

HEBDEN ROYD TOWN COUNCIL

Meeting of the PICTURE HOUSE COMMITTEE Held TUESDAY, 17 SEPTEMBER 2024

MINUTES

PRESENT: Councillors: Butterick (Chair), Fraser, Howes and Needham

Also: Pete Berrisford – Picture House Manager
Maggie Woods – Friends of the Picture House

HRTC Acting Clerk: E Green

HRTC Administrator: R Cox (Minutes)

173. To receive apologies for absence and any substitutions.
Apologies were received from Cllrs Boden, Davenport and Matthias

174. To receive members' interests relating to agenda items for this meeting.
None were received at this meeting.

175. To report on matters arising from the minutes of meeting held 31 July 2024 not itemised on this agenda.

It was moved by Cllr Howes

Seconded by Cllr Butterick and

RESOLVED: to note there were no matters arising.

176. FINANCIAL REPORT

The Picture House Manager reported that July and August figures were on track, and have been supplemented by a £8,000 refund from the electricity supplier. It is envisaged that the Winter season will be better than previously forecasted.

It was reported that the Heritage Day was a success and that 120 people attended the screening of The Goonies. The Junior screenings have been successful and is attracting audiences from surrounding areas.

The Acting Clerk reported that the new Finance Administrator would be looking at how future accounting is presented and that having transferred to accrual accounting in this financial year, this will ensure that all expenditure is accounted for in the correct financial year. Suggestions for the presentation of accounts will be shared with the committee in due course.

Cllr Needham agreed the accrual accounting is important to give a true indication of the financial position. It was suggested that all sections show a sub-total cost and then a final cost. This would show clear costings. It was noted that these are positive changes.

It was moved by Cllr Needham

Seconded by Cllr Butterick and

RESOLVED: the Acting Clerk would feed back all suggestions to the Financial Administrator and present suggested new formats to the committee in due course.

177. LIGHTS, CAMERA, SCREEN 2 – PAGE\PARK & DCA

Cllr Butterick reported that the Page\Park and DCA meeting was very informative and that they had clearly addressed all questions asked. The stages of the process were outlined. In order to submit an Expression of Interest to the National Lottery Heritage Fund Page\Park would develop a full options appraisal. This would be instrumental in allowing council to better define its objectives by fully understanding the options and associated costs of development.

Cllr Needham suggested that council needed to take time to be clear about its objectives and what it wanted to achieve.

Cllr Howes commented that the objectives are clear, based on a large amount of work and public consultation that has already been undertaken. What the council now need is the opportunity to explore the viability and feasibility through consideration of a range of costed proposals. Cllr Fraser supported this.

It was discussed that the project now needs to move forward with expert advice and support to inform decisions on the future of the project to be made.

It was moved by Cllr Butterick

Seconded by Cllr Howes and

RESOLVED: to appoint Page\Page and DCA to develop a full options appraisal and Expression of Interest to be submitted to the National Heritage Lottery Fund and to approve fees of £19,000 plus additional expenditure of a quantity surveyor approx. £2,000. Once a decision is made by the National Heritage Lottery Fund councillors will decide whether to advance the Development Application stage.