

07 July 2016

TO ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, The Town Hall, St George's Street, Hebden Bridge on **WEDNESDAY, 29 MAY 2016** at **7.30pm**.



Jason Boom
Clerk to the Council



This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

SURGERY The Plans for planning applications to be considered will be available for public inspection and three members of the Council will be available for public consultation from 7:15 pm

AGENDA

- 1. PUBLIC QUESTION TIME.**
- 2. APOLOGIES FOR ABSENCE.**
To receive and note apologies for absence
- 3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**
To receive and note interests relating to the agenda.
- 4. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**
To receive and decide actions on communications.

a) Mike Cunningham	Community Radio Station
b) YLCA	Mobile Connectivity in England
c) YLCA	Community Action & Local Audit
d) Metro	Mytholmroyd Station Car Park
e) Peter Banyard	HB Action Plan & Parking
f) Northern Rail	Mytholmroyd Rail Service
g) Rachel Finney	Steps to Zion Terrace
h) Mary Seaton	Colden Clough
i) Mark Burn-Williamson	Response to letter (minute no 655c)
j) YLCA	Bill to cap parish precepts
k) NALC	Feedback APPG
l) David Parry	75 years of Hebden Royd
m) YLCA	Parish contributions
n) YLCA	Social Media & Home Extensions
o) WY Local Transport Plan	Consultation on WY LTP Implementation Plan 2
p) YLCA	Community Infrastructure Levy
q) Hebden Bridge Partnership	Vision 2020

The following are available at the meeting:

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|-----------------------------|--------------------------|
| r) Rail Views | Newsletter – Spring 2013 |
| s) Clerks & Councils Direct | Issue 87 |
| t) Country Air | Issue 125 |
| u) The Clerk Magazine | May 2013 |

5. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

To receive and note the activities of the Mayor (enc).

6. MINUTES OF THE TOWN COUNCIL held 1st May 2013.

To consider minutes and approve as a correct record.

7. MINUTES OF THE PICTURE HOUSE COMMITTEE held 29th April 2013

To consider minutes, endorse recommendations and approve as a correct record.

8. MINUTES OF THE ANNUAL TOWN MEETING held 8th May 2013

To consider minutes and decide upon actions as appropriate.

9. ATTENDANCE RECORD 2012 - 13

To receive members attendance record for council year 2012 – 2013.

10. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS

To consider Council Structure, establishing committees and delegated powers (proposed copy enc).

11. COMMITTEE MEMBERSHIP

To assign Councillors and substitutes to committees.

12. APPOINTMENT OF INTERNAL AUDITOR

To consider and appoint an internal auditor for 2013/14.

13. BANKING ARRANGEMENTS

To consider and decide on signatories for Hebden Royd Town Council bank accounts.

14. HEBDEN ROYD TOWN COUNCIL INSURANCE

To consider and decide on proposals to insure the council.

15. AMENDED MEETING DATES 2013/14

To circulate amended dates for Council and Committee meetings for Council Year 2013/14 as previously decided (copy enc).

16. RISK ASSESSMENTS

To review and amend where necessary, Council's Risk Assessments (copy list enc. to members – assessments available in office).

17. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

To consider and decide upon appointment of Councillors to Outside Bodies (list enc)

18. APPROVAL OF HRTC CHEQUES ISSUED BY THE CLERK

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|-----------------------------|------------------------------------|---------|
| a) Post Office Counters Ltd | Postage | £100.00 |
| b) Telecom West Yorks | Telecom Repair | £12.00 |
| c) Post Office Counters Ltd | Postage | £100.00 |
| d) Calderdale MBC | Festive Light Erection and Removal | £747.24 |

19. HRTC ACCOUNTS TO BE PAID

a) Jason Boom	Expenses	£79.50
b) Emma Green	Mileage	£26.13
c) Sage	Sage 50 Payroll	£372.00
d) Pennine Pens	Website	£200.00
e) Euro Digital Systems	Photocopying	£56.17
f) Euro Digital Systems	Photocopying	£30.55
g) JRB Enterprises	Doggy bags	£583.50
h) Smith of Derby	Clock maintenance	£186.00
i) Gagarin	Drawings	£770.00
j) Changing Spaces	Graffiti wall repair	£160.00
k) Cotterills	Office supplies	£176.09

20. HRTC RECEIPTS RECEIVED

a) 5/3/13	Interest	£12.59
b) 11/3/13	CMBC	£24.00
c) 27/3/13	Redacre Loan Repayment	£6,000.00
d) 4/4/13	CMBC Precept	£261,933.00
e) 5/4/13	Interest	£11.31
f) 12/4/13	Hanging Baskets	£189.00
g) 12/4/13	HB Junior Band (returned grant)	£500.00
h) 23/4/13	CMBC Car Parking	£5487.78
i) 23/4/13	Zurich – Picture House	£20,000.00
j) 29/4/13	Zurich – Picture House	£5,000.00
k) 2/5/13	Hanging Baskets	£226.80
l) 3/5/13	Interest	£59.81
l) 3/5/13	Hanging Baskets	£567.00
m) 3/5/13	Allotment Rent	£25.00
n) 7/5/13	Allotment Rent	£25.00
o) 7/5/13	Hanging Baskets	£151.20
p) 13/5/13	Hanging Baskets	£289.40

21. HRTC STATEMENT OF ACCOUNT

Statement of Account up to 23 May 2013 (copy enc).

22. HEBDEN ROYD TOWN COUNCIL ANNUAL ACCOUNTS 2012/13

To consider and approve annual accounts of both the Town Council & The Hebden Bridge Picture House (to be circulated electronically prior to the meeting and as a hard copy at the meeting).

23. AUTHORISATION OF AWARDS

To release payment of awards previously approved by Council

a) Kaberry Barker	£1,000.00
b) Service to the Community Awards	£150.00
c) Mayor's Allowance	£3,500.00

24. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Hebden Bridge Band	Marching Contest	£500.00
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25. APPROVAL OF HBPH CHEQUES ISSUED BY THE CLERK

a) Jonny Courtney	ICO Screenings	£142.99
b) 24-7 Tickets	Ticketing Machine & Equipment	£499.09

c) Neopost	Postage	£156.91
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26. HBPH ACCOUNTS TO BE PAID

a) Suma	Kiosk Supplies	£208.64
b) Universal	Film Royalties	£140.24
c) Walt Disney	Film Royalties	£837.55
d) Studio Canal	Film Royalties	£44.10
e) Entertainment One	Film Royalties	£608.47
f) Dogwoof	Film Royalties	£644.00
g) Twentieth Century Fox	Film Royalties	£129.00
h) Verity Pictures	Film Royalties	£342.75
i) Warner Bros	Film Royalties	£189.70
j) HB Clark	Kiosk Supplies	£162.69
k) Sunlight	Cleaning Equipment	£40.32
l) Cotterills	Office Supplies	£249.39
m) POS Yorkshire	Film Delivery	£158.40
n) Yorkshire Dales Ice Cream	Kiosk Supplies	£102.02
o) Bishops	Kiosk Supplies	£363.92
p) POS Yorkshire	Film Delivery	£158.40
q) Cotterills	Office Supplies	£66.88
r) Independent	Film Royalties	£120.00
s) RS Electrical	Kitchen Socket	£143.99
t) Retail Leisure	Popcorn	£180.47
u) Warner Bros	Film Royalties	£181.30
v) Twentieth Century Fox	Film Royalties	£180.95
w) Walt Disney	Film Royalties	£120.00
x) Metrodome	Film Royalties	£139.66
y) Lionsgate	Film Royalties	£120.00
z) Momentum	Film Royalties	£811.48
aa) GB Air Control	Air Conditioning	£1004.40
bb) Gargarin	Drawings	£135.00

27. PLANNING APPLICATIONS

- a) **Application 12/01344/LBC** at 51 Bridge Lanes, Hebden Bridge, HX7 6AT for Internal alterations, including the addition of stud partitions and the alteration of a doorway in an existing partition.
- b) **Application 13/00318/COU** at New Road, Cragg Vale, Hebden Bridge, HX7 5TT for Change of use of existing tank from fuel storage to waste transfer.
- c) **Application 13/00516/FUL** at 36 Market Street, Hebden Bridge, HX7 6AA for Removal of existing shopfront and proposed installation of new shopfront, stall riser and 2 No entrance doors to ground floor retail and upper floor apartment in existing porch recess.
- d) **Application 13/00298/COU** at Unit 3 Hangingroyd Lane, Hebden Bridge, HX7 7DD for Change of Use for retail and continuation of existing use for private hire office, Reference number of Planning Permission (10/00379/COU) (Part retrospective).

- e) **Application 13/20049/TPO** at 13A West End Hebden Bridge West Yorkshire HX7 8JP for Prune one tree (Tree Preservation Order).
- f) **Application 13/00534/FUL** at Burnley Road Primary School Burnley Road Mytholmroyd Hebden Bridge Calderdale HX7 5DE for Extension to create new entrance lobby.

Reconsider

- g) **Application 13/00258/HSE** at Rowan House, Scout Road, Mytholmroyd, HX7 5JR for Conservatory to North elevation and external chimney breast to West elevation.

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

28. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

- * a) **Application 13/00280/LBC** at 1 Ewood Court, Midgley Road, Mytholmroyd, HX7 5QX for Replacement glazing and various replacement window frames (Listed Building Consent).
- * b) **Application 13/20026/TPO** at Land North Of Brookside Eaves Road, Hebden Bridge for Fell two trees (Tree Preservation Order).
- * c) **Application 13/10021/TPO** at Unit 1, Burnley Road Garage, Burnley Road, Mytholmroyd, HX7 5AE for Replacement illuminated and non-illuminated signage to petrol filling station (Corporate re-branding) (Advertisement Consent).
- * d) **Application 13/00326/HSE** at 12 Ewood Drive Mytholmroyd Hebden Bridge Calderdale HX7 5PQ for Conservatory to side.

29. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

- * a) **Application 12/01389/FUL** at Unit 9 Lower Brearley Mill, Brearley Lane, Mytholmroyd HX2 6HU for Change of use from offices (use class B1) to dwelling house (use class C3).

* HRTC recommended Approval

X HRTC recommended Refusal