

**MEETING of the TOWN COUNCIL
held MONDAY 19 August at 7:30PM
HEBDEN BRIDGE TOWN HALL**

PRESENT Councillors – Boden, Boggis, Butterick (Chair), Cammack, Guilfoyle, Hedges, Howes and Morse.

Acting Town Clerk – Emma Green

Administrator – Rebekah Cox (Minutes)

2 x members of the public.

MINUTES

141. PUBLIC QUESTION TIME.

One member of the public was in attendance to make comments about planning application item 4.e. (this will be considered first).

One member of the Business Forum was in attendance to speak on item 11. - Proposal to Establish a Community Safety Forum.

142. APOLOGIES FOR ABSENCE.

Apologies received from Cllrs Bampton Smith, Fraser, Harvey, Hayes, Hoyle, Matthias, McNicholas, Woodhead,

143. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

There were no interests declared.

144. PLANNING APPLICATIONS

Item 4.e would be considered first to give the interested member of public their chance to comment.

- e. Application 24/00683/HSE at 2 Tabernacle Row, Unity Street, Hebden Bridge, HX7 8HQ for Installation of an air conditioning unit and screen to rear (Retrospective). (Birchcliffe)

It was moved by Cllr Boggis

Seconded by Cllr Morse and

RESOLVED: Recommend refusal due to inappropriate development for a conservation area, eye sore and noise pollution.

- a. Application 24/00640/HSE at 5 Woodleigh, Savile Road, Hebden Bridge, HX7 6NB for Basement conversion and rear dormer. (West End)
Cllr Guilfoyle abstained
It was moved by Cllr Boden
Seconded by Cllr Morse and
RESOLVED: No Objection to the basement. Recommend refusal to the dormer due to it being out of character for conservation area.

- b. Application 24/00412/FUL at Mytholmroyd Community And Leisure Centre Caldene Avenue, Mytholmroyd, HX7 5AF for Raise roof height to section on South elevation. (Caldene)
It was moved by Cllr Boggis
Seconded by Cllr Butterick and
RESOLVED: No Objection

- c. Application 24/20117/TPO at Acre House, Savile Road, Hebden Bridge, HX7 6ND for Tree Management (prune 12 fell eight) (Tree Preservation Order). (West End)
It was moved by Cllr Boden
Seconded by Cllr Howes and
RESOLVED: No Objection- subject to careful examination by the tree officer

- d. Application 24/00643/FUL at Brooklyn Buildings, Hangingroyd Lane, Hebden Bridge, HX7 7BZ for Replacement of timber window frames with Rosewood uPVC window frames. (West End)
It was moved by Cllr Butterick
Seconded by Cllr Boggis and
RESOLVED: No Objection but recommendation to explore other options such as Accoya.

- f. Application 24/00638/FUL at Holme House, New Road, Hebden Bridge, HX7 8AD for Revert two existing residential apartments to original single dwelling. (Fairfield)
It was moved by Cllr Boggis
Seconded by Cllr Boden and
RESOLVED: No Objection

- g. Application 24/00372/HSE at Ewood Hall Barn, Midgley Road, Mytholmroyd, HX7 5QU for Replacement of doors and windows. (White Lee)
It was moved by Cllr Hedges

Seconded by Cllr Boden and

RESOLVED: No Objection

- h. Application 24/00775/LBC at Ewood Hall Barn, Midgley Road, Mytholmroyd, HX7 5QU for Replacement of doors and windows (Listed Building Consent). (White Lee)

It was moved by Cllr Hedges

Seconded by Cllr Boden and

RESOLVED: No Objection

- i. Application 24/00792/HSE at 1 Primrose Terrace, Shelf Road, Hebden Bridge, HX7 6HN for Installation of a new side opening transome window into the gable wall overlooking the canal bankside (Fairfield)

It was moved by Cllr Guilfoyle

Seconded by Cllr Howes and

RESOLVED: No Objection

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

145. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Howes

Seconded by Cllr Morse and

RESOLVED: To note the information.

146. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Guilfoyle

Seconded by Cllr Howes and

RESOLVED: To note the information.

147. HRTC & HBPH PAYMENT SCHEDULE

It was moved by Cllr Boggis

Seconded by Cllr Guilfoyle and

RESOLVED: To note items of information and to authorise payments totaling £21970.74

148. HRTC & HBPH STATEMENT OF ACCOUNT

It was moved by Cllr Boggis

Seconded by Cllr Howes and
RESOLVED: To note the information.

149. HRTC & HBPH BANK RECONCILIATION

It was moved by Cllr Boggis
Seconded by Cllr Howes and
RESOLVED: To note the information. First of bank reconciliation. As auditor recommendation.

150. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications (enc).

- a. NALC Good Councillors Guide 2024
- b. YLCA Annual Report 2024
- c. YLCA Training Programme August –
September
- d. Station Partnership Newsletter

In respect of all items:

It was moved by Cllr Howes
Seconded by Cllr Morse and
RESOLVED: To note the information.

151. PROPOSAL TO ESTABLISH A COMMUNITY SAFETY FORUM

At the request of Cllr Boden: to consider the report as presented and to decide on actions as appropriate.

Cllr Boden read a letter and talked about incidents that have previously occurred that have resulted in the need for the proposed forum.

A member of the Business Forum commented showing their support and need for the proposed forum.

Councillors discussed this in more detail.

3 Councillors abstained from voting.

It was moved by Cllr Boden
Seconded by Cllr Howes and

RESOLVED: that the working group be developed and led by Cllr Boden with two other Councillors, there is no officer support available for this group at this time. that the group members would be agreed at the next Full Council meeting, that all findings from the group would be reported back to Safer Cleaner Greener. That the name Community Cohesion Forum be used for the working group.

Cllr Hedges questioned the position of councillors running campaigns or stating opinion without council approval? Should they respect a collective position?

The Acting Clerk confirmed that where the council have not formulated a position, a Councillor must not use their position as a HRTC Councillor to present a view which may be deemed to be the view of the council. Where council have taken a stance on an issue then the councillors' actions must reflect that. However, individual councillors seeking to raise an issue within their ward on behalf of residents may undertake such as part of their ward work. At all times councillors must remain aware of the need for a strong working relationships with our principle authority.

152. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Boggis

Seconded by Cllr Howes and

RESOLVED: To note the information.

153. MINUTES OF THE TOWN COUNCIL held 17 JULY 2024

It was moved by Cllr Hedges

Seconded by Cllr Howes and

RESOLVED: To approve the minutes as a correct record

154. MINUTES OF THE PICTURE HOUSE COMMITTEE held 31 JULY 2024

Cllr Boden outlined her concerns in respect to the project, in particular the potential increases in scale and cost.

Cllr Butterick responded stating that both the long term and short term costs were being considered in detail, as was the scale of the project. As yet no decision has been made, and every element will be taken into account before a decision is made as to how to progress the project. Meetings are now being held monthly to ensure oversight.

It was moved by Cllr Butterick

Seconded by Cllr Howes and

RESOLVED: To note the minutes for information.

155. MINUTES OF THE STAFFING COMMITTEE held 19 AUGUST 2024

Minutes will be tabled at the next Full Council meeting.

156. WORKING GROUPS

To receive reports from and to decide on appropriate actions:

a) Disability Access Forum (enc)

Cllr Guilfoyle reported the DAF had carried out an accessibility experiment to look at wheelchair accessibility through the main streets in town. The results have been shared on Hebweb and utube. Propose on compromise businesses using pavement. The A Board policy trail will be extended.

Cllr Guilfoyle had reported that the Northern Powerhouse application for their grant for goundfloor had been granted.

157. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from representatives to outside bodies and other organisations

Cllr Boden had reported meeting with Angie from the Business Forum. They are developing plans with short projects.

Meeting finished at 8.53pm

Payment and Receipt Schedule					
19.08.24					
Hebden Royd Town Council					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Briggs Priestley	Mayoral Boards	108.00	Office	BACS
c	Hebden Bridge Community Association	Data Recharges	153.00	Office	BACS
d	P3	IT Support	135.06	Office	BACS
e	P3	IT Support	483.60	Office	BACS
f	DA and FR Gibbon	Hanging Baskets	1,800.00	Climate & Environment	BACS
g	P&D Builders	Hanging Baskets	56.00	Climate & Environment	BACS
h	Neil Diment	Hay Times	583.65	Climate & Environment	BACS
i	Neil Diment	Hay Times	11.80	Climate & Environment	BACS
j	Steve Hindle	Meadows Day	80.00	Climate & Environment	BACS
k	Steve Hindle	High Hirst	300.00	Climate & Environment	BACS
l	Dodnaze Community	Forest School	190.73	Climate & Environment	BACS
m	Viraj Dantanarayana	Meadows Day	120.00	Climate & Environment	BACS
n	Yorkshire Local Councils	Training Day	70.00	Office	BACS
o	Yorkshire Local Councils	Training guide	8.99	Office	BACS
			4,100.83		
Accounts previously paid by the Town Clerk					
a	Post Office	Petty Cash	86.85	Office	BACS
b	Hebden Bridge Community Association	Recharges	153.00	Office	BACS
			239.85		
Direct Debits					
a	Euro Digital	Photocopier	137.88	Office	DD
			137.88		
TOTAL PAYMENTS			4,478.56		
Authorised by					
Councillor		Councillor	Clerk	Date	

Payment and Receipt Schedule					
19/08/2024					
Hebden Bridge Picture House					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Altitude Film	Film Royalties	364.00	Royalties	BACS
b	Arrow Films	Film Royalties	252.53	Royalties	BACS
c	Disney	Film Royalties	642.16	Royalties	BACS
d	Disney	Film Royalties	201.25	Royalties	BACS
e	Disney	Film Royalties	784.40	Royalties	BACS
f	National Theatre	Film Royalties	1,514.70	Royalties	BACS
g	Paramount Pictures	Film Royalties	459.20	Royalties	BACS
h	Park Circus	Film Royalties	168.00	Royalties	BACS
i	Park Circus	Film Royalties	194.68	Royalties	BACS
j	Park Circus	Film Royalties	470.12	Royalties	BACS
k	Sony	Film Royalties	120.00	Royalties	BACS
l	Sony	Film Royalties	410.40	Royalties	BACS
m	Tull Stories	Film Royalties	260.05	Royalties	BACS
n	UK Cinema	Film Royalties	62.34	Royalties	BACS
o	Vertigo	Film Royalties	90.83	Royalties	BACS
p	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
q	The Buttercup Bakery	Kiosk Supplies	108.80	Kiosk	BACS
r	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
s	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
t	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
u	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
v	JL Brooks	Kiosk Supplies	146.76	Kiosk	BACS
w	JL Brooks	Kiosk Supplies	136.57	Kiosk	BACS
x	Eden Farm	Kiosk Supplies	352.94	Kiosk	BACS
y	Jimmys	Kiosk Supplies	680.65	Kiosk	BACS
z	Just Jennys	Kiosk Supplies	87.60	Kiosk	BACS
aa	Matthew Clark	Kiosk Supplies	594.83	Kiosk	BACS
bb	Suma Wholefoods	Kiosk Supplies	461.25	Kiosk	BACS
cc	Turner & Wrights	Kiosk Supplies	560.26	Kiosk	BACS
dd	Vocation Brewery	Kiosk Supplies	228.94	Kiosk	BACS
ee	Pennine Signs	Banners	180.00	Office	BACS
ff	Pennine Signs	Banners	102.30	Office	BACS
gg	PPS	Cleaning Supplies	130.80	Office	BACS
hh	PPS	Cleaning Supplies	176.46	Office	BACS
ii	Savoy Systems	Oscar	634.61	Office	BACS
jj	P&D Builders	Maintenance	1,100.00	Building	BACS
kk	Service Cal	Maintenance	150.00	Building	BACS
			12,255.43		
Accounts paid by the Clerk					
Item	Payee	Details	Amount	Cost Centre	Payment
a	British Safety Council	Training	300.00	Office	BACS
b	Trafalgar	Film Royalties	1,430.00	Royalties	BACS
c	Trafalgar	Film Royalties	138.00	Royalties	BACS
d	Universal	Film Royalties	297.90	Royalties	BACS
e	Universal	Film Royalties	2,017.67	Royalties	BACS
f	Universal	Film Royalties	834.90	Royalties	BACS
			5,018.47		
Direct Debits					
a	Spotify	Music Streaming	16.99	Office	DD
b	SSE	Gas Supply	353.99	Utilities	DD
c	O2	Telephone	27.55	Office	DD
d	Croft	Telephone	109.75	Office	DD
			508.28		
		TOTAL PAYMENTS	17,782.18		
Authorised by					
Councillor		Councillor	Clerk		
				Date	