

**MEETING of the TOWN COUNCIL**  
**held WEDNESDAY 18 SEPTEMBER at 7:30PM**  
**HEBDEN BRIDGE TOWN HALL**

**PRESENT**     **Councillors** – Fraser (Chair), Bampton Smith, Butterick, Guilfoyle, Harvey, Howes, Hoyle and Woodhead.

**Acting Town Clerk** – Emma Green

**Administrator** – Rebekah Cox (Minutes)

**MINUTES**

The Mayor said a few words about the sad and sudden passing of a former councillor. Geoff Wood was a kind man who was very involved with local community groups. He will be greatly missed.

The Mayor presented Cllr Bampton Smith flowers and all council welcomed her back.

**178. PUBLIC QUESTION TIME.**

No questions were raised at this meeting.

**179. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllrs Boden, Boggis, Cammack, Davenport, Hayes, Hedges, Matthias, McNicholas, Morse and Needham.

**180. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**

No interests were declared.

**181. PLANNING APPLICATIONS**

*Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.*

- a. Application 22/01020/FUL at Site Of Former Mytholm Works, King Street, Hebden Bridge for Construction of 38 residential units with associated accesses and new open space / public realm (revised scheme). (West End ward).

It was moved by Cllr Howes

Seconded by Cllr Woodhead and

**RESOLVED:** No Objection

- b. Application 24/00661/HSE at 57 Burnley Road, Mytholmroyd, HX7 5PD for Two storey side extension and internal alterations. (White Lee ward)  
It was moved by Cllr Woodhead  
Seconded by Cllr Butterick and  
**RESOLVED:** No Objection
- c. Application 24/00623/LBC at The Birchcliffe Centre, Birchcliffe Road, Hebden Bridge, HX7 8DG for Installation of Solar Panels on roof of Birchcliffe Centre and adjoining Hostel (Listed Building Consent). (Birchcliffe ward)  
It was moved by Cllr Harvey  
Seconded by Cllr Hoyle and  
**RESOLVED:** No Objection
- d. Application 24/00806/VAR at 25 Erringden Road, Mytholmroyd, HX7 5AR for Variation of Condition 2 (approved plans) of application 15/01436/FUL. Variation to consist of replacement of approved plan 1425-15-001 Rev C with revised plan 1425-24-002 Rev A - Garage to be approximately 0.3m higher than approved plan. (Caldene ward)  
It was moved by Cllr Guilfoyle  
Seconded by Cllr Hoyle and  
**RESOLVED:** Recommend Refusal

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**182. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

It was moved by Cllr Bampton Smith  
Seconded by Cllr Harvey and  
**RESOLVED:** To note for information

**183. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC**

It was moved by Cllr Bampton Smith  
Seconded by Cllr Harvey and  
**RESOLVED:** To note for information

**184. HRTC & HBPH PAYMENT SCHEDULE**

The Acting Clerk briefly ran through the payment schedule and highlighted the receipt of a utilities refund from Scottish Power to the amount of £8,000.00 and also highlighted HRTC larger costs for Elcons and Hanging Baskets.

It was moved by Cllr Bampton Smith

Seconded by Cllr Hoyle and

**RESOLVED:** To note items of information and authorise payments totaling £22,096.64

**185. HRTC & HBPH STATEMENT OF ACCOUNT**

It was moved by Cllr Bampton Smith

Seconded by Cllr Hoyle and

**RESOLVED:** To note for information

**186. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**

To receive and decide actions on communications.

- |                                 |                          |
|---------------------------------|--------------------------|
| a) Mytholmroyd Station Building | The Local Motive         |
| b) Calderdale MBC               | St Michaels Church Clock |

In relation to item a)

It was moved by Cllr Hoyle

Seconded by Cllr Bampton Smith and

**RESOLVED:** To note for information

In relation to item b)

It was moved by Cllr Harvey

Seconded by Cllr Bampton Smith and

**RESOLVED:** The clock is maintained by HRTC, housed by St Michaels but is owned by the community of Mytholmroyd. Should Calderdale Council carry out a public consultation and come to the conclusion that the chimes should be changed, or if following its investigations it issued an abatement notice, HRTC would be minded to allocate funds in the region of £2000 (following approval of a full quote), to undertake works to change the chimes to be hourly or silenced during the night.

**187. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**

To receive and note the activities of the Mayor.

It was moved by Cllr Bampton Smith

Seconded by Cllr Harvey and

**RESOLVED:** To note for information

**188. MINUTES OF THE STAFFING COMMITTEE held 19 AUGUST 2024**

It was moved by Cllr Howes

Seconded by Cllr Guilfoyle and

**RESOLVED:** To note for information

**189. MINUTES OF THE TOWN COUNCIL held 19 AUGUST 2024**

Cllr Butterick raised the item of Community Safety Group and as previously stated would be happy to serve on this group.

Council agreed to proceed with the group on Cllr Boden's return.

It was moved by Cllr Butterick

Seconded by Cllr Howes and

**RESOLVED:** To approve the minutes as a correct record.

**190. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 10 SEPTEMBER 2024**

Cllr Butterick reported that due to staffing issues there would likely to be a deficit in the salaries budget of £35k. That the Strategy & Review would seek to make up the shortfall from across all budgets over the course of the next few months.

It was moved by Cllr Butterick

Seconded by Cllr Guilfoyle and

**RESOLVED:** To note for information

**191. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 11 SEPTEMBER 2024**

It was moved by Cllr Guilfoyle

Seconded by Cllr Howes

**RESOLVED:** To note for information

**192. MINUTES OF THE PICTUREHOUSE COMMITTEE held 17 SEPTEMBER 2024**

It was moved by Cllr Fraser

Seconded by Cllr Guilfoyle and

**RESOLVED:** To note for information

Cllr Butterick gave a detailed update with regards to the meeting with Page/ Park and DCA.

Cllr Harvey noted that credit be given to the Picture House Manager, Acting Clerk and the Picture House Committee for all

their hard work and would fully support their decisions to move forward.

It was moved by Cllr Harvey  
Seconded by Cllr Howes and

**UNANIMOUSLY RESOLVED:** To approve the recommendation as per minute 177, to appoint Page/ Park & DCA to develop a full options appraisal and Expression of Interest to be submitted to the National Heritage Lottery Fund.

### **193. WORKING GROUPS**

To receive reports from and to decide on appropriate actions:

a) Disability Access Forum

Cllr Guilfoyle reported that at the DAF meeting on 16 September, information was shared that at a recent Shared Transportation Hub Consultation meeting, it was suggested that the old toilets building on Valley Road be used as a bike hanger. As DAF had previously discussed that they would be keen to see the old toilets on Valley Road be used as a Changing Places toilet. They will contact James Purdy, who is the Infrastructure Project Manager of West Yorkshire Combined Authority, to discuss this further.

### **194. REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from representatives to outside bodies and other organisations

Cllr Woodhead reported that he attended a Safer Greener Cleaner meeting, which was good.

Cllr Woodhead reported that he had attended the lovely dinner at the Grub Hub. Cllr Woodhead would like to pass on their message, that all councillors are welcome at any time.

Meeting finished at 8.30pm

<b>Payment and Receipt Schedule</b>					
<b>18/09/2024</b>					
<b>Hebden Bridge Picture House</b>					
<b>Accounts to be Paid</b>					
<b>Item</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Cost Centre</b>	<b>Payment</b>
a	Curzon	Film Royalties	173.04	Royalties	BACS
b	Dartmoouth Films	Film Royalties	120.00	Royalties	BACS
c	Disney	Film Royalties	588.00	Royalties	BACS
d	Elysian	Film Royalties	513.62	Royalties	BACS
e	Icon	Film Royalties	307.82	Royalties	BACS
f	Lions Gate	Film Royalties	490.00	Royalties	BACS
g	Paramount	Film Royalties	227.50	Royalties	BACS
h	Paramount	Film Royalties	459.72	Royalties	BACS
i	Paramount	Film Royalties	120.00	Royalties	BACS
j	Park Circus	Film Royalties	312.00	Royalties	BACS
k	Park Circus	Film Royalties	168.00	Royalties	BACS
l	Picture House	Film Royalties	120.92	Royalties	BACS
m	Signature	Film Royalties	306.07	Royalties	BACS
n	Sony	Film Royalties	7.87	Royalties	BACS
o	Sony	Film Royalties	15.25	Royalties	BACS
p	Sony	Film Royalties	64.57	Royalties	BACS
q	Sony	Film Royalties	372.10	Royalties	BACS
r	Sony	Film Royalties	29.38	Royalties	BACS
s	Studio Soho	Film Royalties	738.50	Royalties	BACS
t	Trafalgar	Film Royalties	315.25	Royalties	BACS
u	Vertigo	Film Royalties	436.98	Royalties	BACS
v	Verve Pictures	Film Royalties	176.05	Royalties	BACS
w	Warner Bros	Film Royalties	280.18	Royalties	BACS
x	Warner Bros	Film Royalties	135.46	Royalties	BACS
y	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
z	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
aa	The Buttercup Bakery	Kiosk Supplies	139.00	Kiosk	BACS
bb	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
cc	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
dd	Eden Farm Hulleys	Kiosk Supplies	319.78	Kiosk	BACS
ee	Eden Farm Hulleys	Kiosk Supplies	- 80.24	Kiosk	BACS
ff	Jimmys	Kiosk Supplies	472.80	Kiosk	BACS
gg	JL Brooks	Kiosk Supplies	140.18	Kiosk	BACS
hh	JL Brooks	Kiosk Supplies	82.25	Kiosk	BACS
ii	Just Jennys	Kiosk Supplies	87.60	Kiosk	BACS
jj	Just Jennys	Kiosk Supplies	88.80	Kiosk	BACS
kk	Suma	Kiosk Supplies	510.69	Kiosk	BACS
ll	Vocation Brewery	Kiosk Supplies	204.84	Kiosk	BACS
mm	FCC Environment	Waste Collection	764.11	Buildings	BACS
nn	PPS	Cleaning Supplies	209.88	Buildings	BACS
oo	Print Bureau	Printing	76.32	Office	BACS
pp	Savoy	Box Office System	685.49	Office	BACS
			<b>10,522.18</b>		
<b>Direct Debits</b>					
a	O2	Telephone	27.55	Office	DD
b	Quadient	IN-360 Franking Machine	151.23	Office	DD
			<b>178.78</b>		
		<b>TOTAL PAYMENTS</b>	<b>10,700.96</b>		
<b>Reciepts</b>					
a	Digital Cinema Media	Profit Share Payment	795.85	Screen Advertising	
b	Scottish Power	Electricity Credit	8,051.10	Utilities	
			<b>8,846.95</b>		
<b>Authorised by</b>					
	<b>Councillor</b>	<b>Councillor</b>	<b>Clerk</b>		
				<b>Date</b>	

Payment and Receipt Schedule					
18/09/2024					
Hebden Royd Town Council					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Carolyne Warren	Accounts	455.00	Office	BACS
c	Elcons	HR	3,340.80	Office	BACS
d	Euro Digital	Photocopier	111.53	Office	BACS
e	Hebden Bridge Community Association	Recharges	153.00	Office	BACS
f	Hebden Bridge Community Association	Recharges	201.00	Office	BACS
g	P3	IT Support	69.60	Office	BACS
h	P3	IT Support	146.34	Office	BACS
i	The Shredding Alliance	Shredding	48.00	Office	BACS
j	SLCC	Training	144.00	Training	BACS
k	YLCA	Training	8.99	Training	BACS
l	DA and FR Gibbon	Hanging Baskets	2,280.00	Project & Events	BACS
m	Shellon	Hire	58.68	Project & Events	BACS
n	Ebony Andrews	Pumpkins Fest Supplies	31.98	Project & Events	BACS
o	Event Equipment Hire Ltd	LUTV hire	2,138.40	Project & Events	BACS
p	Sue Walpole	Climate Workshop	420.00	Climate & Environment	BACS
q	Gardenius Nursery	Hanging Baskets	138.60	Project & Events	BACS
r	Emma Charleston	Community Calendar	520.00	Community Calendar	BACS
			<b>10,265.92</b>		
Accounts previously paid by the Town Clerk					
a	Ebony Andrews	CW Retirement	81.50	Office	BACS
			<b>81.50</b>		
Direct Debits					
a	Croft	Telephone	109.86	Office	DD
b	BNP Paribas	Copier	938.40	Office	DD
			<b>1,048.26</b>		
			<b>TOTAL PAYMENTS</b>	<b>11,395.68</b>	
Authorised by					
Councillor		Councillor	Clerk	Date	