

MEETING of the TOWN COUNCIL
held WEDNESDAY 13th SEPTEMBER 2023 at
HEBDEN BRIDGE TOWN HALL

PRESENT Councillors: Hayes (Chair), Boggis, Butterick, Cammack, Davenport, Fraser, Guilfoyle, Harvey, Hedges, Hoyle, Howes, Morse & Needham.

Town Clerk - Jason Boom

180. PUBLIC QUESTION TIME.

No questions were asked of the council.

181. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Bampton Smith, Boden, Matthias & Maguire.

182. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Harvey item 183) f).

183. PLANNING APPLICATIONS

- a. **Application 23/00502/HSE** at Oaklands, Brier Hey Lane, Mytholmroyd, HX7 5PJ for Dormers to north and south elevations and construction of a double garage. (White Lee Ward).
It was moved by Cllr Hedges
Seconded by Cllr Hayes and
RESOLVED: RECOMMEND REFUSAL as the proposal overintensifies the use of the site, increases surface water runoff as a consequence of introducing a hard surfaced driveway and proposes the removal of healthy trees.
- b. **Application 23/00554/FUL** at 6 To 8 Bridge Gate, Hebden Bridge, HX7 8EX for Alterations to external elevations to include alterations to shopfront/fenestration, rear extension to be re-rendered, timber bin store in rear yard and re. link building between No. 6 and flower shop, existing door head and parapet to be raised and stone step formed to match new internal floor level. (Fairfield Ward).
It was moved by Cllr Boggis
Seconded by Cllr Needham and
RESOLVED: RECOMMEND REFUSAL as the application does not demonstrate safeguarding the important historical features of this building which lies within a conservation area. These include both internal and external original tiles and floor mosaics specifically the external fruit basket mosaic on the New Road elevation and the fish mosaic on the Bridge Gate elevation. We retain images of these mosaics should they be required.
Additionally, we continue to be concerned that the external masonry detailing may be altered on this prominent site.
Practically we would ask that appropriate consideration is given to the future use of the building and how customers would enter and exit safely both at the front and the rear of the premises.

- c. **Application 23/00805/LBC** at 3 Ewood Court, Midgley Road, Mytholmroyd, HX7 5QX for Proposed replacement of glazing and installation of window frames to ground floor lounge and first floor bedroom windows on south elevation (Listed Building Consent) (White Lee Ward).
It was moved by Cllr Hedges
Seconded by Cllr Boggis and
RESOLVED: NO OBJECTION
- d. **Application 23/00605/HSE** at 2 The Woodlands, Cragg Road, Mytholmroyd, HX7 5SG for Three storey extension and staircase to give access to the second floor (following demolition of single storey rear extension) and associated alterations. (Cragg Vale Ward).
It was moved by Cllr Davenport
Seconded by Cllr Cammack and
RESOLVED: NO OBJECTION
- e. **Application 23/20125/TPO** at Bankfoot House, Bankfoot, Hebden Bridge, HX7 6BS for Fell one tree (Tree Preservation Order). (Fairfield Ward).
It was moved by Cllr Fraser
Seconded by Cllr Davenport and
RESOLVED: NO OBJECTION
- f. **Application 23/20134/TPO** at Land Off Eaves Road, Hebden Bridge for Fell one tree (Tree Preservation Order). (West End Ward).
It was moved by Cllr Howes
Seconded by Cllr Davenport and
RESOLVED: NO OBJECTION
- g. **Application 23/00287/LBC** at 1 Slater Bank, Eversley Road, Hebden Bridge, HX7 7DY for Replacement windows to north and west elevations (Listed Building Consent) (West End Ward).
It was moved by Cllr Howes
Seconded by Cllr Boggis and
RESOLVED: NO OBJECTION

It was moved by Cllr Hayes
Seconded by Cllr Boggis and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

184. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Fraser
Seconded by Cllr Davenport and
RESOLVED: to note the information.

185. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Fraser
Seconded by Cllr Morse and
RESOLVED: to note the information.

186. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Boggis
Seconded by Cllr Hedges and
RESOLVED: to note items of information and to authorise payments totalling a revised figure of £37,402.01.

187. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

a. D Day 80	Bruno Peek – Pagentmaster
b. Make a Change Event	YLCA
c. Resignation	Sue Fenton
d. Training	YLCA
e. Sex Establishment Consultation	CMBC
f. Calder Holmes Park Play Equipment	Emma Mavin – CMBC
g. End of Audit Closure Letter	PKF Littlejohn

It was moved by Cllr Butterick
Seconded by Cllr Guilfoyle and
RESOLVED: to note the information and actions.

In regard of:

- a) to submit an offer to host a Beacon as part of the commemorations.
- c) to note the resignation and to inform Electoral Services at Calderdale MBC and to write to Sue Fenton thanking her for her service as a councillor.
- e) to respond to the consultation accepting a single establishment in an urban area and to highlight the need for appropriate support for workers should an establishment commence trading.
- f) to offer financial support to Calderdale MBC totalling £13,773.00 for the replacement and installation of new play equipment in Calder Holmes Park. Advice should be sort from Calderdale MBC regarding their plans for repairing other equipment in the space and the associated timescales.
- g) to formally note the completion of the audit process for 2022/23.

188. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Hayes
Seconded by Cllr Fraser and
RESOLVED: to note the activities of the Mayor including opening the Annual Camera Club Exhibition. The Mayor has been developing links with Mayors For Peace and an Artwork Competition. The Mayor is soon to distribute the Kaberry Barker Awards to local schools.

The meeting was reminded of the Civic Service this coming Sunday 17th September, 2pm at St Michaels Church in Mytholmroyd.

189. MINUTES OF THE TOWN COUNCIL held 16th August 2023

It was moved by Cllr Butterick

Seconded by Cllr Guilfoyle and

RESOLVED: to approve the minutes as a correct record.

The meeting was advised that a letter received from the HBCA had outlined a planned response to the repair of furniture and seating in the council chamber.

190. MINUTES OF THE STAFFING COMMITTEE held 6th September 2023

It was moved by Cllr Needham

Seconded by Cllr Davenport and

RESOLVED: to endorse the recommendations therein and to approve the minutes as a correct record.

Mention was made specifically of developing a plan to support Volunteers who work with the Town Council on projects and at the High Hirst site.

191. MINUTES OF THE PICTURE HOUSE COMMITTEE held 7th September 2023

It was moved by Cllr Butterick

Seconded by Cllr and

RESOLVED: to approve the minutes as a correct record. Cllr Butterick highlighted the planned changes to the programming policy starting from the 1st December and the marketing plan to support this and launch the emerging Screen 2 concept.

It was confirmed that the Deputy Clerk and the Picture House Manager would attend the next meeting of the Full Council to outline the work and the progress to date.

192. REPRESENTATIVES TO OUTSIDE BODIES

Cllr Hoyle reported on the Mytholmroyd Community Centre and their decision to research and pull together a plan for their future. The meeting was advised that they will be adding a barrier to the car park and are currently working on a protocol for its use.

The Mayor thanked councillors for their involvement in the community and for the support they are offering.

Cllr Boggis requested that Councillor Name Plates be used at future meetings to allow easy identification of fellow councillors.

The meeting finished at 9.15pm.

**Payment and Receipt Schedule
13.9.23**

**Hebden Royd Town Council
Accounts to be Paid**

Item

no:	Payee	Details	Amount	Cost Centre
a	PFK	External Audit	2,016.00	Office
b	P3 Computers	IT Support	135.06	Office
c	Carolyn Warren	Accounts Support	210.00	Office
d	Print Bureau	Artwork	66.00	Office
e	YPO	Office Supplies	57.58	Office
f	HBCA	Office Refurbishment Recharge	4,039.93	Refurbishment
g	Mytholmroyd Com. Centre	Room Hire	200.00	Youth Employment
h	Mytholmroyd Com. Centre	Room Hire	120.00	Youth Employment
I	Steve Hindle	Tree works	150.00	Climate Emergency
j	Calder Valley Skip Hire	Skip for Allotments	201.60	Env & Allots
k	CMBC	Permit - Pumpkin Trail	28.00	Project & Events
l	Valley Life	Pumpkin Trail Advert	198.00	Project & Events
	Accessible Vehicle			
m	Conversions	Mobiloo - Pumpkin Trail	1,090.00	Project & Events
	Accessible Vehicle			
n	Conversions	Mobiloo - LUTV Hebden	545.00	Project & Events
	Accessible Vehicle			
o	Conversions	Mobiloo - LUTV Mroyd	545.00	Project & Events
			9,602.17	

Card Transactions Processed 1.8.23 - 31.8.23

See Schedule

2,424.20

Direct Debit Payments

a	BNP Baribas	Photocopier	938.40	Office
b	Euro Digital	Photocopier	77.11	Office
			1,015.51	

TOTAL PAYMENTS

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13.9.23**

**Hebden Royd Town Council
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b	P3 Computers	IT Support	135.06	Office	BACS
c	Carolyn Warren	Accounts Support	210.00	Office	BACS
d	Print Bureau	Artwork	66.00	Office	BACS
e	YPO	Office Supplies	57.58	Office	BACS

f	HBCA	Office Refurbishment	4,039.93	Office Refurbishment	BACS
g	Mytholmroyd Com. Centre	Recharge		Youth Employment	BACS
h	Mytholmroyd Com. Centre	Room Hire	200.00	Youth Employment	BACS
I	Steve Hindle	Room Hire	120.00	Climate Emergency	BACS
j	Calder Valley Skip Hire	Tree works	150.00	Env & Allots	BACS
k	CMBC	Skip for Allotments	201.60	Project & Events	BACS
l	Valley Life	Permit - Pumpkin Trail	28.00	Project & Events	BACS
m	Accessible Vehicle Conversions	Pumpkin Trail Advert	198.00	Project & Events	BACS
n	Accessible Vehicle Conversions	Mobiloo - Pumpkin Trail	1,090.00	Project & Events	BACS
o	Accessible Vehicle Conversions	Mobiloo - LUTV Hebden	545.00	Project & Events	BACS
		Mobiloo - LUTV Mroyd	545.00	Project & Events	BACS
			9,602.17		

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See Schedule

2,424.20

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b	Euro Digital	Photocopier	77.11	Office	Direct Debit
			1,015.51		

TOTAL PAYMENTS 13,041.88

**Payment and Receipt
Schedule
13/09/2023**

**Hebden Bridge Picture
House**

Accounts to be Paid

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
a		Altitude Film Hidden Door	Film Royalties	308.00	Royalties	BACS
b		Productions	Film Royalties	120.00	Royalties	BACS
c		Paramount	Film Royalties	564.53	Royalties	BACS
d		Studio Canal	Film Royalties	120.00	Royalties	BACS
e		Trafalgar	Film Royalties	288.50	Royalties	BACS
f		Universal	Film Royalties	1,810.80	Royalties	BACS
g		Warner Bros	Film Royalties	3,470.00	Royalties	BACS
h		National Theatre	Live Streaming	674.86	Royalties Film	BACS
I		POS Yorkshire	Film Delivery	158.40	Delivery	BACS
j		Buttercup Bakery	Kiosk Supplies	108.80	Kiosk	BACS
k		Buttercup Bakery	Kiosk Supplies	72.00	Kiosk	BACS
l		Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
m		Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
n		Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
o		Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
p		Empire Brewing	Kiosk Supplies	195.84	Kiosk	BACS
q		Jimmy's	Kiosk Supplies	231.77	Kiosk	BACS
r		Jimmy's	Kiosk Supplies	166.54	Kiosk	BACS
s		Jimmy's	Kiosk Supplies	466.79	Kiosk	BACS
t		Jimmy's	Kiosk Supplies	384.01	Kiosk	BACS
u		JL Brooks	Kiosk Supplies	120.38	Kiosk	BACS
v		JL Brooks	Kiosk Supplies	118.22	Kiosk	BACS
w		Just Jenny's	Kiosk Supplies	97.20	Kiosk	BACS
x		Matthew Clark	Kiosk Supplies	561.65	Kiosk	BACS
y		Matthew Clark	Kiosk Supplies	592.80	Kiosk	BACS
z		Suma	Kiosk Supplies	364.52	Kiosk	BACS
aa		Suma	Kiosk Supplies	375.09	Kiosk	BACS
bb		Turner & Wrights	Kiosk Supplies	556.91	Kiosk	BACS
cc		Vocation	Kiosk Supplies	241.68	Kiosk	BACS
dd		PPS	Cleaning Supplies	93.36	Cleaning Build &	BACS
ee		FCC	Waste Management	680.31	Maint Build &	BACS
ff		Chubb	Service	197.40	Maint Build &	BACS
gg		P&D Builders	General Repairs	493.00	Maint	BACS
hh		Savoy	Box Office	1,099.13	Box Office	BACS
ii		Ofcom	Licensing Fees	155.00	Office	BACS
jj		SSE	Electricity	3,960.00	Utilities	BACS
				19,189.89		

Accounts paid by the Clerk

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Universal	Film Royalties	4,364.50	Royalties	BACS
			4,364.50		
Card Transactions Processed 1.8.23 - 31.8.23					
a	Total Transactions	Various	698.03	Various	Card Payment
			698.03		
Direct Debit Payments					
	Croft				Direct
a	Communications	Data and phone line	82.38	Office	Debit
b	O2	Mobile Phone	25.33	Office	Debit
			107.71		
TOTAL PAYMENTS			24,360.13		

**Payment and Receipt Schedule
13/09/2023**

**Hebden Bridge Picture House
Accounts to be Paid**

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a	Altitude Film	Film Royalties	308.00	Royalties	BACS
b	Hidden Door				
b	Productions	Film Royalties	120.00	Royalties	BACS
c	Paramount	Film Royalties	564.53	Royalties	BACS
d	StudioCanal	Film Royalties	120.00	Royalties	BACS
e	Trafalgar	Film Royalties	288.50	Royalties	BACS
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I	POS Yorkshire	Film Delivery	158.40	Film Delivery	BACS
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k	Buttercup Bakery	Kiosk Supplies	72.00	Kiosk	BACS
l	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
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p	Empire Brewing	Kiosk Supplies	195.84	Kiosk	BACS
q	Jimmy's	Kiosk Supplies	231.77	Kiosk	BACS
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gg	P&D Buildres	General Repairs	493.00	Build & Maint	BACS
hh	Savoy	Box Office	1,099.13	Box Office	BACS
ii	Ofcom	Licensing Fees	155.00	Office	BACS
jj	SSE	Electricity	3,960.00	Utilities	BACS
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Card Transactions Processed 1.8.23 - 31.8.23

a	Total Transactions	Various	698.03	Various	Card Pay
			698.03		

Direct Debit Payments

a	Croft Communications	Data and phone line	82.38	Office	Direct De
b	O2	Mobile Phone	25.33	Office	Direct De
			107.71		

TOTAL PAYMENTS

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