

MEETING of the TOWN COUNCIL
held WEDNESDAY 17 JULY at 7:30PM
HEBDEN BRIDGE TOWN HALL

PRESENT Councillors - Fraser (Chair), Butterick, Cammack, Davenport, Guilfoyle, Harvey, Hayes, Hedges, Hoyle, Howes, and Woodhead.

Acting Town Clerk – Emma Green

MINUTES

107. PUBLIC QUESTION TIME.

HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to info@hebdenroydtowncouncil.gov.uk no later than 2.00pm on the day of the meeting. A written response will be sent the questioner.

108. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Bampton Smith, Boden, McNicholas, Morse, and Needham.

109. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

There were no interests declared.

110. PLANNING APPLICATIONS

- a. Application 24/00241/HSE at 7 Calder Brook, Holme End Road, Mytholmroyd, HX7 8PA for Proposed 2 storey side extension and new garage to replace existing parking area at rear. (Caldene ward).
It was moved by Cllr Hoyle
Seconded by Cllr Woodhead and
RESOLVED: No Objection
- b. Application 24/00415/HSE at Grooms Cottage, Commercial Street, Hebden Bridge, HX7 8AJ for Two storey extension. (Fairfield ward).
It was moved by Cllr Woodhead
Seconded by Cllr Davenport and
RESOLVED: No Objection on condition of a satisfactory bat survey.
- c. Application 24/20099/TPO at Brearley House, East Brearley House, Burnley Road, Mytholmroyd, HX2 6HS for Fell one tree (Tree Preservation Order). (White Lee ward).
It was moved by Cllr Woodhead
Seconded by Cllr Hayes and
RESOLVED: No Objection
- d. Application 24/00559/HSE at 27 Palace House Road, Hebden Bridge, HX7 6HW for Extension of existing balcony. (Fairfield ward).
It was moved by Cllr Guilfoyle

Seconded by Cllr Howes and

RESOLVED: No Objection

- e. Application 24/00563/FUL at Swatt Farm, Cobby Nook Lane, Cragg Vale, HX7 5TX for Construction of Agricultural building. (Cragg Vale ward).
It was moved by Cllr Davenport
Seconded by Cllr Butterick and
RESOLVED: No Objection

- f. Application 24/00544/FUL at 18 - 20 Bridge Gate, Hebden Bridge, HX7 8EX for Shopfront maintenance / repairs & repaint (Minor colour change), new signage. (Fairfield ward).
It was moved by Cllr Davenport
Seconded by Cllr Woodhead and
RESOLVED: No Objection

- g. Application 24/10008/ADV at 18 - 20 Bridge Gate, Hebden Bridge, HX7 8EX for 1no. replacement fascia sign, 1no. replacement projecting sign. (Fairfield ward).
It was moved by Cllr Davenport
Seconded by Cllr Woodhead and
RESOLVED: No Objection

- h. Application 24/00532/FUL at Ground Floor, Trades Club, Holme Street, Hebden Bridge, HX7 8EE for Change of use of part of the ground floor of the building from a mixed use as a hall and meeting place principally for community use and spaces incidental to these uses (sui generis) to a mixed use of a hall and meeting places principally for community use and for indoor sport and recreation or fitness principally to visiting members of the public and spaces incidental to these uses (sui generis) and provision of air source heat pump. (Fairfield Ward).
It was moved by Cllr Butterick
Seconded by Cllr Hedges and
RESOLVED: No Objection

- i. Application 24/00485/FUL at 63 Burnley Road, Mytholmroyd, HX7 5PD for Change of use of existing ancillary annexe to part time holiday let. (White Lee ward).
It was moved by Cllr Woodhead
Seconded by Cllr Howes and
RESOLVED: No Objection

- j. Application 24/00581/HSE at 6 Elphin Grove, Cragg Road, Mytholmroyd HX7 5EE for Demolition and replacement of existing single storey extension to rear elevation. (Cragg Vale ward).
It was moved by Cllr Howes
Seconded by Cllr Davenport and
RESOLVED: No Objection

- k. Application 24/20107/TPO at Arnsbrae, Keighley Road, Hebden Bridge, HX7 8HJ for Prune seven trees and fell two trees (Tree Preservation Order). (Birchcliffe ward).

It was moved by Cllr Woodhead

Seconded by Cllr Hayes and

RESOLVED: No Objection

It was moved by Cllr Woodhead

Seconded by Cllr Hoyle and

RESOLVED:

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

111. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Howes

Seconded by Cllr Hoyle and

RESOLVED: To note the information.

112. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Guilfoyle

Seconded by Cllr Davenport and

RESOLVED: To note the information

113. HRTC & HBPH PAYMENT SCHEDULE

It was moved by Cllr Hedges

Seconded by Cllr Holye and

RESOLVED: To note items of information and to authorise payments totalling £23138.66.

114. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications (enc).

- a. YLCA White Rose Update

In respect of a) the clerk will circulate YLCA Log in details for councillors.

And will no longer circulate this update with the agenda

115. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Fraser

Seconded by Cllr Guilfoyle and

RESOLVED: To note the activities of the Mayor (enc).

116. MINUTES OF THE TOWN COUNCIL held 19 JUNE 2024

It was moved by Cllr Guilfoyle

Seconded by Cllr Hedges and

RESOLVED: To approve the minutes as a correct record

117. MINUTES OF THE PROJECT & EVENTS COMMITTEE held 26 JUNE 2024

It was moved by Cllr Hayes
Seconded by Cllr Hoyle and

RESOLVED: To note the minutes for information. The Chair invited all members of council to suggest new ideas for events. Suggestions to the Chair or Acting Clerk.

118. MINUTES OF THE STAFFING COMMITTEE held 10 JULY 2024

It was moved by Cllr Hayes
Seconded by Cllr Guilfoyle and

RESOLVED: To note the minutes for information.

119. APPEALS PANEL

Membership of the appeals panel was considered.

It was moved by Cllr Guilfoyle
Seconded by Cllr Hedges and

RESOLVED: Cllr Fraser be elected to the Appeals Committee

It was moved by Cllr Woodhead
Seconded by Cllr Hedges and

RESOLVED: Cllr Hoyle be elected to the Appeals Committee

It was moved by Cllr Davenport
Seconded by Cllr Howes and

RESOLVED: Cllr Boggis be elected to the Appeals Committee

It was moved by Cllr Woodhead
Seconded by Cllr Guilfoyle and

RESOLVED: That the quorum for this committee be three. Substitutes are accepted. The Acting Clerk will prepare full Terms of Reference.

120. CHRISTMAS LIGHTING EXPENSES

The council considered the additional costs of Christmas Lighting and tree provision, following the withdrawal of CMBC funding.

It was moved by Cllr Harvey
Seconded by Cllr Woodhead and

RESOLVED: To adjust budgets withing the Project & Events Budget to cover the additional costs of £15759.87 and to use reserves if required.

121. REDUCING PAPER USE

At the request of Cllr Woodhead

A proposal was considered for Hebden Royd Town Council to adopt a graduated approach to reduce the high usage of paper for council meetings by:-

- Councillors choosing whether they need printed documents for meetings

- Budgets permitting, the Council purchase tablets for councillors to use solely for Council business which includes all meetings

It was moved by Cllr Woodhead

Seconded by Cllr Fraser and

RESOLVED: That a shortened paper agenda will be reproduced with the projector being used for standard items and only minutes and reports being printed. All councillors will be asked to 'Opt In' to receive paper minutes on the evening of the meeting, otherwise it is assumed that councillors will bring and use their own devices.

In addition the item will be referred to Strategy & Review to consider the provision of tablets for councillors.

122. WORKING GROUPS

a) Disability Access Forum (enc)

Cllr Guilfoyle attended DAF. They are trying to work closer with the Patient Participation group and issues were highlighted regarding severe ME. CMBC Highways have confirmed that the A-board policy is continuing for one more year, and has been deemed successful on the whole, with good feedback. However, there are two particularly non-compliant businesses but enforcement has closed the case – action will be taken by DAF on 26th July at 12 noon.

123. REPRESENTATIVES TO OUTSIDE BODIES

HB & Mytholmroyd Walkers Action – Cllr Harvey

Excellent work being undertaken promoting local walks with leaflets available in outlets. Concern about the impact of the proposed windfarm site.

Hebden Bridge Band – Cllr Hedges

Last night of the Proms was held in Todmorden, excellent event.

Payment and Receipt Schedule					
17/07/2024					
Hebden Bridge Picture House					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Altitude Film Distributions	Film Royalties	120.00	Royalties	BACS
b	Artificial Eye	Film Royalties	420.53	Royalties	BACS
c	Artificial Eye	Film Royalties	194.42	Royalties	BACS
d	Conic	Film Royalties	147.44	Royalties	BACS
e	Disney	Film Royalties	139.00	Royalties	BACS
f	Disney	Film Royalties	1,509.50	Royalties	BACS
g	Good Rat	Film Royalties	639.59	Royalties	BACS
h	Modern Films	Film Royalties	253.04	Royalties	BACS
i	National Theatre	Film Royalties	552.20	Royalties	BACS
j	Parmount	Film Royalties	120.00	Royalties	BACS
k	Park Circus	Film Royalties	192.00	Royalties	BACS
l	Park Circus	Film Royalties	192.00	Royalties	BACS
m	Park Circus	Film Royalties	188.00	Royalties	BACS
n	Park Circus	Film Royalties	200.80	Royalties	BACS
o	Signature	Film Royalties	166.25	Royalties	BACS
p	Universal	Film Royalties	777.37	Royalties	BACS
q	Vertigo	Film Royalties	317.63	Royalties	BACS
r	Warner Bros	Film Royalties	122.15	Royalties	BACS
s	Warner Bros	Film Royalties	415.36	Royalties	BACS
t	Warner Bros	Film Royalties	120.00	Royalties	BACS
u	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
v	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
w	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
x	The Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
y	JL Brooks	Kiosk Supplies	124.71	Kiosk	BACS
z	JL Brooks	Kiosk Supplies	69.54	Kiosk	BACS
aa	JL Brooks	Kiosk Supplies	141.02	Kiosk	BACS
bb	Jimmys	Kiosk Supplies	579.35	Kiosk	BACS
cc	Vocation Brewery	Kiosk Supplies	176.74	Kiosk	BACS
dd	Alpha Marking Services	Building Repairs	360.00	Maintenance	BACS
ee	P&D Builders	Building Repairs	292.50	Maintenance	BACS
ff	ING Consulting	Screen 2	2,760.00	Screen 2	BACS
gg	Native Space	IT Support	684.29	Office	BACS
hh	Savoy Systems	IT Support	502.49	Office	BACS
ii	SSE	Utilities	279.98	Office	BACS
jj	Splat Training	Training	95.70	Office	BACS
ll	Print Bureau	Printing	72.00	Office	BACS
ll	Dove and Bear Ltd	Uniform	130.00	Office	BACS
mm	Business Stream	Water Supply	991.17	Environment &	BACS
			14,389.17		
Direct Debits					
a	O2	Telephone	27.55	Office	DD
			27.55		
TOTAL PAYMENTS			14,416.72		
Authorised by					
Councillor		Councillor	Clerk		
				Date	

Payment and Receipt Schedule					
17.07.24					
Hebden Royd Town Council					
Accounts to be Paid					
Item	Payee	Details	Amount	Cost Centre	Payment
a	Calder Valley Skip Hire	Clean up	333.18	Environment & Allotment	BACS
b	DA and FR Gibbon	Hanging Baskets	1,380.00	Project & Events	BACS
c	P&D Builders	Hanging Baskets	355.00	Project & Events	BACS
d	Business Stream	Allotments	74.90	Environment & Allotment	BACS
e	P&D Builders	Allotments	150.00	Environment & Allotment	BACS
f	P&D Builders	Allotments	305.00	Environment & Allotment	BACS
g	BS Robinson-Woodley	Bike Hangar Survey Winner	50.00	Climate Emergency	BACS
h	Emma Charleston	Marketing	320.00	Office	BACS
Item	Rachel Hawthorn	Climate Café	100.00	Climate Emergency	BACS
j	Finn Varney	Climate Café	787.00	Climate Emergency	BACS
k	Hebden Bridge Community Association	Climate Café	231.25	Climate Emergency	BACS
l	Pennine Signs	CNC Sign	258.00	Project & Events	BACS
m	P3	IT Support	93.60	Office	BACS
n	P3	IT Support	135.06	Office	BACS
o	Sage	IT Support	1,533.60	Office	BACS
p	Carolyne Warren	Finance Support	700.00	Office	BACS
q	Lisa Murdoch	Logo Design	300.00	Office	BACS
r	The Shredding Alliance	Shredding	48.00	Office	BACS
s	Yorkshire Local Councils	Advert	20.00	Office	BACS
t	Splat Training	Training	382.80	Office	BACS
			7,557.39		
Accounts previously paid by the Town Clerk					
a	Amazon	Office Supplies	56.70	Office	BACS
b	Amazon	Office Supplies	9.99	Office	BACS
c	Amazon	Office Supplies	9.99	Office	BACS
d	Amazon	Office Supplies	11.49	Office	BACS
e	Amazon	Office Supplies	11.99	Office	BACS
f	Amazon	Office Supplies	29.35	Office	BACS
g	Amazon	Office Supplies	16.99	Office	BACS
h	Calderdale	Premises Licence	23.00	Office	BACS
i	Neil Diment	Travel expenses	32.20	Office	BACS
j	Wildcare	Climate	128.38	Climate Emergency	BACS
k	Boston Seeds	Climate	164.99	Climate Emergency	BACS
l	Pennine Pens	Webiste	300.00	Office	BACS
m	HMRC	Vat Return	291.13	Office	BACS
			998.03		
Direct Debits					
a	Euro Digital	Photocopier	166.52	Office	BACS
			166.52		DD
		TOTAL PAYMENTS	8,721.94		
Authorised by					
	Councillor	Councillor	Clerk	Date	