

**11 July 2024**

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.



**Hebden Royd  
Town Council**

The Town Hall  
St George's Street  
Hebden Bridge  
West Yorkshire  
HX7 7BY

Tel 01422 842181  
Fax 01422 847052

[info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk)  
[www.hebdenroydtowncouncil.gov.uk](http://www.hebdenroydtowncouncil.gov.uk)

**TO ALL MEMBERS OF THE COUNCIL**

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, Hebden Bridge Town Hall on **WEDNESDAY 17 JULY 2024** at **7.30pm**.

Emma Green  
Acting Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

**AGENDA**

**1. PUBLIC QUESTION TIME.**

HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to [info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk) no later than 2.00pm on the day of the meeting. A written response will be sent the questioner.

**2. APOLOGIES FOR ABSENCE.**

To receive and note apologies for absence.

**3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**

To receive and note interests relating to the agenda.

**4. PLANNING APPLICATIONS**

*Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.*

- a. Application 24/00241/HSE at 7 Calder Brook, Holme End Road, Mytholmroyd, HX7 8PA for Proposed 2 storey side extension and new garage to replace existing parking area at rear. (Caldene ward).
- b. Application 24/00415/HSE at Grooms Cottage, Commercial Street, Hebden Bridge, HX7 8AJ for Two storey extension. (Fairfield ward).



Working for our Community



- c. Application 24/20099/TPO at Brearley House, East Brearley House, Burnley Road, Mytholmroyd, HX2 6HS for Fell one tree (Tree Preservation Order). (White Lee ward).
- d. Application 24/00559/HSE at 27 Palace House Road, Hebden Bridge, HX7 6HW for Extension of existing balcony. (Fairfield ward).
- e. Application 24/00563/FUL at Swatt Farm, Cobby Nook Lane, Cragg Vale, HX7 5TX for Construction of Agricultural building. (Cragg Vale ward).
- f. Application 24/00544/FUL at 18 - 20 Bridge Gate, Hebden Bridge, HX7 8EX for Shopfront maintenance / repairs & repaint (Minor colour change), new signage. (Fairfield ward).
- g. Application 24/10008/ADV at 18 - 20 Bridge Gate, Hebden Bridge, HX7 8EX for 1no. replacement fascia sign, 1no. replacement projecting sign. (Fairfield ward).
- h. Application 24/00532/FUL at Ground Floor, Trades Club, Holme Street, Hebden Bridge, HX7 8EE for Change of use of part of the ground floor of the building from a mixed use as a hall and meeting place principally for community use and spaces incidental to these uses (sui generis) to a mixed use of a hall and meeting places principally for community use and for indoor sport and recreation or fitness principally to visiting members of the public and spaces incidental to these uses (sui generis) and provision of air source heat pump. (Fairfield Ward).
- i. Application 24/00485/FUL at 63 Burnley Road, Mytholmroyd, HX7 5PD for Change of use of existing ancillary annexe to part time holiday let. (White Lee ward).
- j. Application 24/00581/HSE at 6 Elphin Grove, Cragg Road, Mytholmroyd HX7 5EE for Demolition and replacement of existing single storey extension to rear elevation. (Cragg Vale ward).
- k. Application 24/20107/TPO at Arnsbrae, Keighley Road, Hebden Bridge, HX7 8HJ for Prune seven trees and fell two trees (Tree Preservation Order). (Birchcliffe ward).

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

## **5. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

- ✓ a. Application 23/01194/HSE at 40 Hullett Drive, Mytholmroyd, HX7 5QR for Demolition of garage to form single storey side extension, single storey front extension and construction of detached garage.
- ✓ b. Application 24/00401/HSE at The Laurels, Brier Hey Lane, Mytholmroyd, HX7 5PJ for Addition of a porch and internal alterations.
- ✓ c. Application 24/20084/TPO at Allotment Gardens, Windsor Road, Hebden Bridge for Fell two trees and prune one (Tree Preservation Order).

- ✓ d. Application 24/00386/HSE at 16 Caldene Avenue, Mytholmroyd, HX7 5AF for single storey rear extension to the back of the property.
- 6. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC**
- ✓ a. Application 24/00403/HSE at 7 Illingworth Villas, Lee Mill Road, Hebden Bridge, HX7 8LG for Installation of a balcony/fire refuge.
- 7. HRTC & HBPH PAYMENT SCHEDULE**  
To receive schedule, note items of information and to authorise payments totalling £23138.66 (enc)
- 8. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**  
To receive and decide actions on communications (enc).  
a. YLCA White Rose Update
- 9. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**  
To receive and note the activities of the Mayor (enc).
- 10. MINUTES OF THE TOWN COUNCIL held 19 JUNE 2024**  
To consider minutes and approve as a correct record (enc).
- 11. MINUTES OF THE PROJECT & EVENTS COMMITTEE held 26 JUNE 2024**  
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair).
- 12. MINUTES OF THE STAFFING COMMITTEE held 10 JULY 2024**  
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair).
- 13. APPEALS PANEL**  
To decide membership of the appeals panel (three members) (enc)
- 14. CHRISTMAS LIGHTING EXPENSES**  
To consider costs relating to Christmas Lighting and tree provision, following the withdrawal of CMBC funding and to decide on actions as appropriate. (enc)
- 15. REDUCING PAPER USE**  
At the request of Cllr Woodhead  
To consider a proposal for Hebden Royd Town Council to adopt a graduated approach to reduce the high usage of paper for council meetings by:-
  - Councillors choosing whether they need printed documents for meetings
  - Budgets permitting, the Council purchase tablets for councillors to use solely for Council business which includes all meetings
- 16. WORKING GROUPS**  
To receive reports from and to decide on appropriate actions:  
a) Disability Access Forum (enc)
- 17. REPRESENTATIVES TO OUTSIDE BODIES**  
To receive reports from representatives to outside bodies and other organisations