

**MEETING of the TOWN COUNCIL**  
**held WEDNESDAY 19<sup>th</sup> July 2023 at**  
**HEBDEN BRIDGE TOWN HALL**

**PRESENT** Councillors: Hayes (Chair), Bampton Smith, Boden, Boggis, Butterick, Cammack, Davenport, Fenton, Fraser, Harvey, Hedges, Hoyle, Maguire, Mattias & Morse.

**Town Clerk -** Jason Boom

**102. PUBLIC QUESTION TIME.**

No questions were asked of the council.

**103. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllrs Guilfoyle, Howes& Needham.

**104. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**

Cllr Boggis item 105) a) as a neighbour.

**105. PLANNING APPLICATIONS**

- a. **Application 23/00295/FUL** at Yorkshire Water Authority, Red Acre Lane, Mytholmroyd, Hebden Bridge, HX7 5DQ for Installation of a Sodium Hydroxide Dosing Kiosk, Sodium Hydroxide Storage Tank, Ferric Dosing Kiosk and an Emergency shower facility (Retrospective). (Caldene Ward)  
It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

**RESOLVED: NO OBJECTION**

- b. **Application 23/00254/LBC** at 12 Bethesda Row, Burnley Road, Mytholmroyd, HX7 8NL for Replacement of existing timber double glazed windows with triple glazed windows (Listed Building Consent). (Caldene Ward)

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

**RESOLVED: NO OBJECTION**

- c. **Application 23/00486/HSE** at 1A Bank Bottom, Cragg Road, Mytholmroyd, HX7 5SU for Single storey front porch extension. (Cragg Vale Ward)

It was moved by Cllr Boggis

Seconded by Cllr Boden and

**RESOLVED: NO OBJECTION**

- d. **Application 23/00534/HSE** at Bell House Barn, Heseltine Lane, Cragg Vale, HX7 5RU for Two storey extension to north east elevation and canopy to south east elevation (Revised design to previously approved extension 20/00360/HSE). (Cragg Vale Ward)

It was moved by Cllr Boggis

Seconded by Cllr Davenport and

**RESOLVED: NO OBJECTION**

- e. **Application 23/00535/LBC** at Bell House Barn, Heseltine Lane, Cragg Vale, HX7 5RU for Two storey extension to north east elevation and canopy to south east elevation (Revised design to previously approved extension 20/00361/LBC) (Listed Building Consent). (Cragg Vale Ward).  
It was moved by Cllr Boggis  
Seconded by Cllr Davenport and  
**RESOLVED: NO OBJECTION**
- f. **Application 23/00594/HSE** at 46 Nest Lane, Mytholmroyd, HX7 5AZ for Conservatory to front elevation. (Caldene Ward)  
It was moved by Cllr Hoyle  
Seconded by Cllr Boggis and  
**RESOLVED: NO OBJECTION**
- g. **Application 23/00579/RES** at Rocklands, Scout Road, Mytholmroyd, HX7 5JR for Construction of thirteen dwellings (Reserved matters pursuant to 19/01024/OUT). (Cragg Vale Ward).  
It was moved by Cllr Butterick  
Seconded by Cllr Davenport and  
**RESOLVED: RECOMMEND REFUSAL.** While accepting development on this site the Town Council would recommend refusal in that the proposals continue to lack imagination with an inappropriate density of housing being suggested. There is a lack of amenity space within the site, poor vehicular ingress and egress of the site and a general over intensive use of a site that sits close to a primary school. This close proximity to the primary school is of concern when considering the traffic issues already mentioned.
- h. **Application 22/00144/FUL** at Land Adj To 17 King Street, Hebden Bridge for Construction of detached 4 x bed dwelling with associated parking and amenity space. (Fairfield Ward)  
It was moved by Cllr  
Seconded by Cllr and  
**RESOLVED: RECOMMEND REFUSAL** due to the poor access to the site, its proposed over intensive use and the severity of the slope it plans to build on and that likely impact on local flood risk.
- i. **Application 21/01229/LBC** at Quernstones, Great Burlees Farm, Burlees Lane, Dodd Naze, Hebden Bridge, HX7 8PS for Internal alterations and repairs, opening up blocked window, removal of intervention door, creation of new door from window, opening up of partly blocked doorway, removal of drainage pipes from elevation, relocation of garden walls (Listed Building Consent). (Birchcliffe Ward)  
It was moved by Cllr Mattias  
Seconded by Cllr Boden and  
**RESOLVED: NO OBJECTION**
- j. **Application 23/20095/TPO** at 4 Brier Hey Close, Mytholmroyd, HX7 5PL for Fell one tree (Tree Preservation Order). (White Lee Ward)  
It was moved by Cllr  
Seconded by Cllr and  
**RESOLVED: RECOMMEND REFUSAL** the tree is not dead, diseased or dying.

- k. **Application 23/00565/FUL** at High Stones Farm, High Stones Road, Cragg Vale, HX7 5TU for Conversion of existing attached barn to residential accommodation, replacement of existing extension, changes to fenestration and relocation of 14no. pv panels from roof to adjacent land. (Cragg Vale Ward)

It was moved by Cllr Cammack

Seconded by Cllr Boggis and

**RESOLVED: NO OBJECTION**

- l. **Application 23/00566/LBC** at High Stones Farm, High Stones Road, Cragg Vale, HX7 5TU for Conversion of existing attached barn to residential accommodation, replacement of existing extension, changes to fenestration and relocation of 14no. pv panels from roof to adjacent land (Listed Building Consent). (Cragg Vale Ward)

It was moved by Cllr Cammack

Seconded by Cllr Boggis and

**RESOLVED: NO OBJECTION**

It was moved by Cllr Hayes

Seconded by Cllr Hoyle and

**RESOLVED:** that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**106. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

It was moved by Cllr Boggis

Seconded by Cllr Morse and

**RESOLVED:** to note the information.

**107. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC**

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

**RESOLVED:** to note the information.

**108. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**

It was moved by Cllr Boggis

Seconded by Cllr Bampton Smith and

**RESOLVED:** to note items of information and to authorise payments totalling £40,631.60.

**109. HRTC STATEMENT OF ACCOUNT**

A new format for the accounts was presented and explanation provided.

It was moved by Cllr Boden

Seconded by Cllr Hayes and

**RESOLVED:** to accept the Statement of Account up to end of June 2023 for the Town Council.

- 110. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**
- |    |                                 |                             |
|----|---------------------------------|-----------------------------|
| a) | Defibrillators                  | Dept of Adult & Social Care |
| b) | Affordable Housing Consultation | Calderdale MBC              |
- It was moved by Cllr Bampton Smith  
Seconded by Cllr Boggis and  
**RESOLVED:** to note the information.
- 111. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**  
The Mayor outlined the work of the Mayors for Peace Organisation and her actions to promote their work. In particular raising the subject of nuclear weapons with schools as well as our twin towns.  
The Mayor also reported on attending a concert at Walshaw Lodge.  
It was moved by Cllr Hayes  
Seconded by Cllr Hoyle and  
**RESOLVED:** to note the activities of the Mayor.
- Cllr Boggis thanked the Mayor for supporting the recent Climate Café held at the Town Hall with local schools as guests.
- It was requested that Upcoming Mayoral Events be listed on the Mayors Report at each meeting.
- 112. MINUTES OF THE TOWN COUNCIL held 21<sup>st</sup> June 2023**  
It was moved by Cllr Boggis  
Seconded by Cllr Bampton Smith and  
**RESOLVED:** to approve the minutes as a correct record.
- 113. COMMITTEE MEMBERSHIP**  
It was moved by Cllr Bampton Smith  
Seconded by Cllr Boggis and  
**RESOLVED:** to add Cllr Davenport to the Twinning Committee.
- 114. MINUTES OF THE STAFFING COMMITTEE held 26<sup>th</sup> June 2023**  
It was moved by Cllr Hoyle  
Seconded by Cllr Harvey and  
**RESOLVED:** to endorse the recommendations therein and to approve the minutes as a correct record.
- 115. MINUTES OF THE CLIMATE EMERGENCY & ENVIRONMENT COMMITTEE held 28<sup>th</sup> June 2023**  
Cllr Harvey highlighted points in the minutes encouraging councillors to get involved where they are able.  
It was moved by Cllr Harvey  
Seconded by Cllr Morse and  
**RESOLVED:** to approve the minutes as a correct record.
- 116. CLIMATE EMERGENCY COMMITTEE REQUEST**  
It was moved by Cllr Harvey  
Seconded by Cllr Morse and

**RESOLVED:** to agree to the request made by the High Hirst Woodmeadow working group to restrict access to High Hirst Wood Meadow during Sheep Grazing Season and to complete the grazing licence for 2023 on the site.

**117. MINUTES OF THE PROJECTS & EVENTS COMMITTEE held 5<sup>th</sup> July 2023**

Cllr Fraser endorsed the explanation to Councillors of the history of the committee and its recent actions. This being especially useful for newly elected councillors.

It was moved by Cllr Fraser

Seconded by Cllr Bampton Smith and

**RESOLVED:** to approve the minutes as a correct record.

**118. MINUTES OF THE PICTURE HOUSE COMMITTEE held 12<sup>th</sup> July 2023**

Cllr Butterick outlined a presentation received by the committee highlighting future options for the Picture House. The committee resolved to progress this options appraisal and to look to prepare a detailed plan on the viability of a second screen at the Picture House. Other options will be considered as part of the process i.e. back stage area use. As this develops there will be community engagement on the matter.

It was confirmed that the Picture House Manager is developing the Business Plan for adoption by early October.

It was moved by Cllr Butterick

Seconded by Cllr Bampton Smith and

**RESOLVED:** to approve the minutes as a correct record.

**119. QUESTIONS & SUGGESTIONS**

The Mayor thanked Councillors & Officers involved in the session and for contributing so freely with special thanks made to Graham Mynott, from the Hebden Bridge Community Association for also contributing and assisting the evening.

The Mayor reviewed the outcomes from the session confirming that the information would be circulated to relevant committee.

The mayor highlighted:

- Establishing ward walks for every committee to educate and to stimulate ideas.
- Undertaking Playground Audits
- Each Committee developing an action plan
- Sharing suggestions regarding the cost of living crisis.

It was moved by Cllr Hayes

Seconded by Cllr Boggis and

**RESOLVED:** to convene the Cost of Living Committee, on Thursday 27<sup>th</sup> July 2023 at 1.00pm in the Greenwood Room considering the issues raised by the 'Funding the Community' as part of the meeting.

**120.**

**REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Boggis shared his understanding of local flood group arrangements. It was decided that HRTC should maintain a watching brief and actively respond to requests for support from the flood groups, who remain very active, when they are raised.

Cllr Matthias reported on an approach received to attend a Hebden Royd Business Forum networking event on the 27<sup>th</sup> July. Cllrs Boden and Mattias will be attending to identify any needs that may be brought to their attention. Cllr Matthias will report back on the event.

Cllr Hoyle reported on the building works at the Mytholmroyd Community Centre and the increasing use of the site.

Cllr Hoyle reported on the Town & Parish Council Liaison Committee and the presentations received on the enforcement of planning decisions.

Cllr Harvey advised contact with Grow & Graze, a commercial growing enterprise that is looking to establish itself in Hebden Bridge.

Cllr Davenport reported on a Town Cryer Competition held outside of the parish, encouraging the Town Council to consider the same.

The meeting finished at 9.10pm.

**Payment and Receipt  
Schedule  
19/07/2023**

**Hebden Royd Town Council  
Accounts to be Paid**

<b>Item no:</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Cost Centre</b>	<b>Payment Method</b>
a	Business Stream	Website Hosting	17.76	Env & Allots	BACS
b	Michael Powell	Climate Café Workshop	275.05	Climate Emergency	BACS
c	Rehash Panache	Climate Café Workshop	228.55	Climate Emergency	BACS
d	Rob Whyte	Retrofit PR	125.00	Climate Emergency	BACS
e	DA & FR Gibbon	Basket Watering	2,097.60	Env & Allots	BACS
f	Gardenius Nurseries	Hanging Baskets	8,302.67	Env & Allots	BACS
g	C & K Service	Youth Employment	6,480.00	Youth Employment	BACS
		Youth Employment -			
h	Mroyd Comm Centre	Room Hire	360.00	Youth Employment	BACS
i	Brigg Priestly	Honours Board	102.00	Office	BACS
j	CMBC	Election Expenses	2,868.31	Elections	BACS
k	HBCA	Data & Phones	168.00	Office	BACS
l	P3 Computers	PC Service & Update	198.00	Office	BACS
m	EP Risk	IOSHH Training	540.00	Training	BACS
n	YLCA	Transport Webinar	25.00	Training	BACS
o	Dodnaze Comm Assoc	Refreshments	30.00	Climate Emergency	BACS
p	Sue Walpole	Butterfly Crafts	120.00	Climate Emergency	BACS
			<b>21,937.94</b>		

**Accounts Paid**

a	Martina Krol	Climate Café Workshop	283.27	Climate Emergency	BACS
			<b>283.27</b>		

**Card Transactions Processed 1.6.23 - 30.6.23**

See Schedule

**783.25**

**Direct Debit Payments**

a	Sage	Payroll 06/23 to 06/24	1,245.60	Office	Direct Debit
			<b>1,245.60</b>		

**TOTAL PAYMENTS**

**24,250.06**

**Payment and Receipt  
Schedule  
19/07/2023**

**Hebden Bridge Picture House  
Accounts to be Paid**

**Item**

<b>no:</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Cost Centre</b>	<b>Payment Method</b>
a	Artificial Eye	Film Royalties	261.52	Royalties	BACS
b	Disney	Film Royalties	176.40	Royalties	BACS
c	Disney	Film Royalties	254.45	Royalties	BACS
d	Disney	Film Royalties	181.20	Royalties	BACS
e	Entertainmemnt Film	Film Royalties	121.98	Royalties	BACS
f	Entertainmemnt Film	Film Royalties	120.00	Royalties	BACS
g	Lionsgate	Film Royalties	226.27	Royalties	BACS
h	Mubi	Film Royalties	132.48	Royalties	BACS
I	Monroe	Film Royalties	151.44	Royalties	BACS
j	National Theatre	Film Royalties	361.90	Royalties	BACS
k	Park Circus	Film Royalties	197.47	Royalties	BACS
l	Park Circus	Film Royalties	389.10	Royalties	BACS
m	Park Circus	Film Royalties	230.72	Royalties	BACS
n	Picture House	Film Royalties	379.75	Royalties	BACS
o	Sony	Film Royalties	275.60	Royalties	BACS
p	TMP	Film Royalties	120.00	Royalties	BACS
q	Trafalgar	Film Royalties	254.00	Royalties	BACS
r	Universal	Film Royalties	2,244.40	Royalties	BACS
s	Universal	Film Royalties	22.27	Royalties	BACS
t	Verve	Film Royalties	132.12	Royalties	BACS
u	Warners	Film Royalties	120.00	Royalties	BACS
v	Buttercup Bakery	Kiosk	85.60	Kiosk	BACS
w	Buttercup Bakery	Kiosk	85.60	Kiosk	BACS
x	Buttercup Bakery	Kiosk	117.80	Kiosk	BACS
y	Buttercup Bakery	Kiosk	108.80	Kiosk	BACS
z	Empire	Kiosk	271.05	Kiosk	BACS
aa	JL Brooks	Kiosk	105.50	Kiosk	BACS
bb	JL Brooks	Kiosk	106.94	Kiosk	BACS
cc	Just Jenny	Kiosk	64.80	Kiosk	BACS
dd	Just Jenny	Kiosk	64.80	Kiosk	BACS
ee	Suma	Kiosk	379.72	Kiosk	BACS
ff	Vocation	Kiosk	193.97	Kiosk	BACS
gg	CycleScheme	B. Gwilliam Merchant	1,430.00	Salaries	BACS
hh	Savoy Systems	Services	508.80	Office Film	BACS
ii	POS Yorkshire	Film Delivery	158.40	Delivery	BACS
jj	Business Stream	Water	664.79	Utilities	BACS
kk	Business Stream	Water	347.36	Utilities	BACS
ll	Dring Tech	IT Support	165.00	Office	BACS
mm	Native Space	Website Services	666.84	Office	BACS
nn	SSE	Electricity	4,149.98	Utilities	BACS
			<b>16028.82</b>		



**Accounts paid by the Clerk****Item**

<b>no:</b>	<b>Payee</b>	<b>Details</b>	<b><u>Amount</u></b>	<b>Cost Centre</b>	<b>Payment Method</b>
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**0.00**

**Card Transactions Processed 1.6.23 - 30.6.23**

**246.28**

**Direct Debit Payments**

a	Croft Communications	Telephones & data	81.11	Telecoms	DD
b	O2	Mobile Phone	25.33	Telecoms	DD
			<b>106.44</b>		

**TOTAL  
PAYMENTS**

**16,381.54**