

MEETING of the TOWN COUNCIL
held WEDNESDAY 23 OCTOBER at 7:30PM
HEBDEN BRIDGE TOWN HALL

PRESENT Councillors – Fraser (Chair), Bampton Smith, Boden, Cammack, Guilfoyle, Hedges, Hoyle, McNicholas, Morse and Woodhead.

Acting Town Clerk – Emma Green

Administrator – Rebekah Cox (Minutes)

ALSO Mike Stephens and Ebony Andrews (What's on Hebden Bridge)
Two members of the public (Planning Applicants for item 5.b.
24/00296/FUL).

MINUTES

221. PUBLIC QUESTION TIME.

No public questions received at this time.

222. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Butterick, Davenport, Harvey, Hayes, Howes and Matthias.

223. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

No members interests

224. WHAT'S ON HEBDEN BRIDGE

The Acting Clerk introduced Mike Stephens an independent software developer, and Ebony Andrews HRTC Officer who are both members of the working group that have created the What's on in Hebden Bridge website, a free online community calendar for events and activities in the HX7 area. Both members had previously presented the website to the Project & Events Committee, and this was received well by committee members.

There was a quick recap of how the website works and how to navigate through each section. It was confirmed that through the soft launch and meetings with local organisations and groups they have gathered comments and feedback, and this has enabled adjustments to be made to ensure that the website is as user friendly as possible.

There is also an iPad at the desk that people can interact with, and there is an intention to have a screen in the window of a local shop that would scroll through activities on the website.

Cllr Fraser asked how this would be monitored to flag up any unsavory content. It was explained how the website would be community monitored and that each event/ activity page would

have a 'report' button. They also receive a notification each time an activity is created.

Cllr Woodhead suggested that there be an automated flag up when certain inappropriate language is used. It was agreed that this was a good idea.

Cllr Hedges asked if information about the foodbank could be added onto the website. It was confirmed that this information can be added to the website.

All Councillors were asked to share information about whatsonhb.com with local groups/organisations both socially and professionally, that they are involved with. Flyers and stickers to promote the website would be left for councillors to take with them.

Councillors expressed positive reactions to the website and thanked Mike and Ebony for their time.

225. PLANNING APPLICATIONS

- a. Application 24/00816/HSE at The Barn, Wood Top, Wood Top Road, Hebden Bridge, HX7 6JH for Small lean-to extension providing W.C. and entrance hall (Retrospective). (Fairfield ward)

It was moved by Cllr Hedges

Seconded by Cllr Bampton Smith and

RESOLVED: RECOMMEND REFUSAL. Whilst there is no objection to plans, the porch that has been erected does not reflect the plans submitted.

- b. Application 24/00296/FUL at Throstle Bower Farm, Midgley Road, Mytholmroyd, HX7 5QT for Conversion of existing outbuildings into ancillary accommodation. (White Lee ward)

Two members of the public (the applicants) attended the meeting to support their application and were happy to answer any questions from the council.

It was moved by Cllr Hedges

Seconded by Cllr Woodhead and

RESOLVED: NO OBJECTION

- c. Application 24/00994/LBC at 5 Spa Terrace, Cragg Road, Mytholmroyd, HX7 5RX for Installation of electric charging point behind wooden gate. (Cragg Vale ward)

It was moved by Cllr Morse

Seconded by Cllr Boden and

RESOLVED: NO OBJECTION

Applications dealt with under delegation from Full Council.

- Application 24/20164/TPO at 9 Walter Beaumont Terrace, Thrush Hill Road, Mytholmroyd, HX7 5DJ for Prune one tree (Tree Preservation Order).
- Application 24/20181/TPO at 15 Caldene Croft, Mytholmroyd, HX7 5AE for Prune one tree.

It was moved by Cllr Fraser

Seconded by Cllr Bampton Smith and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

226. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Morse

Seconded by Cllr Woodhead and

RESOLVED: to note for information.

227. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Bampton Smith

Seconded by Cllr Morse and

RESOLVED: to note for information.

228. HRTC & HBPH PAYMENT SCHEDULE

It was moved by Cllr Bampton Smith

Seconded by Cllr Hedges and

RESOLVED: to authorise payments totaling £43,626.91.

229. HRTC & HBPH STATEMENT OF ACCOUNT

The Acting Clerk reported that the new Finance Administrator is looking at a better way to present this to the council.

Cllr Boden asked about the variance in salaries. The Acting Clerk confirmed that the shortfall had been reduced and it was agreed at the last Strategy & Review Committee that any shortfall would be shared and taken from across all committees.

Cllr Guilfoyle confirmed that this would be made clear at the next Strategy & Review Committee Meeting.

It was moved by Cllr Bampton Smith

Seconded by Cllr Guilfoyle and

RESOLVED: to note for information.

230. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- b. Calder Valley Land Trust Newsletter
- c. Cllr Patsi Guilfoyle Statement regarding Emails
- d. LATE ITEM R. Needham Resignation

With regards to item a & b

It was moved by Cllr Bampton Smith

Seconded by Cllr Guilfoyle and

RESOLVED: to note for information.

With regards to item c

Cllr Guilfoyle brought to the attention of the council abusive emails received due to misidentification. Cllr Guilfoyle reported that the police had been informed and they were following this up as a hate crime. Advice from the police is not to reply to any abusive emails and to immediately report to the police and to inform HRTC office.

Cllr Boden responded and tabled a number of printed items stating that these were for context.

Cllr Guilfoyle expressed thanks to Emma, Ebony and Rebekah for helping with this issue.

With regards to item d

Cllr Fraser noted thanks to R. Needham for his time on the council.

Cllr Hedges asked about the process to fill the vacancy.

It was moved by Cllr Fraser

Seconded by Cllr Hedges and

RESOLVED: to note for information.

231.

MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

The Mayor highlighted a couple of appointments and confirmed that she had attended her fifth school assembly, to date, to present the Kenneth Kaberry award. It was received well by pupils and teachers.

The Mayor thanked all councillors who had attended her Civic Celebration with the theme Peace. A special thank you to Cllr Hoyle for leading the service and Cllrs who kindly read out poems. The event was a success, and it was a wonderful day. Cllr Bampton Smith agreed that the event was very good, and well received.

It was moved by Cllr Fraser

Seconded by Cllr Bampton Smith and

RESOLVED: to note for information.

232.

MINUTES OF THE TOWN COUNCIL held 18 SEPTEMBER 2024

It was moved by Cllr Bampton Smith

Seconded by Cllr Hedges and

RESOLVED: to approve the minutes as a true record.

233.

MINUTES OF THE PROJECT, EVENTS & CHRISTMAS LIGHTING COMMITTEE held 25 SEPTEMBER 2024

Cllr Hoyle reported that a discussion had taken place about the need for a pumpkin trail next year, has it run its course? Are there any other ideas for events that could take place at another time of the year? Cllr Morse suggested a May Day Festival. Councillors were asked to send any suggestions to the Project & Events Committee.

The Acting Clerk thanked Cllrs Howes, Fraser, Guilfoyle and Woodhead for volunteering at the Pumpkin Trail. Their help and support was much appreciated.

Cllr Bampton Smith would like to remind councillor about the importance of the Remembrance events. Hebden Bridge would be taking place in the morning and Mytholmroyd in the afternoon. Details have been circulated to all councillors.

It was moved by Cllr Hoyle

Seconded by Cllr Hedges and

RESOLVED: to note for information.

234.

MINUTES OF THE STAFFING COMMITTEE held 2 OCTOBER 2024

Cllr Guilfoyle reported that they had received a presentation from an employment law consultancy service and that there would be a presentation from a comparison company in a few weeks' time.

It was moved by Cllr Guilfoyle

Seconded by Cllr Morse and

RESOLVED: to note the minutes for information.

235.

MINUTES OF THE CLIMATE EMERGENCY AND ENVIRONMENT COMMITTEE held 16 OCTOBER 2024

Cllr Woodhead reported that at the start of the meeting only two councillors had attended therefore it was not quorate. Cllr Guilfoyle had previously offered to substitute and was therefore called to attend. With thanks to Cllr Guilfoyle attending, it was then quorate.

It was moved by Cllr Woodhead

Seconded by Cllr Morse and

RESOLVED: To note the minutes for information.

236.

HRTC SOCIAL MEDIA GUIDANCE

The Social Media Guidelines adopted by the council last October were noted as a reminder.

It was moved by Cllr Bampton Smith

Seconded by Cllr Hedges and

RESOLVED: to note for information.

237.

WORKING GROUPS

a) Disability Access Forum

Cllr Gilfoyle attended the DAF meeting held on Monday. They had welcomed 2 new members to the group.

The suggestion of a changing places toilet in the old toilets on Valley Road was to be shared with James Purdy. There had been discussions at a Calderdale meeting that this building be used as a bike hanger.

The disabled toilets on New Road are now open 24 hours.

It was moved by Cllr Guilfoyle

Seconded by Cllr Hoyle and

RESOLVED: to note for information.

238.

REPRESENTATIVES TO OUTSIDE BODIES

Cllr Bampton Smith reported that the Station Partnership AGM was well attended.

Cllr Hoyle confirmed that the new spin studio was nearly completed at Mytholmroyd Community Centre. A Northern Soul event was held for the first time which was popular.

The next Town and Parish meeting will be held in January - if the councillors have any questions, please let Cllr Hoyle know in advance.

Cllr Woodhead reported that as a White Lee ward councillor, he had been approached with regard to an anti-social behavior issue. Cllr Woodhead was able to connect with community safety partnership, together housing and the police to start to resolve this issue.

It was moved by Cllr Guilfoyle

Seconded by Cllr Woodhead and

RESOLVED: to note for information.

Meeting finished at 9.03pm

Payment and receipt schedule					
20/10/2024					
Heppen Bridge Picture House					
Accounts to be paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	A24	Film Royalties	100.00	royalties	BACS
u	A24	Film Royalties	178.50	royalties	BACS
c	Altitude	Film Royalties	106.20	royalties	BACS
u	Anime Ltd	Film Royalties	120.00	royalties	BACS
e	Anime Ltd	Film Royalties	120.00	royalties	BACS
f	Anime Ltd	Film Royalties	270.60	royalties	BACS
g	Bruise Film	Film Royalties	307.20	royalties	BACS
n	Chris Massey	Film Royalties	230.75	royalties	BACS
i	Cosmic Cat	Film Royalties	138.95	royalties	BACS
j	Disney	Film Royalties	41.00	royalties	BACS
k	Disney	Film Royalties	120.00	royalties	BACS
l	Disney	Film Royalties	570.16	royalties	BACS
m	Dogwoof	Film Royalties	120.00	royalties	BACS
n	Eureka	Film Royalties	298.20	royalties	BACS
o	Journeyman Pictures	Film Royalties	285.20	royalties	BACS
p	Journeyman Pictures	Film Royalties	152.20	royalties	BACS
q	Metfilm	Film Royalties	716.80	royalties	BACS
r	Metfilm	Film Royalties	236.40	royalties	BACS
s	Metfilm	Film Royalties	1,207.20	royalties	BACS
t	Modern Films	Film Royalties	240.00	royalties	BACS
u	Modern Films	Film Royalties	361.04	royalties	BACS
v	MUBI	Film Royalties	329.35	royalties	BACS
w	National Theatre	Film Royalties	3,007.40	royalties	BACS
x	Park Circus	Film Royalties	255.17	royalties	BACS
y	Park Circus	Film Royalties	219.70	royalties	BACS
z	Picture House	Film Royalties	120.00	royalties	BACS
aa	Picture House	Film Royalties	234.85	royalties	BACS
uu	Sony	Film Royalties	19.25	royalties	BACS
cc	Sony	Film Royalties	55.75	royalties	BACS
dd	Sony	Film Royalties	22.25	royalties	BACS
ee	Tell Stories	Film Royalties	157.50	royalties	BACS
ii	Verigo	Film Royalties	304.70	royalties	BACS
gg	Warner Bros	Film Royalties	130.80	royalties	BACS
hh	The Buttercup Bakery	Kiosk Supplies	85.80	Kiosk	BACS
ii	The Buttercup Bakery	Kiosk Supplies	85.80	Kiosk	BACS
jj	The Buttercup Bakery	Kiosk Supplies	171.20	Kiosk	BACS
kk	The Buttercup Bakery	Kiosk Supplies	85.80	Kiosk	BACS
ll	Empire Brewing	Kiosk Supplies	103.88	Kiosk	BACS
mm	Jimmys	Kiosk Supplies	660.35	Kiosk	BACS
nn	JL Brooks	Kiosk Supplies	220.50	Kiosk	BACS
oo	JL Brooks	Kiosk Supplies	220.51	Kiosk	BACS
pp	Just Jennys	Kiosk Supplies	67.80	Kiosk	BACS
qq	Just Jennys	Kiosk Supplies	88.80	Kiosk	BACS
rr	Just Jennys	Kiosk Supplies	67.80	Kiosk	BACS
ss	Matthew Clark	Kiosk Supplies	556.41	Kiosk	BACS
tt	Matthew Clark	Kiosk Supplies	602.80	Kiosk	BACS
uu	Matze and Grace	Kiosk Supplies	1,032.00	Kiosk	BACS
vv	Sonia	Kiosk Supplies	511.62	Kiosk	BACS
xx	Turner & Wrights	Kiosk Supplies	409.94	Kiosk	BACS
yy	Vocation Brewery	Kiosk Supplies	204.04	Kiosk	BACS
zz	Business Stream	Water	71.98	Utilities	BACS
aaa	Cameoal	Cleaning Supplies	225.11	Cleaning	BACS
uuu	Crudo	Service of equipment	109.80	Buildings	BACS
ccc	Dove and Bear	Uniform	35.70	Office	BACS
uuu	F&B Builders	Building Maintenance	367.50	Buildings	BACS
eee	FFS	Cleaning Supplies	261.16	Cleaning	BACS
fff	FFS	Cleaning Supplies	55.80	Cleaning	BACS
ggg	Film Bureau	Printers	72.50	Office	BACS
nnn	Film Bureau	Posters	57.00	Office	BACS
iii	Savoy Systems	Box Office System	816.07	Box Office	BACS
jjj	Splat Training	First Aid	795.00	Training	BACS
kkk	Splat Training	First Aid	795.00	Training	BACS
			20,106.09		
Direct Debits					
a	O2	Telephone	27.55	Office	DD
b	Spotify	Music	16.99	Office	DD
c	sc	Gas Supply	286.39	Utilities	DD
d	sc	Gas Supply	279.54	Utilities	DD
			610.47		
Payments paid by Clerk					
a	Colour Yorkshire	Maintenance	157.96	Buildings	BACS
u	Faul Ashton	Maintenance	190.40	Buildings	BACS
c	Universal	Film Royalties	446.77	royalties	BACS
u	Amazon	Cleaning Supplies	12.49	Cleaning	BACS
e	Synergy	Energy Cost	264.00	Buildings	BACS
f	Amazon	First Aid Supplies	9.99	Office	BACS
g	Amazon	Kiosk Equip	12.95	Kiosk	BACS
n	Amazon	Kiosk Equip	127.05	Kiosk	BACS
f	Amazon	Kiosk Equip	57.05	Kiosk	BACS
j	Universal	Film Royalties	215.32	royalties	BACS
k	Amazon	Socket Adapter	14.15	Office	BACS
f	Amazon	PC Cleaner	14.04	Office	BACS
m	Amazon	Connector	9.90	Office	BACS
n	Universal	Film Royalties	214.20	royalties	BACS
p	Park Circus	Film Royalties	150.00	royalties	BACS
q	Amazon	Builds	13.32	Office	BACS
r	The Co-operative Bank	Current Account	34.07	Office	BACS
s	The Co-operative Bank	Current Account	35.96	Office	BACS
t	Clover	Box Office	50.40	Office	BACS
u	HMRC	vat return	6,266.23	VAT	BACS
v	Emma Green	Petty Cash (dear+music)	66.97	Projection	BACS
w	The Co-operative Bank	Petty Cash	176.48	Office	BACS
x	The Co-operative Bank	Petty Cash	197.62	Office	BACS
			10,785.24		
			PAYMENTS		
			31,504.00		
Receipts					
a	Renown Production Ltd	Hire	2,730.00	Hire	BACS
b	Digital Cinema	Profit Share	1,073.24	Royalties	BACS
			RECEIPTS		
			3,803.24		
Authorised by					
	Councillor	Councillor	Clerk	Date	

Payment and Receipt Schedule					
23/10/2024					
Hebden Royd Town Council					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payme
a	The Buttercup Bakery	Catering	140.00	Mayors Allowance	DALC
c	Caldersdale Council	Premises Licence	100.00	Picture House	DALC
u	Carolyne Warren	Accounts Support	175.00	Office	DALC
e	DA and FH Gibbon	hanging baskets	1,140.00	Project & Events	DALC
r	DA and FH Gibbon	hanging baskets	1,020.00	Project & Events	DALC
y	Elcons	Bespoke Training	1,194.00	Office	DALC
n	Gardenus Nursery	hanging baskets	130.00	Project & Events	DALC
r	GFB	bird boxes	719.40	Climate Emergency	DALC
j	Hebden Bridge Community Assoc	Catering	66.40	Office	DALC
k	Hebden Bridge Community Assoc	recharges	133.00	Office	DALC
k	FS	IT Support	140.34	Office	DALC
m	Femine Fens	Website Support	333.00	Office	DALC
n	Femine Signs	Banners	102.00	Office	DALC
o	Fruit Bureau	Flyers and Posters	140.00	Project & Events	DALC
p	Fruit Bureau	Maps	30.00	Project & Events	DALC
q	Yorkshire Local Councils	Training	35.00	Office	DALC
r	Fruit Bureau	Banners - Whats On	34.00	Project & Events	DALC
s	Fruit Bureau	Vinyl Stickers - Whats On	100.00	Project & Events	DALC
t	Fruit Bureau	Pumpkin Trail	232.00	Project & Events	DALC
u	Fruit Bureau	Pumpkin Trail	47.32	Project & Events	DALC
v	FR	Annual Governance	2,010.00	Office	DALC
w	Thompsons	Legal Services	400.00	Office	DALC
x	Yorkshire Local Councils	Councillor Guide	6.99	Office	DALC
z	Gardenus Nursery	Danoums	394.00	Project & Events	DALC
			9,410.00		
Accounts previously paid by the Town Clerk					
a	Ebony Andrews	Pumpkin Supplies	14.40	Project & Events	DALC
u	EFT	Equip hire - CCTV	427.00	Project & Events	DALC
c	PIVING	VAT	4,001.31	VAT	DALC
u	Steve Tomlin	Training	737.00	Climate Emergency	DALC
e	Argos	Tables for Pumpkin	110.00	Project & Events	DALC
r	ALCO	National Conference	337.00	Training	DALC
y	Emma Green	ALCO	131.49	Training	DALC
n	Post Office	Stamps	42.30	Office	DALC
r	MOBICO	hire	1,410.00	Project & Events	DALC
j	Post Office	Post Cash	34.30	Office	DALC
			2,375.32		
Direct Debits					
a	GTOIT	Telephone	120.00	Office	DD
o	Euro Digital	Photocopier	130.47	Office	DD
c	Scottish Power	Electricity	62.42	Utilities	DD
			333.34		
		TOTAL PAYMENTS	12,122.91		
Authorised by					
	Councillor	Councillor	Clerk	Date	