

HEBDEN ROYD TOWN COUNCIL

Meeting of the **PROJECT & EVENTS COMMITTEE**
Held **WEDNESDAY 5TH JULY 2023**

MINUTES

PRESENT: Councillors: Davenport, Fraser, Howes, Hedges, Hoyle.

HRTC Deputy Clerk: E Green

81. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE CLIMATE EMERGENCY COMMITTEE 2023/24

It was Moved by Cllr Hayes

Seconded by Cllr Hoyle and

RESOLVED: That Cllr Fraser be Chair of the Project & Events Committee for 2023/24.

It was moved by Cllr Hoyle

Seconded by Cllr Howes and

RESOLVED: That Cllr Davenport be Deputy Chair of the Project & Events Committee 2023/24.

82. TO RECEIVE APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS.

There were no apologies for absence.

83. TO RECEIVE MEMBERS' INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.

No interests were declared.

84. TO REPORT ON MATTERS ARISING FROM THE MINUTES OF MEETING HELD 29TH MARCH 2023 NOT ITEMISED ON THIS AGENDA.

There were no matters arising.

85. INTRODUCTION TO THE PROJECT & EVENTS COMMITTEE

The Deputy Clerk gave a brief update outlining the purpose and work of this committee, including its scope and limitations, also information about the projects that will now be the responsibility of this committee following the joining of the Climate Emergency and the Environment & Allotments Committees and the division of the latter's responsibilities.

The deputy clerk will split the budget of the Environment and Allotments based on the discussions with this committee and the Climate Emergency and Environment Committee and bring the revised budget back to the next meeting.

86. BUDGET UPDATE

The budget was considered, and councillors were given an overview of allocated expenditure for 2023/24. They were also advised that the budget setting process starts in November for the following year, and that new projects need to be given consideration at that time.

87. HEBDENS HAPPY HOUNDS

The report regarding the Happy Hounds event held on 13th May was considered.

It was moved by Cllr Howes

Seconded by Cllr Hayes and

RESOLVED: to approve the recommendation to deliver a Happy Hounds event on 11th May 2024 and to allocate a budget of up to £2000. It was also agreed that the event should incorporate up to two food stalls due to existing provision within the park being overwhelmed. Also to include a formal survey of peoples experiences at the event using a tablet or QR code with an incentive to complete. Councillors may assist in conducting the survey.

88. HEBDEN BRIDGE PUMPKIN TRAIL

The information regarding the Pumpkin Festival planned for the 14th & 15th October was considered.

It was moved by Cllr Davenport

Seconded by Cllr Hayes and

RESOLVED: That the Pumpkin Festival 2023 should follow the recommended theme of Climate and Habitat. Cllr Howes will support the school's engagement with a suggestion that each of the pumpkin themes could be divided between the schools (drawn out of a hat via live stream) and then each school can work around that theme. Details must be available for the return to school in September. Suggestions were made regarding supplementary activities including a history or coins walk.

A formal survey will be conducted to capture peoples thoughts about the event and to enable proper consideration to be given to its future. Does it stay the same, become biannual or has the event run its course and a new event could be developed. For example, an ice sculpture trail in winter.

89. CHRISTMAS – LUTV 2023

The planned events for Christmas were outlined.

It was moved by Cllr Fraser

Seconded by Cllr Hoyle and

RESOLVED: That the Town Council work with the Rotary Club to deliver Light Up the Valley 2023 incorporating the Christmas Lights

Switch On events for Mytholmroyd on Saturday 25th November and Hebden Bridge on Thursday 30th November.

90. CHRISTMAS LIGHTING 2023

A report on the provision on Christmas Lighting for 2023 – 2027 was considered.

It was moved by Cllr Hedges

Seconded by Cllr Howes and

RESOLVED: that the Town Council obtain quotes for the remainder of the scheme out of contract in 2023 for the year 2024.

That the Town Council obtain quotes for the dressing of two trees in the Memorial Gardens in Hebden Bridge, once approval from CMBC has been granted.

91. NEW EQUIPMENT

A request for new equipment was considered.

It was moved by Cllr Howes

Seconded by Cllr Hedges and

RESOLVED: That the Town Council purchase One new branded gazebo.

That the Town Council purchase one new set of branded sides and two branded canopy tops for the existing gazebos.

That the Town Council purchase new 12 weights for the gazebos.

To allocate £1744.00 - to fund the above recommendations.

92. NEW PROJECTS

Councillors were invited to present new ideas.

Cllr Hoyle made the suggestion of running a monthly litter pick in Mytholmroyd.

It was moved by Cllr Hoyle

Seconded by Cllr Fraser and

RESOLVED: That a proposal for an annual litter pick should be brought to the next meeting for consideration.

Councillors were advised to contact the Deputy Clerk with any suggestions or new ideas that could be considered at the next meeting.

Councillors were also reminded that their input and suggestions are always welcomed in respect of the events and projects discussed above.