

23 May 2024

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

TO ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, Hebden Bridge Town Hall on **WEDNESDAY 29 MAY 2024** at **7.30pm**.



Jason Boom
Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

AGENDA

- 1. PUBLIC QUESTION TIME.**
HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to info@hebdenroydtowncouncil.gov.uk no later than 2.00pm on the day of the meeting. A written response will be sent the questioner.
- 2. APOLOGIES FOR ABSENCE.**
To receive and note apologies for absence.
- 3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**
To receive and note interests relating to the agenda.
- 4. PLANNING APPLICATIONS**
Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.
 - a. **Application 24/00386/HSE** at 16 Caldene Avenue, Mytholmroyd, HX7 5AF for single storey rear extension to the back of the property. (Caldene ward)
 - b. **Application 24/00403/HSE** at 7 Illingworth Villas, Lee Mill Road, Hebden Bridge, HX7 8LG for Installation of a balcony/fire refuge. (Birchcliffe ward)
 - c. **Application 24/00314/OUT** at Ewood Hall, Midgley Road, Mytholmroyd, HX7 5QY for Detached Property to garden of existing detached house (Outline). (White Lee ward)



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Working for our Community



- d. **Application 24/00401/HSE** at The Laurels, Brier Hey Lane, Mytholmroyd, HX7 5PJ for Addition of a porch and internal alterations. (White Lee ward)
- e. **Application 24/00441/HSE** at 43 Nest Estate, Mytholmroyd, HX7 5BH for Demolition of existing outbuilding & construction of porch and single storey rear extension. Construction of timber garden store. (Caldene ward)
- f. **Application 24/00471/HSE** at 45 Caldene Avenue, Mytholmroyd, HX7 5AJ for Raised first floor decking platform to rear of property. (Caldene ward)
- g. **Application 24/00473/HSE** at Newfield, Linden Road, Mytholmroyd, HX7 5AN for Extension at first floor level to existing annex. (Cragg Vale ward)

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

5. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

- ✓ a. Application 22/00706/FUL at Site Of Former Hebden Vale Childrens Centre, Stubbing Holme Road, Hebden Bridge for Overflow weir on the bank of the Rochdale Canal and associated apparatus and works.
- b. Application 24/00191/HSE at Wood Hey Cottage, Wood Hey Lane, Hebden Bridge, HX7 6JG for Side extension over the existing garage, and single storey front and rear extensions.
- ✓ c. Application 20/00783/FUL at 19 West End, Hebden Bridge, HX7 8UQ for Change of use from a shop (class A1) to a tuition centre (class F1).
- ✓ d. Application 24/00264/LBC at The Lodge, Church Bank Lane, Cragg Vale, HX7 5TF for Replacement windows and door.
- ✓ e. Application 23/00713/HSE at 6 Norfolk Street, Hebden Bridge, HX7 6HY for Proposed dormer to the rear.

6. FINANCIAL REGULATIONS AND STANDING ORDERS

To reaffirm the Financial Regulations and Standing Orders previously adopted by Full Council as per Minute 278, 22.11.23.

7. CODE OF CONDUCT AND REGISTER OF INTERESTS

To reaffirm members commitments in respect of the Code of Conduct and Register of Financial Interests.

8. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS

To receive adopted Council Structure, committees and delegated powers (enc).

- 9. ATTENDANCE REGISTER**
To receive the attendance of councillors over the council year 2023/24 (enc).
- 10. COMMITTEE MEMBERSHIP**
To assign Councillors to committees for 2024/25 (2023/24 membership enc).
- 11. GRIEVANCE PANEL MEMBERSHIP**
To consider and appoint a Grievance Panel for 2024/25 (2023/24 membership enc).
- 12. APPEALS PANEL MEMBERSHIP**
To consider and appoint an appeals panel for 2024/25 (2023/24 membership enc).
- 13. APPOINTMENT OF HRTC INTERNAL FINANCIAL CONTROLLERS**
To consider and appoint an internal financial controller for 2024/25.
- 14. MEETING DATES**
To receive meeting dates for the council year 2024/25 (enc)
- 15. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
To consider and decide upon appointment of Councillors to Outside Bodies (2023/24 list enc).
- 16. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**
To receive schedule, note items of information and to authorise payments totalling £41824.85 (enc)
- 17. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**
To receive and decide actions on communications (enc).
a. CROWS 2023-2024 Review
b. YLCA Training Programme
c. YLCA White Rose Bulletin
- 18. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**
To receive and note the activities of the Mayor (enc).
- 19. MINUTES OF THE TOWN COUNCIL held 1st MAY 2024**
To consider minutes and approve as a correct record (enc).
- 20. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 8th MAY 2024**
To consider minutes, endorse recommendations therein and approve as a correct record (enc).
- 21. MINUTES OF THE PICTURE HOUSE COMMITTEE held 15th MAY 2024**
To consider minutes, endorse recommendations therein and approve as a correct record (enc).
- 22. MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL held 22 MAY 2024**
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair). (To be circulated prior to the meeting)

- 23. COMMUNITY FUNDING - NON CONSTITUTIED BODIES**
To consider how non constituted bodies can be supported through the Community Funding Committee to deliver the councils priority of youth support in the area, and to decide on actions as appropriate.
- 24. HRTC NEW LOGO**
To consider the revised Logo for the Town Council and toe decide on actions as appropriate.
- 25. WORKING GROUP**
To receive reports from and to decide on appropriate actions:
a) Disability Access Forum (enc)
- 26. REPRESENTATIVES TO OUTSIDE BODIES**
To receive reports from representatives to outside bodies and other organisations