

MEETING of the TOWN COUNCIL
held WEDNESDAY 11th OCTOBER 2023 at
HEBDEN BRIDGE TOWN HALL

PRESENT Councillors: Hayes (Chair), Bampton Smith, Boden, Boggis, Cammack, Fraser, Guilfoyle, Harvey, Hedges, Hoyle, Howes, Maguire & Needham.

Town Clerk - Jason Boom

213. PUBLIC QUESTION TIME.

No questions were asked of the council.

214. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Butterick, Davenport, Matthias & Morse.

215. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

None were declared at this time.

216. HEBDEN BRIDGE PICTURE HOUSE

The Deputy Clerk and the Picture House Manager presented to the meeting the developing plans to support the Picture House's financial viability and its ongoing success.

The meeting considered challenges to all the proposals to alter the offer at the Picture House.

The option of the introduction of a Screen 2, which currently provides the most answers to the challenges, was explored. At this point in time its main benefits are the added flexibility it will give to programming allowing titles to be taken earlier and successful titles 'held over' while retaining one of the Picture House defining principles to provide a rich, varied and challenging programme.

The meeting considered challenges to all the proposals to alter the offer at the Picture House.

The meeting were advised of work undertaken as part of the process, this included, structural surveys, expert advice from industry professional and plans to start a transparent process of consultation with the Friends of the Picture House initially followed by the wider public. The Friends of the Picture House will be invited to an open evening on the 20th November. We hope they will be the Picture House's advocates for the proposals, championing the project.

The planned test period of an altered programme was introduced, to take selected titles at day of release to measure demand (as well as demographics and travelling distances) for these releases with an explanation of the distributors rules for taking a film on date.

This being accompanied by a marketing strategy to explain the altered programme and the reasoning behind the changes.

Indicative costs were shared with the meeting, including mechanical, air circulation, sound insulation and projection. Funding stream were considered including PWLB, grant funding and existing surpluses at both the Picture House and the Town Council. It is clearly accepted that funding options and repayment considerations must be measured and manageable.

It was suggested that we are working to a build in 2025, but only when all options have been considered, consultations have taken place and there is a clear consensus regarding the option to take.

217. PLANNING APPLICATIONS

- a) **Application 23/00685/HSE** at 1 West View, Hebden Bridge, HX7 6DH for Fitting external thermal insulation with a painted render finish to match the adjacent buildings to increase the thermal efficiency of the building to match passive house requirements. Provide a French Window double door to the front in place of the existing lounge window at the same width as the existing window. Fit a window in the place of the front entrance door to the same width opening. Provide a French Window double door to the rear in place of the existing lounge window at the same width as the existing window. Fit solar panels on the front pitched roof. Replace the existing windows with triple glazed timber casement window to increase the thermal efficiency of the building. These works will provide significant thermal insulation and reduce use of fossil fuels in this climate crisis. (West End ward).

It was moved by Cllr Harvey

Seconded by Cllr Boggis and

RESOLVED: NO OBJECTION

- b) **Application 23/00913/HSE** at 23 The Brook, Mytholmroyd, HX7 5ED for Single storey extension to gable. (Cragg Vale ward).

It was moved by Cllr Hoyle

Seconded by Cllr Boggis and

RESOLVED: NO OBJECTION

- c) **Application 23/00884/HSE** at 4 Brier Hey Close, Mytholmroyd, HX7 5PL for proposed single storey side and rear extension to existing residential dwelling. (White Lee ward).

It was moved by Cllr Guilfoyle

Seconded by Cllr Boggis and

RESOLVED: RECOMMEND REFUSAL as the proposal is an over intensive use of the site and is considered to overlook adjacent properties.

- d) **Application 23/50002/FCC** at Round Hill Wood Church, Bank Lane, Cragg Vale for Felling Licence. (Cragg Vale ward).

It was moved by Cllr Boden

Seconded by Cllr Needham and

RESOLVED: NO OBJECTION

- e) **Application 23/00445/LBC** at Broad Bottom Old Hall, Broad Bottom Lane, Mytholmroyd, HX7 8PD for Repair and conversion into a one-bedroomed residential dwelling (Listed Building Consent). (Caldene ward)

It was moved by Cllr Boggis

Seconded by Cllr Howes and
RESOLVED: NO OBJECTION

- f) **Application 23/00444/FUL** at Broad Bottom Old Hall, Broad Bottom Lane, Mytholmroyd, HX7 8PD for Repair and conversion into a one-bedroomed residential dwelling. (Caldene ward)

It was moved by Cllr Boggis

Seconded by Cllr Howes and

RESOLVED: NO OBJECTION

- g) **Application 23/00842/FUL** at 16 - 18 Market Street, Hebden Bridge, HX7 6AA for Installation of awning to front. (West End ward)

It was moved by Cllr Fraser

Seconded by Cllr Howes and

RESOLVED: NO OBJECTION

- h) **Application 23/00950/FUL** at Mytholm Meadows, Church Lane, Hebden Bridge, HX7 6DX for Scooter Store & Bin Store. (West End ward)

It was moved by Cllr Harvey

Seconded by Cllr Hedges and

RESOLVED: NO OBJECTION

It was moved by Cllr Hayes

Seconded by Cllr Guilfoyle and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

218. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

RESOLVED: to note the information.

The Town Clerk was asked to contact Calderdale MBC regarding

Application 23/00554/FUL at 6 to 8 Bridge Gate, Hebden Bridge, HX7 8EX and its progress. Concerns were raised at the meeting regarding initial works at the premises, HRTC is not aware that permissions have been granted to date.

219. CALDER FOOD SUPPORT (at the request of Cllr Guilfoyle)

To congratulate Calder Food Support on achieving Registered Charity Status and to recognise the hard work and dedication shown by organisation and the many volunteers at Calder Food Support in setting up this commendable project which has helped so many families over the past eighteen months. Families who could never have envisaged having to deal with a cost of living crisis which has impacted on their ability to feed their families while maintaining warm homes for their children.

For the Town Council to show support for Calder Food Support as the Mayors chosen charity for 2023/24.

Cllr Needham spoke, noting that HRTC does not congratulate all charities in the Hebden Royd area when achieving charitable status. He outlined that the Mayors Charity was not an official charity when announced and therefore should not have been addressed as a charity at that time. He took issue with the Mayor, as the Chair of Calder Food Support, being able to adopt the organisation as the Mayors Charity without seeking confirmation from the council. He felt the decision was wrong in spirit quoting the Nolan Principle of selflessness, so as not to act in the interest of the nominated charity the Mayor is associated with.

Cllr Needham stated that he would not vote for the motion, the decision of the Mayors Charity should go to council for consideration.

Cllr Hayes, responded outlining the announcement of the Mayors Charity was made at the Annual Meeting of the Town Council, following a discussion with the Town Clerk. No challenge was made at that time. The status of Calder Food Support and the Mayors role within the group was known to the council at that time having being awarded funding as part of the cost of living crisis support, a process she had declared an interest in and then withdrew from its consideration..

Cllr Guilfoyle asked how can you not propose a charity that you are involved in when you are Mayor praising the groups work and standing in the community.

Cllr Hedges felt the discussion centred on a personal opinion of a Town Councillor and moved progress.

Cllr Boden raised concern regarding the legal position. Endorsement by council aids a groups development, stating that HRTC runs the danger of being accused on acting improperly. She was concerned that the Mayor appears to have a clear conflict of interest and how this may look when the council is asked to fund other organisations.

The Town Clerk confirmed that HRTC rules associated with the Mayors Charity had been followed.

It was moved by Cllr Guilfoyle

Seconded by Cllr Bampton Smith and

RESOLVED: to congratulate Calder Food Support on achieving charitable status and thanked specifically Cllr Bernice Hayes and former councillor Sue Fenton.

220.

HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Bampton Smith

Seconded by Cllr Boggis and

RESOLVED: to note items of information and to authorise payments totalling a revised figure of £32,979.07.

221. HRTC STATEMENT OF ACCOUNT

Statement of Account up to end of August 2023 and September 2023 (to be submitted prior to the meeting). The Town Clerk apologised for the documents not being circulated as outlined and that they would be brought to the next meeting.

The Town Clerk spoke to the circulation of Budget request forms for 2024/25 with an electronic version also to be circulated to all councillors.

The forms will be available at all HRTC Committee meetings.

Expressions of interest and requests may come from HRTC Committees and direct from HRTC Councillors and will in turn be considered by the Strategy & Review Committee who will make recommendations to Full Council prior to the agreement of a budget for 2024/25 and the setting of a precept for that period.

222. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- | | |
|--------------------------------------|---|
| a) Youth House – Right to Bid | CMBC |
| b) Royal Garden Party | YLCA |
| c) Installation of Rev Ruthi Gibbons | St James Church |
| d) Polling Station Review | CMBC |
| e) Walshaw Onshore Wind Farm | Cavendish Consulting |
| f) Engagement Invite | Calderdale & Kirklees NHS Foundation Hospital Trust |
| g) HRTC Election | CMBC |

It was moved by Cllr Bampton Smith

Seconded by Cllr Hoyle and

RESOLVED: to note the information and actions.

In regard of:

b) Cllr Hayes was nominated as the Town Mayor.

e) the meeting was advised that the proposals were based primarily in Wadsworth Parish with Heptonstall Parish nearby. Advice will be sent from the Parishes on their plans and communication opened by the Town Clerk with the developers representatives.

The Town Clerk circulated current HRTC Windfarm Guidance which the council asked Strategy & Review to consider. Discussion took place regarding the merits of the scheme and wind farms.

f) that the publicly elected Governors be invited to a future meeting of the Town Council.

g) the clerk advised the meeting of the timescale and would circulate information at the appropriate time.

223. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Hayes

Seconded by Cllr Fraser and

RESOLVED: to note the activities of the Mayor including the successful Twinning Trip to Warstein.

Cllr Boggis thanked the Mayor for the Civic Service held at St Michaels Church on the 17th September 2023.

224. **MINUTES OF THE TOWN COUNCIL held 13th September 2023**
It was moved by Cllr Bampton Smith
Seconded by Cllr Boggis and
RESOLVED: to approve the minutes as a correct record.
225. **MINUTES OF THE COST OF LIVING CRISIS COMMITTEE held 14th September 2023**
It was moved by Cllr Guilfoyle
Seconded by Cllr Fraser and
RESOLVED: to approve the minutes as a correct record. Cllr Guilfoyle highlighted the proposed, and therefore agreed by the Town Council, budget for the year to be taken from the contingency and that the next meeting was planned for Thursday 26th October.
226. **MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 20th September 2023**
It was moved by Cllr Guilfoyle
Seconded by Cllr Howes and
RESOLVED: to approve the minutes as a correct record .
227. **NOTES FROM THE MEETING OF THE PROJECTS & EVENTS held 27th September 2023**
It was moved by Cllr Bampton Smith
Seconded by Cllr Needham and
RESOLVED: to approve the minutes as a correct record.
- The meeting was not quorate and decisions regarding expenditure must be considered and decided by Full Council, the amounts highlighted were considered.
- It was moved by Cllr Fraser
Seconded by Cllr Hoyle and
RESOLVED: to agree the payments.
228. **MINUTES OF THE PICTURE HOUSE COMMITTEE held 4th October 2023**
It was moved by Cllr Fraser
Seconded by Cllr Bampton Smith and
RESOLVED: to approve the minutes as a correct record.
229. **REPRESENTATIVES TO OUTSIDE BODIES**
Cllr Bampton Smith, reported on another award from Yorkshire in Bloom for the Mytholmroyd Station Partnership and their garden project. Geoff & Sue Mitchell continue to work hard on the project
Cllrs Boden & Matthias recently attended a meeting with the Hebden Royd Business Forum. The HRBF raised the issue of adopting the Phone Box at the top of Crown Street to become a tourist information point for Hebden Bridge. Further projects are also planned for signage around the area.
Cllr Hoyle attended the Mytholmroyd Community Centre where a four year action plan is being developed.
Cllr Guilfoyle advised that a meeting had been called by the ‘Friends of Calder Holmes Park’ who are developing their plans and plan to formally constitute.

Cllr Harvey thanked Cllr Guilfoyle for her service with the NHS having retired after 42 years. The meeting joined in the thanks.

The Town Mayor suggested a Christmas meal for Councillors, she will look to arrange as soon as possible. The menu for the Dusty Miller will be circulated. Ideally arrangements should be developed prior to the Town Mayors Holiday in early November. The Deputy Mayor will also be involved in making the arrangements.

The meeting finished at 9.22pm.

Payment and Receipt Schedule					
11.10.23					
Hebden Royd Town Council					
Accounts to be Paid					
Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Blachere	Carriage - Christmas Lights	972.00	Project & Events	BACS
b	SIYE	Pumpkin Trail Website	300.00	Project & Events	BACS
c	HT Direct	HB LUTV First Aid	270.00	Project & Events	BACS
d	Pennine Signs	Banners - Pumpkin Trail	618.00	Project & Events	BACS
e	Pennine Signs	Refitting HRTC Banners	48.00	Project & Events	BACS
f	Pennine Signs	Pumpkin Trail Banners	156.00	Project & Events	BACS
g	Print Bureau	Flyer - Pumpkin Trail	75.60	Project & Events	BACS
n	Carbon Co-op	Retrofit Workshop	450.00	Climate Emergency	BACS
	Print Bureau	Posters	144.00	Climate Emergency	BACS
	HBCA	Room Hire	169.20	Climate Emergency	BACS
k	DA & FR Gibbon	Hanging Basket Watering	1656.00	Environment & Allots	BACS
	DA & FR Gibbon	Hanging Basket Watering	1545.60	Environment & Allots	BACS
m	Business Stream	Water	64.77	Environment & Allots	BACS
n	C&K Careers	Youth Employment Support	6480.00	Youth Employment	BACS
b	HBCA	Data & Phone	153.00	Office	BACS
b	Carolynne Warren	Accounts Support	245.00	Office	BACS
g	YLCA	Training	25.00	Training	BACS
			13,372.17		
Card Transactions Processed 1.8.23 - 31.8.23					
			0.00		
Direct Debit Payments					
a	Euro Digital	Photocopying	151.49	Office	Direct Debit
			151.49		
		TOTAL PAYMENTS	13,523.66		

Payment and Receipt Schedule					
11/10/2023					
Hebden Bridge Picture House					
Accounts to be Paid					
Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Chris Massey	Film Royalties	316.74	Royalties	BACS
b	Dartmouth	Film Royalties	303.08	Royalties	BACS
c	Disney	Film Royalties	191.00	Royalties	BACS
d	Disney	Film Royalties	95.50	Royalties	BACS
e	Disney	Film Royalties	40.00	Royalties	BACS
f	Disney	Film Royalties	160.63	Royalties	BACS
g	Dogwoof	Film Royalties	120.00	Royalties	BACS
h	Dogwoof	Film Royalties	120.00	Royalties	BACS
i	Dogwoof	Film Royalties	123.55	Royalties	BACS
j	Eureka	Film Royalties	409.33	Royalties	BACS
k	Modern Films	Film Royalties	158.54	Royalties	BACS
l	Munro	Film Royalties	147.12	Royalties	BACS
m	Park Circus	Film Royalties	231.25	Royalties	BACS
n	Park Circus	Film Royalties	192.00	Royalties	BACS
o	Picture House	Film Royalties	579.42	Royalties	BACS
p	Picture House	Film Royalties	120.00	Royalties	BACS
q	Sony	Film Royalties	276.00	Royalties	BACS
r	Studio Canal	Film Royalties	928.38	Royalties	BACS
s	Studio Canal	Film Royalties	429.80	Royalties	BACS
t	Trafalgar	Film Royalties	1,163.71	Royalties	BACS
u	Trafalgar	Film Royalties	344.00	Royalties	BACS
v	Vertigo	Film Royalties	191.45	Royalties	BACS
w	Warner Bros	Film Royalties	2,189.03	Royalties	BACS
x	Warner Bros	Film Royalties	582.58	Royalties	BACS
y	HB Film Festival	Ticket Sales	118.00	Ticket Sales	BACS
z	POS Yorkshire	Film Delivery	158.40	Film Delivery	BACS
aa	Eden Farm	Kiosk Supplies	123.08	Kiosk	BACS
ab	IL Brooks	Kiosk Supplies	145.81	Kiosk	BACS
ac	Just Jennys	Kiosk Supplies	108.00	Kiosk	BACS
ad	Just Jennys	Kiosk Supplies	54.80	Kiosk	BACS
ae	Matthew Clark	Kiosk Supplies	590.78	Kiosk	BACS
af	Suma	Kiosk Supplies	388.11	Kiosk	BACS
ag	Suma	Kiosk Supplies	366.98	Kiosk	BACS
ah	Buttercup Bakery	Kiosk Supplies	35.60	Kiosk	BACS
ai	Buttercup Bakery	Kiosk Supplies	35.60	Kiosk	BACS
aj	Buttercup Bakery	Kiosk Supplies	35.60	Kiosk	BACS
ak	Buttercup Bakery	Kiosk Supplies	35.60	Kiosk	BACS
al	Vocation	Kiosk Supplies	239.95	Kiosk	BACS
am	PPS	Cleaning Supplies	124.50	Cleaning	BACS
an	PPS	Cleaning Supplies	131.64	Cleaning	BACS
ao	(DP2)	Structural Survey	2,100.00	Project Work	BACS

pp	Rosse Systems	Fire System Maintenance	137.13	Build & Maint	BACS
qq	Rosse Systems	Fire System Maintenance	410.40	Build & Maint	BACS
rr	PRS	Fill Rolls	222.00	Office	BACS
ss	Rubber Stamp Co	Seat Plaque	28.80	Office	BACS
tt	Print Bureau	Posters	48.00	Office	BACS
uu	Savoy	Box Office	572.29	Office	BACS
vv	CMBC	Licence	180.00	Office	BACS
ww	SSE	Electricity	1,855.16	Utilities	BACS
xx	Business Stream	Water	754.52	Utilities	BACS
			19,223.86		
Accounts paid by the Clerk					
Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	PPS	Cleaning	124.50	Cleaning	BACS
			124.50		
Card Transactions Processed 1.8.23 - 31.8.23					
a	Total Transactions	Various		Various	Card Payment
			0.00		
Direct Debit Payments					
a	O2	Mobile Phone	25.33	Office	Direct Debit
b	Croft	Phone & Data	81.72	Office	Direct Debit
			107.05		
		TOTAL PAYMENTS	19,455.41		