

01 June 2022

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

TO ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, Hebden Bridge Town Hall on **WEDNESDAY 8th June 2022** at **7.30pm**.



Jason Boom
Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

AGENDA

- 1. PUBLIC QUESTION TIME.**
HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to info@hebdenroydtowncouncil.gov.uk no later than 2.00pm on the day of the meeting. A written response will be sent the questioner.
- 2. APOLOGIES FOR ABSENCE.**
To receive and note apologies for absence
- 3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**
To receive and note interests relating to the agenda.
- 4. HEBDEN BRIDGE COMMUNITY ASSOCIATION**
To receive presentation from Hebden Bridge Community Association's Community Engagement Consultant Anita Hollingshead, on the Heritage at the Town Hall project. To help develop plans and proposals for the future use of the 'Old Building' as part of a grant from the Architectural Heritage Fund (enc).
- 5. PLANNING APPLICATIONS**
Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.

Applications dealt with under delegation from Full Council.

- Application 22/20062/TPO - Prune one tree (Tree Preservation Order) - Greenfield Brearley Lane Mytholmroyd Hebden Bridge Calderdale HX2 6JD



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Town Council**

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The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

6. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

To receive schedule, note items of information and to authorise payments totalling £7,712.55 (enc)

7. STANDING ORDERS & FINANCIAL REGULATIONS

To review and adopt Standing Orders and Financial Regulations (circulated electronically only).

8. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS

To receive adopted Council Structure, committees and delegated powers (enc).

9. COMMITTEE MEMBERSHIP

To assign Councillors to committees for 2022/23 (2021/22 membership enc).

10. GRIEVANCE PANEL MEMBERSHIP

To consider and appoint a Grievance Panel for 2022/23 (2021/22 membership enc).

11. APPEALS PANEL MEMBERSHIP

To consider and appoint an appeals panel for 2022/23 (2021/22 membership enc).

12. APPOINTMENT OF HRTC INTERNAL FINANCIAL CONTROLLERS

To consider and appoint an internal financial controller for 2022/23.

13. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

To consider and decide upon appointment of Councillors to Outside Bodies (2021/22 list enc).

14. HEBDEN ROYD TOWN COUNCIL ANNUAL ACCOUNTS 2021/22

To consider and approve annual accounts of both the Town Council & the Hebden Bridge Picture House.

15. ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance Statement for the Financial Year 2021/22 – Section 1 of Annual Return paragraphs 1 to 9 (enc).

16. ANNUAL RETURN

To approve the Statement of Accounts for the financial year 2021/22 as set out in Section 2 of the Annual Return (enc).

17. HRTC CORPORATE & FINANCIAL RISK ASSESSMENTS

To review and amend where necessary and to adopt (enc).

18. ATTENDANCE REGISTER

To receive and note the attendance register for 2021/22 (enc).

19. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications.

a) High Hirst Meadows as a Local Wildlife Site

CMBC

- b) Mytholmroyd Anti-Social Behaviour
- c) White Rose Update - 27th May 2022

CMBC
YLCA

20. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

To receive and note the activities of the Mayor (enc).

21. MINUTES OF THE TOWN COUNCIL held 1st June 2022.

To consider minutes and approve as a correct record (to be circulated electronically before the next meeting).

22. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from representatives to outside bodies and other organisations