

MEETING of the TOWN COUNCIL
held WEDNESDAY 21st June 2023 at
HEBDEN BRIDGE TOWN HALL

PRESENT Councillors: Hayes (Chair), Bampton Smith, Boden, Cammack, Davenport, Fenton, Fraser, Guilfoyle, Harvey, Hedges, Howes, Matthais & Morse.

Town Clerk - Jason Boom

43. PUBLIC QUESTION TIME.

No questions were asked of the council.

44. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Butterick, Hoyle, Needham & Maguire.

45. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

No interests were declared at this time.

46. PLANNING APPLICATIONS

- a. **Application 23/00329/HSE** at 3 Falling Royd, Mytholmroyd, HX7 8NT for Single storey workshop and garden room in place of existing outbuilding. (Fairfield Ward).

It was moved by Cllr Fraser

Seconded by Cllr Guilfoyle and

RESOLVED: NO OBJECTION

- b. **Application 23/00490/FUL** at Burlees House, Hangingroyd Lane, Hebden Bridge, HX7 7DD for The reinstatement of the front roof section and the reinstatement of the former shop fronts; internal and external alterations and repairs to include new curtain walling and replacement windows. Re-use and increased flexibility for the use of the building for Class E uses. (West End Ward).

It was moved by Cllr Boden

Seconded by Cllr Howes and

RESOLVED: NO OBJECTION

- c. **Application 23/00491/LBC** at Burlees House, Hangingroyd Lane, Hebden Bridge, HX7 7DD for The reinstatement of of the front roof section and the reinstatement of the former shop fronts; internal and external alterations and repairs to include new curtain walling and replacement windows. Re-use and increased flexibility for the use of the building for Class E uses (Listed Building Consent) (West End Ward).

It was moved by Cllr Boden

Seconded by Cllr Howes and

RESOLVED: NO OBJECTION

- d. **Application 23/00045/FUL** at Mytholmroyd Community And Leisure Centre, Caldene Avenue, Mytholmroyd, HX7 5AF for Extension to existing Gym. (Caldene Ward).

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

RESOLVED: NO OBJECTION

- e. **Application 23/00514/FUL** at 46 Palace House Road, Hebden Bridge, HX7 6HW for Demolish existing workshop and replace with detached dwelling (Resubmission of Planning Application ref: 22/00477/FUL). (Fairfield Ward)
It was moved by Cllr Guilfoyle
Seconded by Cllr Fenton and
RESOLVED: NO OBJECTION

Applications dealt with under delegation from Full Council.

Application 23/20079/TPO at Mayroyd Cottage, Mayroyd Lane, Hebden Bridge, HX7 8NS for Prune one tree (Tree in a Conservation Area).
It was moved by Cllr Bampton Smith
Seconded by Cllr Fraser and
RESOLVED: to note the information.

It was moved by Cllr Harvey
Seconded by Cllr Davenport and
RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

47. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Boggis
Seconded by Cllr Davenport and
RESOLVED: to note the information.

48. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Boggis
Seconded by Cllr Davenport and
RESOLVED: to note the information.

49. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

The Town Clerk invited questions relating to the Payment Schedule.
It was moved by Cllr Boggis
Seconded by Cllr Matthias and
RESOLVED: to note items of information and to authorise payments totalling £30,689.89.

50. AUTHORISATION OF AWARDS

It was moved by Cllr Bampton Smith
Seconded by Cllr Boggis and
RESOLVED: to release payment of awards in 2023/24 previously approved by Council

a) Kaberry Barker	£1,400.00
b) Mayor's Allowance	£4,710.00
c) Service to the Community	£300.00

51. HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Boggis

Seconded by Cllr Howes and

RESOLVED: to accept the Statement of Account up to end of May 2023 for both the Town Council & the Hebden Bridge Picture House.

52. HEBDEN ROYD TOWN COUNCIL ANNUAL ACCOUNTS 2022/23

It was moved by Cllr Davenport

Seconded by Cllr Boggis and

RESOLVED: To approve annual accounts of both the Town Council & the Hebden Bridge Picture House.

53. ANNUAL GOVERNANCE STATEMENT

It was moved by Cllr Boggis

Seconded by Cllr Boden and

RESOLVED: To approve the Annual Governance Statement for the Financial Year 2022/23 – Section 1 of Annual Return paragraphs 1 to 9.

54. ANNUAL RETURN

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

RESOLVED: To approve the Statement of Accounts for the financial year 2022/23 as set out in Section 2 of the Annual Return.

55. INTERNAL AUDIT REPORT 2022/23

It was moved by Cllr Boden

Seconded by Cllr Bampton Smith and

RESOLVED: accept the findings of the audit and associated report and to send the report to Strategy & Review for detailed consideration.

56. APPOINTMENT OF INTERNAL AUDITOR

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

RESOLVED: To appoint Julie Wilham as Auditor for the Council Year 2023/24.

57. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

a) Station Road Profit Share

CMBC

b) Calderdale Electoral Review & Consultation

CMBC

c) 16th July 11am St Michael's Church Mytholmroyd.

Transfer of the Standard

Royal British Legion.

It was moved by Cllr Boggis

Seconded by Cllr Bampton Smith and

RESOLVED: the following actions in respect of items:

a) To note and accept the account and associated payment.

58. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Hayes

Seconded by Cllr Bampton Smith and

RESOLVED: to note the activities of the Mayor.

59. MINUTES OF THE TOWN COUNCIL held 24th May 2023

It was moved by Cllr Davenport

Seconded by Cllr Harvey and

RESOLVED: To approve the minutes as a correct record.

The Mayor circulated an introduction to the Questions and Suggestions session planned for Monday 3rd July at 7pm and encouraged all to attend and contribute.

60. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 14th June 2023

It was moved by Cllr Fenton

Seconded by Cllr Bampton and

RESOLVED: to accept the minutes and approve as a correct record.

61. MINUTES OF THE TWINNING held 19th June 2023

It was moved by Cllr Bampton Smith

Seconded by Cllr Hedges and

RESOLVED: to accept the minutes and approve as a correct record.

62. REPRESENTATIVES TO OUTSIDE BODIES

Cllr Boggis confirmed his membership of Calderdale Flood Resilance Operations Group - CROG.

Meeting finished at 8.37pm.

Payment and Receipt Schedule					
21/06/2023					
Hebden Royd Town Council					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Pennine Pens	Website Hosting	335.00	Office	BACS
b	HBCA	Data Recharge	168.00	Office	BACS
c	Carolyn	Accounts Support	260.00	Office	BACS
d	Julie Winham	Internal Audit	1,450.10	Office	BACS
e	Colour Yorkshire	Office Paint	38.99	Office	BACS
f	P3	IT Support	123.78	Office	BACS
g	Business Stream	High Hirst Allotments - Water	124.78	Env & Allots	BACS
h	EPS	Electric Boom Hire	187.79	Env & Allots	BACS
i	DA & FR Gibbon	Hanging Basket Install	621.60	Env & Allots	BACS
j	P & D Builders	Hanging Basket Braket Audit	370.00	Env & Allots	BACS
k	CMBC	Waiver Markets Licence Happy Hounds	25.00	Project & Events	BACS
l	St Johns Ambulance	First Aid - Happy Hounds	221.76	Project & Events	BACS
m	P & D Builders	Gate Installation	225.00	Climate Emergency	BACS
			4,151.80		
Grants Paid					
a	Crows	Community Funding Grant	2,409.96	Community Funding	BACS
b	Reach4Ward	Community Funding Grant	2,755.00	Community Funding	BACS
c	Out in the Valley	Community Funding Grant	1,328.30	Community Funding	BACS
d	HB Junior Band	Community Funding Grant	700.00	Community Funding	BACS
			7,193.26		
Card Transactions Processed 1.5.23 - 31.5.23					
	See Schedule		1,932.16		
Direct Debit Payments					
a	BNP Paribas	Photocopiers 29.6.23 - 28.9.23	938.40	Office	Direct Debit
b	Euro Digital	Photocopying	188.17	Office	Direct Debit
			1,126.57		
Current Direct Debit Mandates					
a	Euro Digital	Photocopying			
b	Sage Software	Accounts Package			
c	BNP Paribas	Photocopier			
		TOTAL PAYMENTS	14,403.79		

Payment and Receipt Schedule					
21/06/2023					
Hebden Bridge Picture House					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Altitude	Film Royalties	120.00	Royalties	BACS
b	Altitude	Film Royalties	371.00	Royalties	BACS
c	Artificial Eye	Film Royalties	238.70	Royalties	BACS
d	Conic	Film Royalties	120.00	Royalties	BACS
e	Disney	Film Royalties	528.53	Royalties	BACS
f	Dogwoof	Film Royalties	120.00	Royalties	BACS
g	Entertainment One	Film Royalties	120.00	Royalties	BACS
h	Entertainment One	Film Royalties	326.90	Royalties	BACS
I	Entertainment One	Film Royalties	1,630.20	Royalties	BACS
j	Lions Gate	Film Royalties	199.85	Royalties	BACS
k	Mubi	Film Royalties	206.15	Royalties	BACS
l	Park Circus	Film Royalties	120.00	Royalties	BACS
m	Park Circus	Film Royalties	216.00	Royalties	BACS
n	Park Circus	Film Royalties	192.00	Royalties	BACS
o	Parkland	Film Royalties	182.17	Royalties	BACS
p	Picture House Ents.	Film Royalties	178.50	Royalties	BACS
q	Softly Films	Film Royalties	355.25	Royalties	BACS
r	Trafalgar	Film Royalties	315.42	Royalties	BACS
s	Universal	Film Royalties	163.98	Royalties	BACS
t	Universal	Film Royalties	108.00	Royalties	BACS
u	Verve	Film Royalties	320.24	Royalties	BACS
v	Wildcard	Film Royalties	100.00	Royalties	BACS
w	POS Yorkshire	Film delivery	158.40	Film Delivery	BACS
x	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
y	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
z	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
aa	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
bb	Jest Jenny's	Kiosk Supplies	64.80	Kiosk	BACS
cc	Matthew Clark	Kiosk Supplies	538.95	Kiosk	BACS
dd	Matthew Clark	Kiosk Supplies	622.62	Kiosk	BACS
ee	Matthew Clark	Kiosk Supplies	454.78	Kiosk	BACS
ff	Suma	Kiosk Supplies	365.81	Kiosk	BACS
gg	Cathedral Leasing	Hygiene services	225.11	Cleaning	BACS
hh	FCC	Waste Collection	680.31	Building & Maint	BACS
ii	Calder Valley Security	Alarm Service	140.40	Building & Maint	BACS
jj	Print Bureau	Posters	24.00	Marketing	BACS
kk	Savoy Systems	Box Office System	515.28	Office	BACS
			10,365.75		
Accounts paid by the Clerk					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Finite The Film Ltd	Film Royalties	237.09	Royalties	BACS
b	Park Circus	Film Royalties	464.00	Royalties	BACS
c	Trafalgar	Film Royalties	568.01	Royalties	BACS
d	Universal	Film Royalties	662.75	Royalties	BACS
e	Universal	Film Royalties	179.56	Royalties	BACS
f	Universal	Film Royalties	461.00	Royalties	BACS
g	Warner Bros	Film Royalties	120.23	Royalties	BACS
h	POS Yorkshire	Film Delivery	198.00	Film Delivery	BACS
i	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
j	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
k	Eden Farm	Kiosk Supplies	381.06	Kiosk	BACS
l	Empire Popcorn	Kiosk Supplies	184.69	Kiosk	BACS
m	JL Brooks	Kiosk Supplies	143.80	Kiosk	BACS
n	Just Jenny's	Kiosk Supplies	75.60	Kiosk	BACS
o	Suma	Kiosk Supplies	372.33	Kiosk	BACS
p	Turner & Wrights	Kiosk Supplies	577.20	Kiosk	BACS
q	Vocation	Kiosk Supplies	126.47	Kiosk	BACS
r	PPS	Cleaning Supplies	20.28	Cleaning	BACS
s	PPS	Cleaning Supplies	56.34	Cleaning	BACS
t	PPS	Cleaning Supplies	206.28	Cleaning	BACS
u	Service Cal	Card Machine Calibration	90.00	Office	BACS
			4,594.80		
Card Transactions Processed 1.5.23 - 31.5.23					
	See Schedule		352.25		
Direct Debit Payments					
a	Croft Communications	Phone & Data	82.40	Office	Direct Debit
b	SSE	Gas	614.08	Utilities	Direct Debit
c	SSE	Gas	276.82	Utilities	Direct Debit
b	O2	Mobile Phone	25.33	Office	Direct Debit
			973.30		
Current Direct Debit Mandates					
a	Go Cardless	3 x Card Payment Terminal			
b	FDMS	3 x Box Office System Terminal			
c	SSE Gas	Gas Account			
d	O2	Mobile Phone			
		TOTAL PAYMENTS	16,286.10		