

07 July 2016

To Members of the Council

Dear Sir/Madam

A meeting of the **Staffing Committee** (Cllrs: Beacroft Mitchell, Press, Sweeney, Trickett & Young) will be held in the Council Chamber, The Town Hall, St George's Street, Hebden Bridge on **5<sup>th</sup> JUNE 2013 at 7:30 pm.**



Jason Boom  
Clerk to the Council



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This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

### **AGENDA**

- 1. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE STAFFING COMMITTEE 2012/13**
- 2. Apologies for Absence and any substitutions**
- 3. Members' Interests relating to agenda items for this meeting.**
- 4. Matters arising from Minutes of Meeting held 2<sup>nd</sup> April 2013 not itemised on this Agenda**
- 4. HEBDEN ROYD STAFF CONTRACT REVIEW**  
To provide update on progress and timelines and to confirm membership of the working party established to deliver this process.
- 5. HRTC STAFFING LEVELS**  
To advise the staffing committee of current staffing levels within HRTC highlighting requirements for possible additional staff following the completion of the Hebden Royd Town Council contract review and to decide actions as appropriate.
- 6. HRTC STAFF BENEFITS**  
To discuss reply from HMRC regarding staff benefits and to decide upon actions required regarding the suggested PAYE Settlement Agreement - PSA (enc).
- 7. COMPOSITE LEGAL INSURANCE**  
To consider and decide upon proposal from Howarths regarding Composite Legal Insurance (enc).



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