

MEETING of the TOWN COUNCIL
held WEDNESDAY 21ST JULY 2021 at
WATERFRONT HALL, HEBDEN BRIDGE TOWN HALL

PRESENT Councillors; Hoyle (Chair), Boggis, Guilfoyle, Harvey, Hayes, Fenton, Needham,

Town Clerk – Jason Boom

Minutes by Deputy Town Clerk – Emma Green

MINUTES

13. PUBLIC QUESTION TIME.

No questions were asked of the council.

14. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Young, Courtney, Patient attending a meeting of the Principal Authority and from Stevens, Fraser, Stow, Bampton-Smith, Hodgins, Freeth and Wood.

15. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

No interests were declared

16. PLANNING APPLICATIONS

a. **Application 21/00756/LBC** at 12 Stubb, Mytholmroyd, HX7 5AP for Replacement window and door to rear, replace attic staircase, repositioning of internal walls at first floor and other internal works (Listed Building Consent) (Caldene).

It was moved by Cllr Boggis

Seconded by Cllr Guilfoyle

RESOLVED: NO OBJECTION

b. **Application 21/00753/HSE** at 4 Green Bank, Blackstone Edge Road, Cragg Vale, HX7 5TP for Construction of raised patio and external steps to garden (Cragg Vale).

It was moved by Cllr Boggis

Seconded by Cllr Guilfoyle

RESOLVED: NO OBJECTION

c. **Application 21/00761/VAR** at Pitts Farm, High Stones Road, Cragg Vale, HX7 5TX for Variation of Condition 1 (list of plans) on 19/00565/FUL to add additional bedroom within roof space (Cragg Vale).

It was moved by Cllr Fenton

Seconded by Cllr Needham

RESOLVED: NO OBJECTION

d. **Application 21/00482/HSE** at Greenroyd, Thorn Bank, Burnley Road, Mytholmroyd, HX7 8BA for Single storey rear extension to dwelling (Fairfield).

It was moved by Cllr Needham

Seconded by Cllr Fenton

RESOLVED: RECOMMEND REFUSAL based on grounds of over intensification of the site, and inappropriate design and selection of materials within a conservation area.

- e. **Application 21/00496/FUL** at Stoney Royd Farm, Stoney Lane, Mytholmroyd, HX7 5QY for Replacement roof structure and new mezzanine floor (White Lee).

It was moved by Cllr Hayes

Seconded by Cllr Boggis

RESOLVED: NO OBJECTION

- f. **Application 20/00412/FUL** at Former Hebden Bridge Fire Station, Valley Road, Hebden Bridge for Construction of 10 townhouses with associated parking facility (Amended Scheme) (West End).

It was moved by Cllr Needham

Seconded by Cllr Harvey

RESOLVED: RECOMMEND REFUSAL The proposal does not address disability issues and meet statutory requirements. The proposal does not see homes built to a lifetime standard, which should be possible on this flat site. The design standards do not satisfy those required by Historic England within the conservation area. In addition, the removal of retail from this previously mixed use development means that this is now not in conformity with the emerging Neighbourhood Plan.

- g. **Application 21/00632/HSE** at Ivy House, Great Burlees Farm, Burlees Lane, Dodd Naze, Hebden Bridge, HX7 8PS for Construct wooden shed (Retrospective) (Birchcliffe).

It was moved by Cllr Harvey

Seconded by Cllr Boggis

RESOLVED: NO OBJECTION

- h. **Application 21/00820/LBC** at 10 Market Street Hebden Bridge, HX7 6AE for Lower existing window cills to south elevation (Listed Building Consent) (Fairfield).

It was moved by Cllr Guilfoyle

Seconded by Cllr Needham

RESOLVED: NO OBJECTION however it should be stressed that the quality and detail of the rustication of the stone uprights needs to be retained.

Applications dealt with under delegation from Full Council.

- **Application 21/20096/TPO** at 1 Overdale, Nest Lane, Mytholmroyd, HX7 5AZ for Prune one tree (Tree Preservation Order).

It was moved by Cllr Hoyle

Seconded by Cllr Boggis

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the

Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

17. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Fenton

Seconded by Cllr Needham

RESOLVED: To note the information

18. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Boggis

Seconded by Cllr Fenton

RESOLVED: To note the information

19. DELEGATED POWERS

It was moved by Cllr Fenton

Seconded by Cllr Needham

RESOLVED: To note the renewal of delegated powers in line with HRTC Resolution recorded in minute 462. That on the 15/6/21 following government announcements extending Covid 19 restrictions to 19th July these powers were enacted.

It was moved by Cllr Needham

Seconded by Cllr Fenton and

RESOLVED: That the clerk will take time to consider safe and inclusive meeting arrangements for Full Council and its committees over the coming months and to bring these back to the next meeting of Full Council for consideration.

20. ACTIONS TAKEN WHILST DELEGATED

The clerk reported on decisions taken under delegated powers relating to planning applications and payments.

It was moved by Cllr Needham

Seconded by Cllr Boggis

RESOLVED: To note the information

21. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Boggis

Seconded by Cllr Needham

RESOLVED: To authorise payments totalling £14,011.57

22. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications.

a) Planning Appeal Decision - 12 Colden Close, Hebden Bridge HX7 6DY

b) Appeal Notification Land at Lee Royd Hebden Bridge

- c) Crows Annual Review 2021
- d) Planning Appeal Decision - 7 Stoney Springs Mill, Burnley Road,
Mytholmroyd
- e) Yorkshire Internal Audit - Internal Audit Report 20.21
- f) CMBC - Review of Parliamentary Constituencies in England – The 2023
Review
- g) Queens Platinum Jubilee – Various Communications

In respect of a,b,d,f,g
 It was moved by Cllr Boggis
 Seconded by Cllr Needham
RESOLVED: to note the information

In respect of c,
 It was moved by Cllr Fenton
 Seconded by Cllr Boggis
RESOLVED: To note the considerable work undertaken by CROWS and to
 send them a letter of congratulations on their achievements.

In respect of e,
 It was moved by Cllr Needham
 Seconded by Cllr Boggis
RESOLVED: To note thanks to HRTC staff clerk for their work to ensure
 another excellent audit.

In respect of g,
 It was moved by Cllr Boggis
 Seconded by Cllr Needham
RESOLVED: that the Town Council contributes to the celebrations by
 facilitating the lighting of the Scout Rock Beacon by local scouts.
 Any groups wishing to hold events to celebrate the Jubilee should be
 encouraged to apply to Community Funding.

23. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Needham
 Seconded by Cllr Boggis
RESOLVED: to note the activities of the mayor and upcoming local
 community events.

24. COMMITTEE MEMBERSHIP

It was moved by Cllr Needham
 Seconded by Cllr Harvey
RESOLVED: the replacement of Cllr Geoff Wood on Neighbourhood Plan
 Committee by Cllr Bernice Hayes and the addition of Bernice Hayes to Events
 & Christmas Lighting and Twinning Committees.

25. OUTSIDE BODIES

It was moved by Cllr Hoyle
 Seconded by Cllr Boggis

RESOLVED: that Cllr Bernice Hayes be added to YLCA South Pennines and Age Friendly Community Working Party.

26. MINUTES OF THE TOWN COUNCIL held 28th April 2021

It was moved by Cllr Needham

Seconded by Cllr Boggis

RESOLVED: To approve the minutes as a correct record.

27. MINUTES OF THE ANNUAL TOWN MEETING held 4th May 2021

It was moved by Cllr Needham

Seconded by Cllr Fenton

RESOLVED: To approve the minutes as correct record.

28. MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL held 30th July 2021

It was moved by Cllr Needham

Seconded by Cllr Boggis

RESOLVED: To approve the minutes as a correct record.

29. MYTHOLMROYD COMMUNITY PROVISION

A report from Royd Regeneration outlined their plans for a possible asset transfer of the former Library in Mytholmroyd.

The meeting considered the report along with a CMBC report praising the effort and work that had gone into the submission.

Council welcomed these reports and wishes them well.

The group has had a very good beginning, making a sound start, but there is still lots to do and there is no doubt of the capabilities of this excellent group.

There is financial support allocated for supporting community provision in Mytholmroyd and this group has access to funding via the Town Clerk and under appropriate delegated powers.

As previously agreed the Strategy & Review Committee will oversee Town Councils involvement in this process, seeking a quarterly report to allow this.

It should be noted that the HRTC budget setting process will start in November and consideration will need to be given should this group wish to be supported beyond the current financial year.

30. WORKING GROUP

a) Disability Access Forum 17/5/21 & 21/6/21

This group has continued to meet remotely and this will continue for the foreseeable future. Key projects include cycle parking provision, removal of A-Boards and mental health.

b) Age Friendly Community Working Party 6/7/21

Projects are progressing well within this group, although they are eager to start holding some face to face events once the Covid19 situation subsides.

31. REPRESENTATIVES TO OUTSIDE BODIES

a) Town Board 15/6/21 inc City of Culture and A Boards

The Clerk updated that the meeting is still being held remotely and that there were two key areas for discussion. First - City of Culture, it was felt that this was not the right time but wider cross borough bid may be appropriate in the future recognising 50 years of CMBC. Second – A-Boards - a report and recommendations were presented; these need to be more robust and these will be revised and brought back to the next meeting.

b) Hebden Bridge Flood Alleviation Scheme 17/6/21

The scheme is progressing, consultations have taken place and work due to commence on the Bridge Gate (St Pol) car park area.

Payment and Receipt Schedule
21st July 2021

Hebden Royd Town Council

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid						
a		Pennine Pens	Website	345.00	Website	BACS
b		Sage	Software Licence	1,108.80	Office	BACS
c		Zurich	Fidelity Insurance	76.60	Insurance	BACS
d		Yorkshire Internal Audit	Annual Inspection	335.00	Audit	BACS
e		Carolyn Warren	Accounts Support	315.00	Accounts	BACS
f		Gardenius Nurseries	Hanging Baskets	7,403.76	Env & All	BACS
g		EPS	Hoist Hire	182.16	Env & All	BACS
h		Calder Valley Skips	Hire	252.00	Env & All	BACS
I		Mroyd Community Centre	Room Hire	200.00	Employ Advice	BACS
				<u>10,218.32</u>		

Hebden Bridge Picture House

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid						
a		Sony	Film Royalties	412.28	Royalties	BACS
b		Disney	Film Royalties	1,140.20	Royalties	BACS
c		Buttercup Bakery	Cake	92.00	Kiosk	BACS
d		Buttercup Bakery	Cake	81.60	Kiosk	BACS
e		Buttercup Bakery	Cake	135.00	Kiosk	BACS
f		Empire	Kiosk Supplies	115.20	Kiosk	BACS
g		Suma	Kiosk Supplies	388.66	Kiosk	BACS
h		Savoy Systems	Box Office Fee	241.44	Bank	BACS
I		Rosse Systems	Maintenance	134.93	Build Main	BACS
j		Ash Heating	Maintenance	94.32	Build Main	BACS
k		SSE	Gas	646.56	Utilities	BACS
l		SSE	Electricity	311.06	Utilities	BACS
				<u>3,793.25</u>		