

**18 May 2023**

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

**TO ALL MEMBERS OF THE COUNCIL**

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, Hebden Bridge Town Hall on **WEDNESDAY 24<sup>th</sup> MAY 2023** at **7.30pm**.



Jason Boom  
Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

**AGENDA**

- 1. PUBLIC QUESTION TIME.**  
HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to [info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk) no later than 2.00pm on the day of the meeting. A written response will be sent the questioner.
- 2. APOLOGIES FOR ABSENCE.**  
To receive and note apologies for absence
- 3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**  
To receive and note interests relating to the agenda.
- 4. PLANNING APPLICATIONS**  
*Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.*
  - a. **Application 23/20052/TPO** at Portash, Cragg Road, Mytholmroyd, HX7 5RX for Fell one tree (Tree Preservation Order). (Cragg Vale ward)
  - b. **Application 23/20055/TPO** at Tumble Hill, Cragg Road, Mytholmroyd, HX7 5RX for Fell four trees (Tree Preservation Order). (Cragg Vale ward)



**Hebden Royd  
Town Council**

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The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**5. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

- \* a) Application 23/00114/HSE at 1 Church View, Hebden Bridge, HX7 6DN for Single storey side extension (following demolition of existing conservatory) Removal of existing conservatory and replacement side extension.
- \* b) Application 21/01636/FUL at Catherine Slack Farm, New Road, Cragg Vale, HX7 5TT for Construction of agricultural shed to provide storage of tools, machinery, hay and feed and for winter housing of sheep.

**6. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC**

- \* a) Application 22/01227/FUL at Land South East Of 13 Osborne Street, Balmoral Street, Hebden Bridge for Dwelling.
- X b) Application 22/01230/HSE at Owls Hollow, 1 Lower Hathershelf Barn, Hathershelf Lane, Mytholmroyd, HX2 6JH for Installation of solar panels onto the garage.
- X c) Application 22/01231/LBC at Owls Hollow, 1 Lower Hathershelf Barn, Hathershelf Lane, Mytholmroyd, HX2 6JH for The installation of solar panels onto the garage.

**7. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS**  
To receive adopted Council Structure, committees and delegated powers (enc).

**8. COMMITTEE MEMBERSHIP**  
To assign Councillors to committees for 2023/24 (2022/23 membership enc).

**9. GRIEVANCE PANEL MEMBERSHIP**  
To consider and appoint a Grievance Panel for 2023/24 (2022/23 membership enc).

**10. APPEALS PANEL MEMBERSHIP**  
To consider and appoint an appeals panel for 2023/24 (2022/23 membership enc).

**11. APPOINTMENT OF HRTC INTERNAL FINANCIAL CONTROLLERS**  
To consider and appoint an internal financial controller for 2023/24.

**12. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**  
To consider and decide upon appointment of Councillors to Outside Bodies (2022/23 list enc).

**13. HRTC CORPORATE & FINANCIAL RISK ASSESSMENTS**  
To review and amend where necessary and to adopt (enc).

- 14. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**  
To receive schedule, note items of information and to authorise payments totalling £51,842.32 (enc)
- 15. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**  
To receive and decide actions on communications.
- |   |                         |
|---|-------------------------|
| a) Calder Ward Forum Invitation & Minutes | CMBC                    |
| b) Community Assets Fund                  | CMBC                    |
| c) Letter of Thanks                       | Disability Access Forum |
| d) Letter of Invitation                   | Warstein Burgermeister  |
| e) White Rose Bulletin April              | YLCA                    |
| f) White Rose Bulletin May                | YLCA                    |
| g) Training Programme May - June          | YLCA                    |
| h) Training Programme July - September    | YLCA                    |
| i) Annual Review                          | CROWS                   |
- 16. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**  
To receive and note the activities of the Mayor (enc).
- 17. MINUTES OF THE TOWN COUNCIL held 26<sup>th</sup> APRIL 2023**  
To consider minutes and approve as a correct record.
- 18. MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL held 17<sup>th</sup> MAY 2023**  
To consider minutes, endorse recommendations therein, decide on actions as appropriate and to approve as a correct record.
- 19. REPRESENTATIVES TO OUTSIDE BODIES**  
To receive reports from representatives to outside bodies and other organisations