

MEETING of the TOWN COUNCIL
held WEDNESDAY 10th JANUARY 2024 at
HEBDEN BRIDGE TOWN HALL

MINUTES

PRESENT Councillors: Hayes (Chair), Bampton Smith, Boggis, Boden, Butterick, Cammack, Davenport, Guilfoyle, Fraser, Harvey, Howes, Hoyle, McNicholas, Morse & Needham.

Town Clerk - Jason Boom

Four members of the public – Sally Hughes, Josie McNamara, Louise Hepplestone & Maggie Smallwood.

323. PUBLIC QUESTION TIME.

Leaders of Hebden Bridge Scouts and the Northern Powerhouse Gym attended the meeting and shared their desire for premises in the heart of Hebden Bridge. These groups have been looking for premises for some time without success, with suitable premises few in number. They were clear in that they required secure storage, both indoor and outdoor space. The groups indicated it was not a lack of funds that was prohibiting securing new premises it was that suitable sites were scares.

Note: Cllr Harvey declared an interest as a parent of a member of Hebden Bridge Junior Band.

Cllr Harvey spoke in a similar vein as a supporter of the Hebden Bridge Junior Band and their need for a home and storage facilities. Cllrs highlighted the former Holme Street Arts Centre as a possibility, owned and managed by the Building Management Committee of the Trades Club. Both groups had entered into conversation with the Building Management Committee but progress was slow.

After discussion

It was moved by Cllr Needham

Seconded by Cllr Boden and

RESOLVED: to enter into dialogue with the groups interested in securing new premises focusing on Youth Provision and associated activities and that a subgroup comprising Cllrs Guilfoyle, Needham & McNicholas lead on this issue with support from the Community Development Officer.

The Clerk confirmed that CMBC had been contacted with regard to their Youth Strategy which when received will assist in the development of a way forward to support the young people of Hebden Royd.

324. APOLOGIES FOR ABSENCE.

Cllr Matthais and Hedges.

325. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

None were declared at this time.

326. HEBDEN ROYD & DISTRICT SWIMMING POOL ASSOCIATION

Louise Heppleston & Maggie Smallwood, trustees of the Hebden Royd Swimming Pool Association outlined the history of the group, its objectives and financial position. They advised that they are developing a plan to deliver an open air, cleaned by natural processes, safe, community focused facility for use by all members of the community that nestles into the Calder Valley landscape.

They are undertaking community consultation and actively looking for a site. They are looking for support to share their information and activities, assistance with making contacts and looking to spread the word. They feel 130 years is now long enough to wait for the facility.

327. PLANNING APPLICATIONS

- a. **Application 23/01120/LBC** at 8 Wood End, Keighley Road, Hebden Bridge, HX7 8HJ for Demolition of outside toilet and associated works. New external door at first floor level. New external lighting. Internal alterations.

It was moved by Cllr Needham

Seconded by Cllr Boden and

RESOLVED: NO OBJECTION.

- b. **Application 23/01119/HSE** at 8 Wood End, Keighley Road, Hebden Bridge, HX7 8HJ for Demolition of outside toilet and associated works. New external door at first floor level. New external lighting. Internal alterations.

It was moved by Cllr Needham

Seconded by Cllr Boden and

RESOLVED: NO OBJECTION.

- c. **Application 23/01134/HSE** at 1 Raw Lane, Mytholmroyd, HX7 8PF for Construction of two storey/single storey side extension.

It was moved by Cllr Needham

Seconded by Cllr Boggis and

RESOLVED: NO OBJECTION.

- d. **Application 23/01194/HSE** at 40 Hullett Drive, Mytholmroyd, HX7 5QR for Demolition of garage to form single storey side and front extension, construction of detached garage.

It was moved by Cllr Boden

Seconded by Cllr Davenport and

RESOLVED: NO OBJECTION.

- e. **Application 23/01191/HSE** at 15 Bank Bottom, Cragg Road, Mytholmroyd, HX7 5SU for First floor side extension and alterations.

It was moved by Cllr Butterick

Seconded by Cllr Boden and

RESOLVED: NO OBJECTION.

- f. **Application 23/01184/FUL** at High Stones Farm, High Stones Road, Cragg Vale, HX7 5TU for Conversion of existing barn, replacement of existing extension.

It was moved by Cllr Davenport

Seconded by Cllr Butterick and

RESOLVED: NO OBJECTION.

- g. **Application 23/01185/LBC** at High Stones Farm, High Stones Road, Cragg Vale, HX7 5TU for Conversion of existing barn, replacement of existing extension.

It was moved by Cllr Davenport

Seconded by Cllr Butterick and

RESOLVED: NO OBJECTION.

It was moved by Cllr Hayes

Seconded by Cllr Harvey and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

328. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Harvey

Seconded by Cllr Bampton Smith and

RESOLVED: to note the information.

329. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Boggis

Seconded by Cllr Needham and

RESOLVED: to receive the schedule, note items of information and to authorise payments totalling £34,085.26.

The meeting discussed payments including the recently received account for the Fairfield by-election.

330. HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Boggis

Seconded by Cllr Butterick and

RESOLVED: to note and accept the Statement of Account up to end December 2023.

331. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- | | |
|---|---------------------------------|
| a) School Governors | Hebden Bridge School Federation |
| b) Twin Town Agreement | Warstein & St Pol sur Ternoise |
| c) Notice of Election – White Lee | CMBC |
| d) Notice of Variation of Parking Charges | CMBC |

It was moved by Cllr Needham

Seconded by Cllr Howes and

RESOLVED: to note the information, agreeing to adopt the Twin Town Agreement as presented.

332. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Hayes

Seconded by Cllr Fraser and

RESOLVED: to accept the report on the Mayors recent activities.

- 333. QUICK GUIDE TO COUNCIL SERVICES & RESPONSIBILITIES**
It was moved by Cllr Hayes
Seconded by Cllr Fraser and
RESOLVED: to receive the quick guide. Cllrs asked that the document be widely circulated and used as a basis for articles and press releases produced by the Town Council.
- 334. DRAFT COUNCIL MEETING DATE 2024-25**
The Town Clerk presented the proposed dates highlighting a change for full council meetings to the third WEDNESDAY of the month to allow time to produce documents and reports in line with the monthly accounting cycle. Errors in dates were amended, with Cllrs asked to share further errors if they became apparent.
It was moved by Cllr Hayes
Seconded by Cllr Fraser and
RESOLVED: to accept the alterations as outlined by the Town Clerk and accept the dates are proposed.
- 335. MINUTES OF THE TOWN COUNCIL held 6th December 2023**
It was moved by Cllr Bampton Smith
Seconded by Cllr Howes and
RESOLVED: to approve the minutes as a correct record.
- 336. MINUTES OF THE CLIMATE EMERGENCY & ENVIRONMENT COMMITTEE held 13th December 2023**
Cllr Harvey outlined the soon to be published Action Plan for 2024/25 and the ongoing Retrofit and School Climate Café activities. Progress was outlined in the acquiring of the land at High Hirst in addition to the site already managed.
It was moved by Cllr Harvey
Seconded by Cllr Howes and
RESOLVED: to accept the minutes as a true record
- 337. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 20th December 2023**
It was moved by Cllr Guilfoyle
Seconded by Cllr Davenport and
RESOLVED: to accept the minutes as a true record, noting the award that were made.
- 338. MINUTES OF THE PICTURE HOUSE COMMITTEE held 3rd January 2024**
Cllr Butterick outlined the discussion that took place at the meeting including the strong trading of the Picture House in recent months, the agreement to increase ticket prices from the 1st April 2024, the adoption of a budget for the financial year 2024/25 and the reallocation of the restricted Picture House budget for the improvement of the façade to support the Screen Two project, adding the façade as a potential phase three to be developed by the Screen Two Project Board.
The committee had discussed potential requests for financial support it may make to the Town Council for the financial year 2024/25 agreeing to seek support for a project to improve connectivity at the Picture House for offices and the kiosk tills and card terminals and to develop the Screen Two project.

The committee asked that the Town Council support the continued development of the Screen Two project with phase one, accepting that phase one will bear increased overall project costs as it will contain preparatory phase two project costs within. A request of £87,178.50 is to be made to meet the cost of phase one, which will include preliminaries and professional fees for both phase one and part phase two. For clarification, the committee has agreed to reallocate £31,000.00 reallocated from Picture House reserves which will be in addition to this amount to meet the indicative costs for Phase One totalling £118,178.50.

In addition a request is to be made to the Town Council to reserve financial support for the Screen Two project in the financial year 2024/25 for use in delivery in 2025/26 against indicative overall costs of £550,000.00 less phase one costs as outlined previously. The committee asked that reserved financial support should be set at a level that will have significant impact on reducing the projects reliance on external funding and therefore reducing the need of the Picture House to generate a surplus against a needed return on capital. This should be no less than £100,000.00. Cllr Butterick outlined that the Picture House Committee suggested a level that the Town Council could meet from its reserves and underspend and by appropriate management of the precept for 2024/25.

It was moved by Cllr Butterick

Seconded by Cllr Howes and

RESOLVED: to accept the minutes as a true record.

339.

REPRESENTATIVES TO OUTSIDE BODIES

- a) Calderdale Windfarm Parish Council Forum.
Combined Parishes Meeting Minutes.

Cllrs Butterick & Harvey shared further information of the scoping of this project by the developers and the content of the meetings called and hosted by Heptonstall & Wadsworth Parish Councils.

Specific answers to Parish & Town Council questions, prepared by the developers, were shared with the meeting.

Again, no formal proposal or application has been submitted as of yet, the Town Council will develop a position when and when plans are submitted.

Meeting finished at 8.55pm.

**Payment and Receipt
Schedule
10.1.24**

**Hebden Royd Town Council
Accounts to be Paid**

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	HBCA	Data & IT	153.00	Office	BACS
b	HBCA	Data & IT	153.00	Office	BACS
c	Carolynne Warren	Accounts Support	260.00	Office	BACS
d	Sage	Accounts Software	950.40	Office	BACS
		Fairfield Election			
e	CMBC	Expenses	5772.53	Elections	BACS
f	SLCC	Membership	418.00	Subscriptions	BACS
g	Calvag	Bark Chips	71.40	Env & Allots	BACS
h	Business Stream	High Hirst Water	75.74	Env & Allots	BACS
i	C&K Services	Youth Employment	6480.00	Youth Employment	BACS
	Mroyd Community				
j	Cent	Room Hire	200.00	Youth Employment	BACS
k	Mobiloo	VAT on hire	218.00	Project & Events	BACS
l	Mobiloo	VAT on hire	109.00	Project & Events	BACS
m	Mobiloo	VAT on hire	109.00	Project & Events	BACS
n	HBCA	Catering Christmas	270.42	Project & Events	BACS
o	St Johns Ambulance	First Aid LUTV	253.44	Projects & Events	BACS
p	Rogue Robot	LUTV Video	600.00	Projects & Events	BACS
			16,093.93		

Grants Paid as Awarded

See Schedule

0.00

Direct Debit Payments

a	Euro Digital	Photocopying	115.92	Office	DD
b	Euro Digital	Photocopying	162.79	Office	DD
			115.92		

Accounts previously paid by the clerk

a	Pennine Signs	Office Stationery	90.00	Office	BACS
b	Blachere	Carriage & Cabling	715.20	Project & Events	BACS
			805.20		

**TOTAL
PAYMENTS**

17,015.05

Payment and Receipt Schedule
10/01/2024
Hebden Bridge Picture House
Accounts to be Paid

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	A24	Film Royalties	979.67	Royalties	BACS
b	A24	Film Royalties	310.94	Royalties	BACS
c	A24	Film Royalties	1118.10	Royalties	BACS
d	Artificial Eye	Film Royalties	343.18	Royalties	BACS
e	Lions Gate	Film Royalties	847.70	Royalties	BACS
f	Metfilm	Film Royalties	348.25	Royalties	BACS
g	Metfilm	Film Royalties	72.28	Royalties	BACS
h	Modern Films	Film Royalties	329.88	Royalties	BACS
i	Modern Films	Film Royalties	903.74	Royalties	BACS
j	Modern Films	Film Royalties	1569.44	Royalties	BACS
k	Park Circus	Film Royalties	397.38	Royalties	BACS
l	Park Circus	Film Royalties	200.10	Royalties	BACS
m	Park Circus	Film Royalties	319.27	Royalties	BACS
n	Park Circus	Film Royalties	290.15	Royalties	BACS
o	Park Circus	Film Royalties	120.00	Royalties	BACS
p	Park Circus	Film Royalties	249.80	Royalties	BACS
q	Park Circus	Film Royalties	120.00	Royalties	BACS
r	Park Circus	Film Royalties	211.06	Royalties	BACS
s	Buttercup Bakery	Kiosk Supplies	246.80	Kiosk	BACS
t	Eden Farm	Kiosk Supplies	260.60	Kiosk	BACS
u	Empire Brewing	Kiosk Supplies	259.20	Kiosk	BACS
v	Jimmy's	Kiosk Supplies	231.77	Kiosk	BACS
w	Jimmy's	Kiosk Supplies	345.06	Kiosk	BACS
x	JL Brooks	Kiosk Supplies	266.38	Kiosk	BACS
y	Just Jenny's	Kiosk Supplies	103.20	Kiosk	BACS
z	Matthew Clark	Kiosk Supplies	631.20	Kiosk	BACS
aa	Matthew Clark	Kiosk Supplies	849.31	Kiosk	BACS
bb	Matthew Clark	Kiosk Supplies	145.92	Kiosk	BACS
cc	Matthew Clark	Kiosk Supplies	401.34	Kiosk	BACS
dd	Suma	Kiosk Supplies	442.89	Kiosk	BACS
ee	Suma	Kiosk Supplies	729.94	Kiosk	BACS
ff	Turner & Wrights	Kiosk Supplies	353.37	Kiosk	BACS
gg	Vocation	Kiosk Supplies	326.46	Office	BACS
hh	Savoy	Box Office	876.62	Box Office	BACS
ii	FCC Environment	Waste & Recycling	680.31	Cleaning	BACS
			15,881.31		

Accounts paid by the Clerk

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Reed Studios	Screen 2 Artwork	1,080.00	Screen 2	BACS
			1,080.00		

Direct Debit Payments

a	Croft	Phone Line	83.57	Office	DD
b	O2	Mobile Phone	25.33		DD
			108.90		

TOTAL **17,070.21**