

18 January 2024

To Members of the Council

Dear Sir/Madam

A meeting of the **STAFFING COMMITTEE** (Cllrs; Boden, Davenport, Guilfoyle, Harvey, Hoyle & Needham) will be held in the **GREENWOOD ROOM** Hebden Bridge Town Hall on **WEDNESDAY 24th January 2024 at 7:30 pm.**



Jason Boom
Clerk to the Council



**Hebden Royd
Town Council**

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This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

AGENDA

- 1. Apologies for Absence and any substitutions.**
- 2. Members` Interests relating to agenda items for this meeting.**
- 3. Matters arising from Minutes of Meeting held 6th September 2023 not itemised on this Agenda.**
- 4. STAFFING REPORTS**
To advise the committee of communications with HRTC Staff, appropriate appraisals and probationary reviews undertaken by the Town Clerk since the last meeting of the committee. To consider and decide on staffing requests and recommendations from the Chair of the Staffing Committee and the Town Clerk (enc).
- 5. HRTC STAFFING ARRANGEMENTS**
To consider and discuss arrangements, processes and procedures of the staffing function at Hebden Royd Town Council.

