

**15 June 2023**

Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

**TO ALL MEMBERS OF THE COUNCIL**

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Full Council which will be held in the Council Chamber, Hebden Bridge Town Hall on **WEDNESDAY 21<sup>st</sup> June 2023** at **7.30pm**.



Jason Boom  
Clerk to the Council

This meeting is open to the public unless the Members decide to exclude the public for any exempt or confidential item of business.

**AGENDA**

- 1. PUBLIC QUESTION TIME.**  
HRTC would like to invite public questions for the council. You may attend in person or submit questions electronically to [info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk) no later than 2.00pm on the day of the meeting. A written response will be sent the questioner.
- 2. APOLOGIES FOR ABSENCE.**  
To receive and note apologies for absence
- 3. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**  
To receive and note interests relating to the agenda.
- 4. PLANNING APPLICATIONS**  
*Interested members of the public, if they are present, will be invited to speak followed by Ward Councillors on applications within their ward followed by other Councillors.*
  - a. **Application 23/00329/HSE** at 3 Falling Royd, Mytholmroyd, HX7 8NT for Single storey workshop and garden room in place of existing outbuilding. (Fairfield Ward).
  - b. **Application 23/00490/FUL** at Burlees House, Hangingroyd Lane, Hebden Bridge, HX7 7DD for The reinstatement of the front roof section and the reinstatement of the former shop fronts; internal and external alterations and repairs to include new curtain walling and replacement windows. Re-use and increased flexibility for the use of the building for Class E uses. (West End Ward).



**Hebden Royd  
Town Council**

The Town Hall  
St George's Street  
Hebden Bridge  
West Yorkshire  
HX7 7BY

Tel 01422 842181  
Fax 01422 847052

[info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk)  
[www.hebdenroydtowncouncil.gov.uk](http://www.hebdenroydtowncouncil.gov.uk)



Working for our Community



- c. **Application 23/00491/LBC** at Burlees House, Hangingroyd Lane, Hebden Bridge, HX7 7DD for The reinstatement of of the front roof section and the reinstatement of the former shop fronts; internal and external alterations and repairs to include new curtain walling and replacement windows. Re-use and increased flexibility for the use of the building for Class E uses (Listed Building Consent) (West End Ward).
- d. **Application 23/00045/FUL** at Mytholmroyd Community And Leisure Centre, Caldene Avenue, Mytholmroyd, HX7 5AF for Extension to existing Gym. (Caldene Ward).
- e. **Application 23/00514/FUL** at 46 Palace House Road, Hebden Bridge, HX7 6HW for Demolish existing workshop and replace with detached dwelling (Resubmission of Planning Application ref: 22/00477/FUL). (Fairfield Ward)

Applications dealt with under delegation from Full Council.

- **Application 23/20079/TPO** at Mayroyd Cottage, Mayroyd Lane, Hebden Bridge, HX7 8NS for Prune one tree (Tree in a Conservation Area).

The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

#### 5. **APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

- \* a) Application 22/01128/HSE at Moascar, Cragg Road, Mytholmroyd, HX7 5SR for Single storey front extension, lower floor extension and replacement roof with associated landscaping.
- \* b) Application 23/20044/TPO at Mayroyd Hall, Burnley Road, Mytholmroyd, HX7 8NU for Prune Four Trees (Tree Preservation Order).

#### 6. **APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC**

- X a) Application 22/01065/FUL at Land South Of Rudd Clough Farm, Rud Lane, Cragg Vale for Conversion of agricultural building to dwelling.

#### 7. **HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**

To receive schedule, note items of information and to authorise payments totalling £30,689.89 (enc)

#### 8. **AUTHORISATION OF AWARDS**

To decide on the release payment of awards in 2023/24 previously approved by Council

- |                             |           |
|-----------------------------|-----------|
| a) Kaberry Barker           | £1,400.00 |
| b) Mayor's Allowance        | £4,710.00 |
| c) Service to the Community | £300.00   |

- 9. HRTC STATEMENT OF ACCOUNT**  
Statement of Account up to end of May 2023 for both the Town Council & the Hebden Bridge Picture House (copies enc).
- 10. HEBDEN ROYD TOWN COUNCIL ANNUAL ACCOUNTS 2022/23**  
To consider and approve annual accounts of both the Town Council & the Hebden Bridge Picture House (enc).
- 11. ANNUAL GOVERNANCE STATEMENT**  
To approve the Annual Governance Statement for the Financial Year 2022/23 – Section 1 of Annual Return paragraphs 1 to 9 (enc).
- 12. ANNUAL RETURN**  
To approve the Statement of Accounts for the financial year 2022/23 as set out in Section 2 of the Annual Return (enc).
- 13. INTERNAL AUDIT REPORT 2022/23**  
To receive report from Julie Winham and decide on actions as appropriate (enc).
- 14. APPOINTMENT OF INTERNAL AUDITOR**  
To consider and decide on the appointment of an Auditor for the Council Year 2023/24.
- 15. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**  
To receive and decide actions on communications.
- |  |                       |
|--|-----------------------|
| a) Station Road Profit Share   | CMBC                  |
| b) Calderdale Electoral Review & Consultation  | CMBC                  |
| c) 16 <sup>th</sup> July 11am St Michael's Church Mytholmroyd.<br>Transfer of the Standard | Royal British Legion. |
- 16. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**  
To receive and note the activities of the Mayor (enc).
- 17. MINUTES OF THE TOWN COUNCIL held 24<sup>th</sup> May 2023**  
To consider minutes and approve as a correct record.
- 18. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 14<sup>th</sup> June 2023**  
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair).
- 19. MINUTES OF THE TWINNING held 19<sup>th</sup> June 2023**  
To receive minutes for information (Any member may comment on or ask questions regarding the decisions taken to the Chair of the Committee, or in the absence of the Chair the Deputy Chair).
- 20. REPRESENTATIVES TO OUTSIDE BODIES**  
To receive reports from representatives to outside bodies and other organisations