

16th March 2020

**TO ALL MEMBERS OF THE COUNCIL**

Dear Sir/Madam

You are hereby summoned to attend an **EXTRAORDINARY MEETING** of the Full Council which will be held in the Town Hall, St George's Street, Hebden Bridge on **FRIDAY 20<sup>th</sup> MARCH at 10.00am**



Jason Boom  
Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

**AGENDA**

**1) KEEPING THE COUNCIL FUNCTIONING DURING THE CORONAVIRUS**

To delegate decision making powers to the Town Clerk, and in their absence the Deputy Clerk to ensure the effective functioning of the Town Council during this unprecedented period. In effect that the council empowers the Town Clerk, and in their absence the Deputy Clerk to do anything expedient and necessary to ensure the continuous business of the Town Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during this period.



**Hebden Royd  
Town Council**

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