

# Web Accessibility Statement

## Website Accessibility Statement for Hebden Royd Town Council

This website is run by Hebden Royd Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Zoom in up to 300% without the text spilling off the screen
- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also tried to make the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

### How accessible this website is

We know some parts of this website are not fully accessible:

- Most older PDF documents are not fully accessible to screen reader software
- Any instances of live video streams may not have captions
- There's a limit to how far you can magnify the map on our 'contact us' page

### What to do if you cannot access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille, or would like to report an accessibility problem with this website, please contact:

- Email: [info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk)
- Call: 01422 842181

We'll consider your request and get back to you in 10 days.

## **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## **Technical information about this website's accessibility**

Hebden Royd Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## **Compliance Status**

This website is partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances listed below.

## **Non compliance with the accessibility regulations**

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.2 success criterion 1.1.1 (non-text content). In almost all cases, these images will be for decorative purposes only.

We plan to add text alternatives for all images. When we publish new content we'll make sure our use of images meets accessibility standards.

## **Content that's not within the scope of the accessibility regulations**

### PDFs and other documents

Many of our older PDFs and Word documents do not meet accessibility standards – for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.2 success criterion 4.1.2.

Some of our PDFs and Word documents are essential to providing our services. For example, we may have PDFs with information on how users can access our services, and forms published as Word documents. In these instances, we plan to either fix these or replace them with accessible HTML pages over time.

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services.

## **Live & recorded video**

Live & recorded video streams that do not have captions will fail WCAG 2.2 success criterion 1.2.4 (captions – live).

We do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

## **What we're doing to improve accessibility**

Issues with PDFs and other documents

We are aware that some older documents are not accessible, going forward we are working to ensure all new documents comply with accessibility requirements.

If you have accessibility issues with an older document, please contact us and we will provide it in a different format.

## **How we tested this website**

This website was last tested on 1 April 2025. The test was carried out by Zonkey Solutions Ltd.

We tested representative templates using ChromeVox screen reader and ace and WAVE a11y tools.

## **Preparation of this accessibility statement**

This statement was prepared on 16 April 2025.