

MEETING of the TOWN COUNCIL
held WEDNESDAY 23 APRIL 2025 at 7:30PM
HEBDEN BRIDGE TOWN HALL

PRESENT: Councillors – Butterick (Chair), Boden, Borrowes, Cammack, Guilfoyle, Harvey, Howes, Hoyle, Macdonald, Morse, Turner, Woodhead and Young.

Also: CMBC Cllrs: Ahmed, Kimber and Timbers
Five members of the public

Deputy Town Clerk – Ebony Andrews

Minutes: HRTC Town Clerk – Emma Green

MINUTES

494. PUBLIC QUESTION TIME.

There were no questions raised at this meeting.

495. APOLOGIES AND REASONS FOR ABSENCE.

Apologies were received from Cllrs Bampton Smith, Boggis, Davenport, Fraser, Hedges.

Cllr Butterick read a statement from Cllr Fraser as this would have been her last Full Council Meeting as Mayor.

496. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

11b – Cllr Butterick

11d – Cllr Boden

497. PLANNING APPLICATIONS

Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.

a. **Application 25/20058/TPO** at Hoo Hole Orchard, Hoo Hole Lane, Cragg Vale, HX7 5HA for Fell one tree (Tree Preservation Order). (Cragg Vale ward).

RESOLVED: Recommend Refusal as the tree is not diseased or dying.

b. **Application 25/00245/HSE** at 7 Caldene Avenue, Mytholmroyd, HX7 5AF for Side extension, raising of roof and rear raised terrace with access ramp. (Caldene ward).

RESOLVED: No Objection

c. **Application 25/20059/TPO** at 16 Calderside Oakville Road Hebden Bridge Calderdale HX7 6NG for Fell one tree (Tree Preservation Order). (Fairfield ward).

RESOLVED: No Objection

d. **Application 25/00385/LBC** at Victoria Bridge, Station Road, Hebden Bridge for Intrusive survey works in association with the Hebden Bridge Flood Alleviation Scheme. (Listed Building Consent) (Fairfield ward).

RESOLVED: No Objection

e. **Application 25/00158/LBC** at 19 Lees Road, Hebden Bridge, HX7 8HB for new windows, repairs to roof and chimney. Repointing and new internal light fittings (Listed Building Consent) (Birchcliffe ward).

RESOLVED: No Objection

Applications dealt with under delegation from Full Council.

- Application 25/20070/TPO at 16 The Brook, Mytholmroyd, HX7 5ED for Prune one tree (Tree Preservation Order).

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

498. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

RESOLVED: to note the information

499. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

RESOLVED: to note the information

500. HRTC & HBPH PAYMENT SCHEDULE

RESOLVED: To note items of information and to authorise payments totalling £40,270.39.

Payment and Receipt Schedule
23/04/2025

Hebden Bridge Picture House
Accounts to be Paid

Item	Payee	Details	Invoice No	Nomina Reference	Amount	Co: Paymen
a	Vertigo	Film royalties	SI010041	5100 PHI 24/851	143.86	BACS
b	Disney	Film royalties	219906	5100 PHI 24/853	120.00	BACS
c	JL Brooks	Kiosk	614265	5200 PHI 24/854	364.61	BACS
d	Buttercup Bakery	Kiosk	297	5200 PHI 24/855	76.60	BACS
e	Cathedral Leasing	Hygiene services	MI/1665169	7101 PHI 24/856	225.11	BACS
f	Buttercup Bakery	Kiosk	298	5200 PHI 24/860	103.60	BACS
g	Print Bureau	Ticket price boards	PB7196	7510 PHI 24/861	42.00	BACS
h	Jimmys	Popcorn	INV24512255	5200 PHI 24/862	302.41	BACS
i	Trafalgar	Film royalties	303735	5100 PHI 24/863	700.01	BACS
j	Kaleidoscope	Film royalties	100799	5100 PHI 24/865	167.65	BACS
k	Warner Brothers	Film royalties	23278304	5100 PHI 24/866	187.25	BACS
l	Altitude	Film royalties	32330	5100 PHI 24/867	795.37	BACS
m	Paramount	Film royalties	R2395800	5100 PHI 24/868	120.00	BACS
n	Munro Film	Film royalties	6421	5100 PHI 24/870	120.00	BACS
o	Warner Brothers	Film royalties	23287180	5100 PHI 24/871	1,149.76	BACS
p	Modern Films	Film royalties	M0085	5100 PHI 24/872	449.23	BACS
q	Conic	Film royalties	2002	5100 PHI 24/873	120.00	BACS
r	Altitude	Film royalties	32620	5100 PHI 24/874	204.40	BACS
s	Mubi	Film royalties	INV -13109	5100 PHI 24/882	797.30	BACS
t	Buttercup Bakery	Kiosk	299	5200 PHI 24/883	98.95	BACS
u	Suma	Kiosk	A20028	5200 PHI 24/884	431.86	BACS
v	Seventh Art	Film royalties	31608	5100 PHI 24/885	490.01	BACS
w	Warner Brothers	Film royalties	23288206	5100 PHI 24/886	440.77	BACS
x	National Theatre	Film royalties	SINRNT 1032102	5101 PHI 24/887	2,353.45	BACS
y	DCA	Screen 2	2025/59	7116 PHI 24/888	7,680.00	BACS
z	Trafalgar	Film royalties	306084	5100 PHI 25/001	1,404.70	BACS
aa	Buttercup Bakery	Kiosk	300	5200 PHI 25/002	103.60	BACS
bb	MUBI	Film royalties	Inv-13316	5100 PHI 24/889	120.00	BACS
cc	Savoy	Oscar POS	C-425-36	7510 PHI 25/003	957.91	BACS
dd	Lions Gate	Film royalties	80207386	5100 PHI 24/890	253.06	BACS
ee	Trafalgar	Film royalties	306230	5100 PHI 25/004	671.51	BACS
ff	Matthew Clark	Kiosk	3158228	5200 PHI 24/891	600.64	BACS
gg	Matthew Clark	Kiosk	3139993	5200 PHI 24/892	712.99	BACS
hh	Just Jenny's	Kiosk	8223	5200 PHI 24/893	90.00	BACS
ii	Buttercup Bakery	Kiosk	301	5200 PHI 25/005	207.20	BACS
jj	P3	Office	34065	7510 PHI 25/006	409.00	BACS
kk	Matthew Clark	Kiosk	3207146	5200 PHI CN 25/00 -	96.25	BACS
ll	Conic	Film royalties	2052	5100 PHI 25/007	260.22	BACS
mm	Vocation	Kiosk	135687	5200 PHI 25/008	246.11	BACS
nn	Day for Night	Film royalties	1626	5100 PHI 25/009	131.95	BACS
oo	Jimmys	Kiosk	INV2560718	5200 PHI 25/010	661.92	BACS
pp	PPS	Office	INVKEI-62671	7510 PHI 25/011	259.86	BACS
qq	Buttercup Bakery	Kiosk	302	5200 PHI 25/012	103.60	BACS
rr	Disney	Film Royalties	2207647	5100 PHI 25/013	67.02	BACS
ss	Park Circus	Film royalties	1393215	5100 PHI 25/014	168.00	BACS
tt	Disney	Film royalties	2207640	5100 Phi 25/015	320.40	BACS
uu	Conic	Film royalties	2100	5100 PHI 25/017	146.12	BACS
vv						

25,483.76

Direct Debits

a	Croft	Telephone	39690	7510 PHI 24/858	58.80	DD
	Croft	Telephone	38605	7510 PHI 24/859	52.01	DD
b	SSE	Utilities Gas Feb	IV02584809	7103 PHI 24/857	2,970.53	DD
c	O2	Telephone	36577828	7510 PHI 24/875	27.55	DD
	O2	Telephone	3549793	7510 PHI 24/894	27.55	DD
d	Scottish Power	Utilities	600011888309	7103 PHI 24/878	87.35	DD
g	Bank charges	Bank charges	118	8001 PHI 24/877	81.60	DD
h	Spotify	Music		7510 PHI 24/876	11.99	DD
i	Clover	VAT Schedule	March April	7510 PHI 25/006	50.40	DD
j	Clover 4521	Oscar POS	14/03/2025	7510 PHI 24/898	169.93	DD
k	Clover 4513	Oscar POS	14/03/2025	7510 PHI 24/899	295.38	DD

						3,833.09
Payments paid by Clerk						
a	Turner & Wright Kitwave	Kiosk	269471	5200 PHI 24/879	838.34	BACS
b	Turner & Wright Kitwave	Kiosk	266111	5200 PHI 24/880	646.64	BACS
	Turner & Wright Kitwave	Kiosk	CN 510866	5200 PHI CN 10	58.80	BACS
c	Lisa Murdoch expenses	Marketing	NT Live Exhibition	7510 PHI 24/881	61.23	BACS
d	Universal	Film royalties	22314703226-1	5100 PHI 24/864	144.37	BACS
e	Universal	Film royalties	22314702979-1	5100 PHI 24/869	1,171.25	BACS
f	Sony	Film royalties	1614850-1	5100 PHI 24/852	156.37	BACS
g	Amazon	Kiosk	GB52BP7CABEI	5200 PHI 24/895	8.29	BACS
h	Amazon	Kiosk	GB52BP6WABEI	5200 PHI 24/896	19.35	BACS
i	Amazon	Cleaning	GB50213NIBV3LI	7101 PHI 24/897	46.99	BACS
j	Universal	Film royalties	22314712400-1	5100 PHI 25/016	1781.51	BACS
k	Post Office	Refreshments		7510 PHI 25/018	194.01	BACS

5,009.55

PAYMENTS

34,326.40

Payment and Receipt Schedule
23/04/2025

Hebden Royd Town Council

Accounts to be Paid

Item	Payee	Details	Invoice No	Nominal code	Ref	Amount	Cost Centre	Paymen	In Sage
a	Crows	HH new path	24-25-09	7306	TCI 24/400	130.00	Climate	BACS	y
b	YLCA	LE & Allotments Advert	INV -3256	7500	TCI 24/401	20.00	Office	BACS	y
c	SLCC	Deputy clerk advert	SD1913-1	7500	TCI 24/402	240.00	Office	BACS	y
d	CMBC	Deputy clerk advert	IN24207276	7500	TCI 24/403	119.00	Office	BACS	y
e	SLCC	Membership fee	TC24/0118	7753	TCI 24/404	420.00	Subscriptions	BACS	y
f	YLCA	Webinar empolment	INV-3291	7500	TCI 24/405	10.00	Office	BACS	y
g	Splat Training	Outdoor First Aid	CE027F9B	7306	TCI 24/406	122.00	climate	BACS	y
h	Dodnaze Commu	Room hire July	INV-0022	7306	TCI 24/408	160.00	Climate	BACS	y
i	HBCA	UT and Data Mar	17621	7500	TCI 24/409	153.00	Office	BACS	y
j	Mytholmroyd Cor	Room hire Mayor	HRTC 01/25	7752	TCI 24/410	320.00	Mayor	BACS	y
k	Carolyn warren	Accountancy support	1801	7801	TCI 24/411	50.00	Office	BACS	y
l	YLCA	Membership fee	INV -3812	7753	TCI 25/001	1,323.00	Subscriptions	BACS	
m	YLCA	Training	INV-3876	7650	TCI 25/002	70.00	Training	BACS	
n	CMBC	HR Recruitment	IN25019517	7500	TCI 25/003	142.80	Office	BACS	
o	Steve Hindle	Coppicing	TC25/005	7306	TCI 24/415	160.00	Climate	BACS	
p	P3	Microsoft office	34164	7500	TCI 25/004	164.94	Office	BACS	
q	HBCA	Room hire	17673	7500	TCI 25/006	46.08	Room hire	BACS	
r						3,650.82			

Accounts previously paid by the Town Clerk

						Cost Centre		
a	Amazon	cutlery	GB500001MPFBZ1	7500	TCI 24/390	9.59	office	CC y
b	Amazon	cutlery	GB5000NGM5K2BI	7500	TCI 24/391	7.99	office	CC y
c	Amazon	work gloves	GB51XCK1ABEI	7306	TCI 24/392	37.60	climate	CC y
d	Amazon	work gloves	GB51XCK9ABEI	7306	TCI 24/393	56.40	climate	CC y
e	Amazon	Document wallets	GB51XOQPABEI	7500	TCI 24/394	9.98	office	CC y
f	Amazon	Black pens	GB5274FZABEI	7500	TCI 24/395	5.40	office	CC y
g	Amazon	A4 Notepads	GB527411ABEI	7500	TCI 24/396	12.56	office	CC y
h	Amazon	Dividers	GB528C56ABEI	7500	TCI 24/397	13.45	office	CC y
i	Amazon	Small ring binders	GB528C6AABEI	7500	TCI 24/398	15.49	office	CC y
j	Amazon	A4 Lever arch files	GB527RG7ABEI	7500	TCI 24/399	20.99	office	CC y
k	Post Office	Refreshments		7500	TCI 24/413	105.85	office	cash y
l	Homescapex	Tablecloth x 10	4105478	7205	TCI 24/412	134.90	Projects	CC y
m	HBPB	Warm space March	HBPH 24/030	7300	TCI 24/407	250.00	Community Funding	BACS y
n	Furniture Work	Screens	NV0651575	7205	TCI 25/005	736.80	Projects	Card

1,417.00

Direct Debits

a	Euro Digital Syste	Print Support PH	7500	TCI 25/007	109.64	Office	DD
b	Peninsula	HR Systems April	7800			HR Support	DD
c	ICO	GDPR data protection	7500	TCI 24/414	47.00	Office	DD y
d	Grenkel leasing	Office			551.53		
e	Grenkel leasing	Office			168.00		
f	BNP Paribas	Office		TCI 24/416	986.40		
g	BNP Paribas	Office		CN 24/416A	-938.40		
	BNP Paribas	Office		CN	-48.00		

h

156.64

TOTAL PAYMENTS

5,224.46

501.

WARD WORK

The work of councillors in respect of Ward Work was acknowledged and the Clerk reminded councillors of the process. Ward work should be concerned with fact finding and supporting members of the community, this could include signposting them to such as CMBC Customer First or a Calderdale Ward Councillor. Councillors should not be contacting CMBC Officers directly. If councillors feel that the issue is significant then a request for it to be put on an agenda of the council should be made, in order that it may

be considered and acted upon appropriately. Councillors are reminded that no councillor can act alone or speak on behalf of the council without first being formally granted the authority to do so by the council.

Cllr Harvey – Gave an update on work to progress the renovation of the Tennis Courts, another meeting is due to be held, and further information will be brought to this meeting.

Cllr Boden – gave an update on the development of a sauna site adjacent to the cuckoo steps. CMBC Planning are aware and are taking appropriate actions.

RESOLVED: to note the information

502. HEBDEN BRIDGE PARKING

Cllr Borrows - highlighted ongoing concerns raised by residents in respect of car parking and associated charges in Hebden Bridge.

One member of the public also raised concerns in particular reference to Crown Street.

Following detailed discussion during which Councillors expressed understanding and concern it was

RESOLVED: HRTC urges Calderdale Council to continue to undertake regular reviews of parking charges in Hebden Bridge and maintain regular contact with HRTC councillors and affected parties.

HRTC aims to keep the centrally located car parking site it co-owns, Station Road, as a low-cost parking facility.

HRTC will publicise the availability of car parking locally on its website as well as promoting public transport and encouraging active travel for those who can.

503. OPEN LETTER TO THE INVESTMENT ADVISORY GROUP OF THE WEST YORKSHIRE PENSION FUND

At the request of Cllr Hedges an open letter urging the WYPF to implement a policy of divestment from all companies which have contracts, investments, business dealings, or official connections of any kind, with individuals or

companies involved in the illegally Occupied Palestinian Territories.

RESOLVED: to send the letter as approved by Hebden Royd Town Council.

504. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications (enc).

- a. CMBC Abatement notice – St Michaels Clock
- b. CMBC Notice of Appeal
- c. CMBC Review of polling districts
- d. Resident Planning Objection

In respect of a-d.

RESOLVED: To note the information

505. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

RESOLVED: to note the activities of the mayor.

506. JOINT PARISH MEETINGS

Cllr Borrows proposed that HRTC explore the development of Joint Parish Meetings. It was discussed that these had been suggested following the dissolution of the Neighbourhood Planning Committee.

RESOLVED: That quarterly open forums be established to which all parish/town councillors are invited.

507. COMMITTEE MEMBERSHIP

Councillors were invited to forward requests for committee membership to Cllr Butterick. Committee membership will be decided at a meeting of the Full Council held 28 May.

The suggestion of a separate Planning Committee was discussed.

RESOLVED: Not to establish a separate planning committee. It is important that all councillors have the opportunity to comment on planning applications.

508. MINUTES OF THE TOWN COUNCIL held 19 MARCH 2025

To consider minutes and approve as a correct record.

RESOLVED: In reference to minute 454 – Neil Diment is nominated to receive the Service to the Community Award, and Happy Valley Pride Youth Group are nominated to receive the Junior Service to the Community Award.

509. **MINUTES OF THE STAFFING COMMITTEE held 19 MARCH 2025**
RESOLVED: To note the minutes for information
510. **MINUTES OF THE PICTURE HOUSE COMMITTEE held 7 APRIL 2025**
RESOLVED: To note the minutes of information
511. **MINUTES OF THE STAFFING COMMITTEE held 8 APRIL 2025**
RESOLVED: To note the minutes for information
512. **MINUTES OF THE PROJECT AND EVENTS COMMITTEE held 16 APRIL 2025**
RESOLVED: To note the minutes for information. In reference to minute 483, an event for VE day had been explored but it would not be possible to deliver an appropriate event within the time and budget constraints available.
513. **MINUTES OF THE PICTURE HOUSE COMMITTEE held 22 APRIL 2025**
In respect of minute 492, further work in terms of the resources required to undertake the Development Application is being undertaken. This will be brought back to a future meeting of the Full Council. It is acknowledged that this will be a significant decision for the Town Council, and it may even require a separate meeting to allow full consideration and discussion.
RESOLVED: To note the minutes for information.
514. **WORKING GROUPS**
To receive reports from and to decide on appropriate actions:
a) Disability Access Forum
Cllr Guilfoyle - A CMBC senior officer had attended a recent meeting, and work was ongoing in respect of A Boards an access to the wavy steps.
515. **REPRESENTATIVES TO OUTSIDE BODIES**
Cllr Hoyle - Town & Parish Liaison Group - CMBC are hoping to recruit three planning enforcement officers.
516. **EXCLUSION OF THE PRESS AND PUBLIC**
The motion was not enacted.

The meeting finished at 8.59pm