackshaw meeting.

Heptonstall & Wadsworth praised CMBC for the response in respect of fly tipping in their parishes

Speeding issues on hilltop parish roads were highlighted as well as inappropriate routes being taken by HGVs,

It was noted that this group should aim to celebrate positive actions the councils are taking to support their communities.

Meeting finished at 8:45pm