

20 June 2024

To Members of the Council



Dear Sir/Madam

You are hereby summoned to a meeting of the **PROJECT & EVENTS COMMITTEE** (Cllrs: Bampton Smith, Davenport, Fraser, Hayes, Hedges, Hoyle, McNicholas) which will be held in the Greenwood Room in Hebden Bridge Town Hall on **WEDNESDAY 26 JUNE 2024 at 7.30pm**

A handwritten signature in black ink, appearing to read 'Emma Green', on a light-colored background.

Emma Green  
Acting Clerk to the Council

This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business.

#### **AGENDA**

- 1. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE PROJECT & EVENTS COMMITTEE 2024/25** (Role of a committee chair enclosed).
2. To receive apologies for absence and any substitutions.
3. To receive members` interests relating to agenda items for this meeting.
4. To report on matters arising from the minutes of meeting held 31 January 2024 not itemised on this agenda. (enc)
- 5. INTRODUCTION TO THE PROJECT & EVENTS COMMITTEE**  
A brief verbal update outlining the purpose and work of this committee, including its scope and limitations.
- 6. TERMS OF REFERENCE**  
To consider the proposed Terms of Reference for the Project & Events Committee and to decide on actions as appropriate.
- 7. BUDGET UPDATE**  
To receive the budget for the forthcoming year and decide on actions as appropriate

**8. HEBDENS HAPPY HOUNDS**

To receive a report regarding the Happy Hounds event held on 18 May and to decide on actions as appropriate.

**9. HEBDEN BRIDGE PUMPKIN TRAIL**

To receive information regarding the Pumpkin Festival planned for the 19 & 20 October and to decide on actions as appropriate.

**10. CHRISTMAS – LUTV 2024**

To receive a verbal update regarding the planned activities for 2024, to welcome discussion and new ideas, and to decide on actions as appropriate.

**11. CHRISTMAS LIGHTING 2024**

To report on the provision on Christmas Lighting for 2024 – 2027.

**12. NEW PROJECTS**

To invite the presentation of new ideas from councillors which may be considered and ultimately implemented in the future.