

07 July 2016

TO ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, The Town Hall, St George's Street, Hebden Bridge on **WEDNESDAY 19th June 2013 at 7.30pm.**



Jason Boom
Clerk to the Council



This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

SURGERY The Plans for planning applications to be considered will be available for public inspection and three members of the Council will be available for public consultation from 7:15 pm

AGENDA

1. **PUBLIC QUESTION TIME.**
2. **APOLOGIES FOR ABSENCE.**
To receive and note apologies for absence
3. **TOUR DE FRANCE**
To receive an elected members update from Katie Kinsella – CMBC Officer, on the developing plans for the staging of the Tour de France in July 2014.
4. **MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**
To receive and note interests relating to the agenda.
5. **COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**
To receive and decide actions on communications.
 - a) CMBC Calderdale Energy Future
 - b) Ground Floor Project Appointed council representative
 - c) YLCA Community Infrastructure Levy
 - d) YLCA Update on DCLG meeting
 - e) YLCA Growth & Infrastructure Bill
 - f) Craig Whittaker MP Agricultural Wages Board
 - g) CMBC West Yorkshire LTP: Implementation Plan 2 (2014-17)
 - h) Babcock International Electric Mast Replacement Scheme
 - i) Community Notice Colden Balsam Bash

The following are available at the meeting:

 - j) CMBC Planning Enforcement (electronic copy circulated)

- 6. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**
To receive and note the activities of the Mayor (enc).
- 7. MINUTES OF THE TOWN COUNCIL held 29th May 2013**
To consider minutes and approve as a correct record.
- 8. MINUTES OF THE STAFFING COMMITTEE held 5th June 2013**
To consider minutes, endorse recommendations and approve minutes as a correct record.
- 9. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 12th June 2013**
To consider minutes, endorse recommendations and approve minutes as a correct record.
- 10. GRIEVANCE**
To report on recent communications.
- 11. REPRESENTATIVES TO OUTSIDE BODIES**
 - a) To receive reports from members
 - b) VacanciesHeptonstall Exhibitions - Appointed council representative
- 12. GRIEVANCE PANEL MEMBERSHIP**
To consider and appoint a Grievance Panel for 2013/14.
- 13. APPEALS PANEL MEMBERSHIP**
To consider and appoint an appeals panel for 2013/14.
- 14. APPOINTMENT OF HRTC INTERNAL AUDITOR**
To consider and appoint an internal auditor for 2013/14.
- 15. ANNUAL RETURN & ANNUAL GOVERNANCE STATEMENT**
To approve both the Statement of Accounts for the financial year 2012/13 as set out in Section 1 of the Annual Return and the Annual Governance Statement – Section 2 of Annual Return paragraphs 1 to 9 (enc).
- 16. ANNUAL REPORT HENDEN ROYD TOWN COUNCIL**
To receive and endorse the annual report of Hebden Royd Town Council (enc).
- 17. ANNUAL REPORT PICTURE HOUSE**
To receive and endorse the annual report of the Hebden Bridge Picture House (enc).
- 18. HRTC BANKING ARRANGEMENTS**
To receive report from the Town Clerk regarding HRTC Banking and to decide on appropriate actions (enc).
- 19. APPROVAL OF HBPH CHEQUES ISSUED BY THE CLERK**

a) Post Office Counters Ltd	Stamps	£220.00
-----------------------------	--------	---------
- 20. HRTC ACCOUNTS TO BE PAID**

a) Zurich	Insurance (apportionment)	£2760.85
b) Oasis	Hospitality	£9.36
c) Ellison	Picture House Electrical work	£3430.56
d) Cotterills	Office supplies	£373.19
e) Briggs Priestley	Service to the Community awards	£28.80

f) Print Bureau	Stickers - dog waste bag dispensers	£30.00
g) John Baxendale	Hanging basket brackets	£230.00
h) Angel Springs	Drinking water	£40.68
i) Changing Spaces	Hanging basket brackets - install	£144.00
j) Euro Digital Systems	Photocopying	£55.04
k) Euro Digital Systems	Photocopying	£41.53
l) Various	Spring clean sponsorship (enc)	£3300.00
<i>Insurance Claim</i>		
m) JC Joel	Picture House	£7113.60

21. HRTC RECEIPTS RECEIVED

a) 15/05/13	Hanging Baskets	£1247.47
b) 15/05/13	Allotments Fee	£25.00
b) 15/05/13	Hanging Baskets	£37.80
c) 21/05/13	Hanging Baskets	£75.60
d) 23/05/13	Hanging Baskets	£207.90
e) 24/05/13	Hanging Baskets	£340.20
f) 24/05/13	Hanging Baskets	£1039.50

22. HRTC STATEMENT OF ACCOUNT

Statement of Account up to 13/6/14 (copy enc).

23. APPLICATION FOR FINANCIAL SUPPORT FROM THE COUNCIL

a) Young at Heart Singers	Support for 2013-14 Programme	£500.00
---------------------------	-------------------------------	---------

24. HBPH ACCOUNTS TO BE PAID

a) AM Digital	Monitor – projection equipment	£654.00
b) AM Digital	Satellite system	£1590.00
c) Verve Pictures	Film royalties	£182.00
d) The Works	Film royalties	£584.50
e) Peccadillo Pictures Ltd	Film royalties	£189.70
f) Day for Night	Film royalties	£120.00
g) Momentum	Film royalties	£363.65
h) Universal	Film royalties	£153.16
i) Universal	Film royalties	£277.38
j) Studio Canal	Film royalties	£534.62
k) Paramount Pictures	Film royalties	£227.50
l) Twentieth Century Fox	Film royalties	£881.40
m) Twentieth Century Fox	Film royalties	£1997.40
n) Twentieth Century Fox	Film royalties	£254.65
o) POS Yorkshire	Film delivery	£158.40
p) H2O Chemicals	Water hygiene contract	£72.00
q) Neopost	Postage	£400.00
r) Sunlight	Cleaning supplies	£40.32
s) YPO	Office equipment	£29.56
t) Cotterills	Office equipment	£130.73
u) Cathedral Leasing Ltd	Hygiene services	£193.90
v) Matthew Clark	Bar supplies	£271.48
w) FCC Recycling	Waste collection	£299.52
x) Jason Boom	Petty Cash	£109.29

25. STAFF HAND BOOK

To receive recommendations from the staffing committee regarding staff hand books, contract policies and procedures (to be circulated prior to the meeting electronically).

26. PLANNING APPLICATIONS

- a. **Application 13/00581/HSE** at 6 The Drive, Mytholmroyd, HX7 5BN for Single storey extension to front.
- b. **Application 13/00337/FUL** at Machpelah Works, Burnley Road, Hebden Bridge for Conversion of first and second floors from studios to form 4 apartments.
- c. **Application 13/00313/HSE** at Flat Above Old Oxford House, Albert Street, Hebden Bridge, HX7 8AH for Reinstate gate to existing stone archway.
- d. **Application 13/20054/TPO** at Cragg Fold Cragg Lane Cragg Vale Hebden Bridge West Yorkshire HX7 5TB for Fell two trees (Tree Preservation Order).
- e. **Application 13/20050/TPO** at 15 Longfellow Court Mytholmroyd Hebden Bridge West Yorkshire HX7 5LG for Prune two trees (Tree Preservation Order).

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

27. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

- * a) Application 13/00258/HSE at Rowan House Scout Road Mytholmroyd Hebden Bridge Calderdale HX7 5JR for Conservatory to north elevation.
- * b) Application 13/00380/HSE at Birkroyd Church Bank Lane, Cragg Vale, HX7 5TF for Porch to front and detached double garage with storage above.
- * c) Application 13/00264/HSE at 12 Caldene Croft, Mytholmroyd, HX7 5AE for Single storey extension to front.
- * d) Application 13/00421/HSE at 10 Rose Grove, Hebden Bridge, HX7 7DW for Single storey rear extension.
- * e) Application 13/00413/HSE at Newfield, Linden Road, Mytholmroyd, HX7 5AN for Extension to garage and conversion of garage & extension to annexe ancillary to dwelling (Retrospective).
- * f) Application 13/00318/COU at Unit 9, Craggs Country Business Park, New Road, Cragg Vale, HX7 5TT for Change of Use of existing tank from fuel storage (B2) to waste transfer (sui generis) (Retrospective).