

07 July 2016

To Members of the Council

Dear Sir/Madam

You are hereby summoned to a meeting of the **PICTURE HOUSE BOOKINGS SUB - COMMITTEE** (Cllrs Baker, Bampton Smith, Scorer & Timbers) which will be held in the Greenwood Room, The Town Hall, St George's Street, Hebden Bridge on **THURSDAY 25th JULY 2013 at 7.30pm**



Jason Boom
Clerk to the Council



Hebden Royd
Town Council

The Town Hall
St George's Street
Hebden Bridge
West Yorkshire
HX7 7BY

Tel 01422 842181

info@hebdenroyd.org.uk
www.hebdenroyd.org.uk

This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

AGENDA

- 1. To receive apologies for absence and any substitutions.**
- 2. To receive members' interests relating to agenda items for this meeting.**
- 3. ELECTION OF CHAIR**
To elect a chair and deputy chair for this sub – committee.
- 4. TERMS OF REFERENCE & TIME FRAME**
To consider terms of reference from full council and to agree a time frame to work within.
- 5. INFORMATION SHARING**
To consider and discuss collected information and to decide actions as appropriate.
- 6. RECOMMENDATION STRUCTURE**
To agree objectives and a method of achieving set aims.
- 7. FUTURE MEETING DATES**
To agree meeting dates to fit within the agreed time frame.