

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the PROJECT & EVENTS COMMITTEE Held WEDNESDAY 26<sup>th</sup> JUNE 2024

#### MINUTES

**PRESENT:** Councillors: Boden, Fraser, Hayes (Chair), Hedges and Hoyle

HRTC Deputy Clerk: E Green  
HRTC Administrator: R Cox (Minutes)

**86. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE PROJECT & EVENTS COMMITTEE 2024/25.**

It was Moved by Cllr Hoyle

Seconded by Cllr Fraser and

**RESOLVED:** That Cllr Hayes be Chair of the Project & Events Committee for 2024/25.

It was moved by Cllr Hayes

Seconded by Cllr Hedges and

**RESOLVED:** That Cllr Hoyle be Deputy Chair of the Project & Events Committee 2024/25

**87. To receive apologies for absence and any substitutions.**

Apologies were received from Cllr Bampton Smith and Cllr McNicholas with Cllr Boden substituting.

**88. To receive members` interests relating to agenda items for this meeting.**

There were no members interests raised.

**89. To report on matters arising from the minutes of meeting held 31 January 2024 not itemised on this agenda.**

There were no matters arising.

**90. INTRODUCTION TO THE PROJECT & EVENTS COMMITTEE**

A brief verbal update was given outlining the purpose and work of this committee, including its scope and limitations.

The Acting Clerk confirmed that the prior committee sets budgets for following year and that there are some commitments already agreed.

It was moved by Cllr Hoyle

Seconded by Cllr Hedges and

**RESOLVED:** noted for information.

**91. TERMS OF REFERENCE**

The Acting Clerk had circulated the first draft and read through all points. It was confirmed that this committee decides and reports back to Full Council. That the terms of reference can be reviewed annually.

It was moved by Cllr Hayes

Seconded by Cllr Hedges and

**RESOLVED:** that after minor typos amended that the Terms and Conditions be adopted by the committee.

**92. BUDGET UPDATE**

The Acting Clerk gave an overview of the budget which was circulated to all. It was confirmed that there is £35k left available to spend.

It was moved by Cllr Hoyle

Seconded by Cllr Hedges and

**RESOLVED:** noted for information.

**93. HEBDENS HAPPY HOUNDS**

Cllr Hayes, as Mayor- attended the event and reported it was fantastic and the weather was very warm. It was a joy judging the competitions.

The Acting Clerk reported that the location was moved to the football field – which worked better due to the extra space. It is important to continue promoting responsible dog ownership.

Do we want to hold Happy Hounds event next year? It was suggested that maybe one week later so it doesn't clash with the local football team – late Saturday in May?

Cllr Boden suggested a formal record/evaluation after each event with details of event to be submitted as this would be helpful for the next budget setting.

It was moved by Cllr Hayes

Seconded by Cllr Hedges and

**RESOLVED:** to hold Hebden Happy Hounds at the next of May 2025, and to ensure that a short evaluation report is available.

**94. HEBDEN BRIDGE PUMPKIN TRAIL**

Cllr Fraser reported that at the last Pumpkin Festival both her and Cllr Hoyle helped on the desk during the afternoon, where they collected data from visitors e.g. survey forms and pins on a map were very helpful for the data analysis. The data collected at the event

is still showing good value for money. It was suggested to continue with two people manning the desk at the entrance of Town Hall.

The Acting Clerk confirmed that the next Pumpkin Festival on 19<sup>th</sup> & 20<sup>th</sup> October, that themes would be of films through the decades linked in with the Picture House. It would give the opportunity to introduce the potential Screen 2 project. The spend is expected to exceed the budget amount and will utilise the shortfall from other events.

It was moved by Cllr Hayes  
Seconded by Cllr Hoyle and  
**RESOLVED:** noted for information.

**95. CHRISTMAS – LUTV 2024**

Agreed that this year's LUTV will be held on Saturday, 23<sup>rd</sup> November in Myholmroyd and Thursday, 28<sup>th</sup> November in Hebden Bridge.

Cllr Boden asked if we would be purchasing our own trees this year as they trees supplied by Calderdale last year were very small and we had received many complaints about the disappointment.

The Acting Clerk confirmed that we had received an offer of a Christmas Tree that we would be able to decorate and install ourselves at our cost.

It was moved by Cllr Hoyle  
Seconded by Cllr Hedges and  
**RESOLVED:** noted for information.

**96. CHRISTMAS LIGHTING 2024**

The Acting Clerk confirmed that Calderdale had emailed to report that all funding for Christmas Lighting had been removed for this year. We are waiting for Calderdale to come back with details and costs. In the meantime, the Acting Clerk will look into other companies re: installing and decorating.

Acting Clerk to look into costs and potential sponsorship opportunities.

Cllr Hedges would like to request noticeable decorations in Myholmroyd. The Acting Clerk said that there was talk of adding more columns or free-standing features, however

we need to fully understand the cost implications for CMBCs withdrawal before further budget can be spent.

It was moved by Cllr Hedges  
Seconded by Cllr Fraser and  
**RESOLVED:** noted for information.

#### **97. NEW PROJECTS**

Cllr Hedges suggested a bandstand in Calder Holmes park – Calderdale owned land. The Acting Clerk suggested being more ambitious and looking at revamping whole park, but this would have to be done with key partners.

Cllr Boden suggested working with Friends of the park and stimulating activities in parks e.g. picnics, community gardening, sports days etc. to encourage the use of parks. Cllr Fraser will contact Cllr Guilfoyle to see if this could work.

Cllr Hayes suggested working in calibration with Calder Food Support could provide a goodie bag for picnic, with activities.

Cllr Boden suggested that we consider holding an event with regards to Sally Wainright filming currently in Hebden Royd.

It was moved by Cllr Fraser  
Seconded by Cllr Hedges and  
**RESOLVED:** noted for information.

Meeting finished at 8.34pm