

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 9th August 2021

MINUTES

PRESENT: Councillors: Fraser (Chair from Minute 42), Hoyle, Stevens and Wood.

HRTC Council Clerk: J Boom

41. Apologies for Absence and any substitutions.

Apologies were received from Councillors Cammack, Fenton & Harvey with Councillor Hoyle acting as a substitute.

42. Members` Interests relating to agenda items for this meeting.

None were declared at this time.

43. CHAIR & DEPUTY CHAIR

It was moved by Cllr Fraser

Seconded by Cllr Hoyle and

RESOLVED: that Cllr Sue Fenton be Chair of the Community Funding Committee for 2021-22.

Those present decided to defer the appointment of a deputy chair until the next meeting.

It was moved by Cllr Stevens

Seconded by Cllr Hoyle and

RESOLVED: that Cllr Fraser act as Chair for this meeting in the absence of Cllr Fenton.

44. Matters arising from Minutes of Meeting held 27th April 2021 not itemised on this Agenda.

No matters were arising.

45. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) The Trades Community Group

Changing Space Facilities £10,803.00

The Town Clerk confirmed that this application is associated with improved access to the space as identified not for the provision of a changing space.

This returning application outlined its governance arrangements clarifying its position as the Trades Community Space, a constituted Voluntary Community Group with aspirations to gain Community Interest Company Status. The meeting was advised that to this end it had registered interest with Companies House.

Representatives confirmed that this group's role is solely to deliver improvements to the space as identified and that this application was associated with improving access to allow further phases to deliver a Changing Space as well as other improvements.

Representatives confirmed the arrangements with the building landlords as outlined in the submitted document as well as arrangements for funding to be securely ringfenced when received.

It was confirmed that additional funding had been secured from the Community Foundation for Calderdale for this project since it was last considered, hence the revised amount being requested. Funding also committed in the original application was also confirmed as remaining in place.

The Town Clerk confirmed that quotes for the work had been received and were in line with the request being made.

It was moved by Cllr Stevens

Seconded by Cllr Fraser and

RESOLVED: to award £10,803.00 for the project with a clear understanding that this would be the Town Councils full and final contribution to the complete scheme as outlined and including all three phases.

- b) Handmade Parade
Big Friendly Makes £7,305.00
The applicant did not attend the meeting.
- c) Stubb Playing Field
Tree Works/ Dog Waste Bags £1,972.00
It was moved by Cllr Stevens
Seconded by Cllr Wood and
RESOLVED: to award £1,972.00
- d) HB Methodists
Community PA System £5,000.00
It was moved by Cllr Fraser
Seconded by Cllr Hoyle and
RESOLVED: to award £5,000.00

- e) Reach4Ward
Half Term Forest School £500.00

The group did not attend the meeting, having given advance notice of the fact. The committee discussed the application.

It was moved by Cllr Fraser
Seconded by Cllr Wood and

RESOLVED: that due to the obvious time constraints outlined in the application and the committees desire for the project to proceed and young people not to miss the opportunity to access this activity in October Half term the committee resolved to award £500.00.

This award must be seen as a one-off relaxation of the usual requirement to attend meetings and the group should be aware that any future applications must see representatives attend meetings with the committee.

- f) Hebden Bridge Arts Festival
Crossings: the bridges, stiles, gaps and gates of Hebden Royd £4,635.00

It was moved by Cllr Stevens
Seconded by Cllr Wood and

RESOLVED: to award £4,635.00

46.

COMMUNITY FUNDING LEVELS & GRANT CRITERIA/AWARDS

The meeting discussed issues that may affect the committee in 2022-23 and beyond. These points are listed in no particular order and it is hoped they will inform Full Council when setting delegated powers for that year and beyond.

- The geographical split between Hebden Bridge, Mytholmroyd and Cragg Vale remains uneven. Cllr Wood presented figures illustrating this.
- Applications continue to be concentrated in certain fields with the Arts dominating. It is felt that this interest needs to be spread more widely with new groups being attracted to apply for funding. New groups should be encouraged and capacity built within them to foster a sense of having the right and ability to apply.
- Monitoring, the group questioned the effectiveness of placing a councillor on a group's board. It was also asked if this was effective use of Cllr time?
- The meeting asked if external evaluation could take place of projects at the committee's expense. Could setting a threshold for this create a ceiling for applications that groups may apply under.
- The group feels that those that apply, and are successful, on a regular basis need to be aware that the scheme may be changing so that they can plan their arrangements accordingly.

The meeting finished at 9.25pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE held MONDAY 18th October 2021

MINUTES

PRESENT: Councillors: Fenton (Chair), Fraser, Harvey, Stevens and Wood.

HRTC Council Clerk: J Boom

95. Apologies for Absence and any substitutions.

No apologies were received.

96. Members` Interests relating to agenda items for this meeting.

No interests were declared at his time.

97. Matters arising from Minutes of Meeting held 9th August 2021 not itemised on this Agenda.

The meeting elected Cllr Pat Fraser as Deputy Chair of the Community Funding Committee.

98. COMMUNICATIONS

a) Reach4Ward Cloud Project.

The meeting noted the thanks and the project update.

b) Artsmill

The meeting noted the returned grant and reasons with thanks.

c) Mini Grants to celebrate the Queen Platinum Jubilee in 2022.

Cllr Stevens encouraged the committee to provide funding opportunities for small un-constituted bodies to celebrate the Queens Platinum Jubilee in 2022.

After discussion it was felt that access to this funding should be as easy and as simple as possible with awards not exceeding £250 and that there be no more than ten awards made. The meeting felt that the award could be in the gift of the Mayor of Hebden Royd with an increased Mayors Allowance partly ring fenced to provide these funds for the year, 2022-23 only.

The meeting decided to make this request as part of the budget setting process in addition to its usual request which will be made following the next meeting.

99. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Handmade Parade

Big Friendly Makes

£7,305.00

The committee considered both the application and the presentation made by the Handmade Parade. The committee noted the conversations that had been held with other organisations and schools in working with the Handmade

Parade making them able to deliver 'Handmade Parade like' activities at their events.

It was moved by Cllr Fenton

Seconded by Cllr Wood and

RESOLVED: to ask the Handmade Parade to evidence demand from the organisations mentioned on the evening, as well as others who may be participants, for these activities. The committee would want to see clear evidence of these organisations ability and desire to participate in Big Friendly Makes as well as deliver 'Handmade Parade like' activities at their own events.

b) Hebden Royd Business Forum

Light Up The Valley £12,000.00

The committee received reassurance that the project would give due regard to its carbon footprint and acknowledged the contributions being sort from the Hill Top Parishes as part of the event.

It was moved by Cllr Fenton

Seconded by Cllr Harvey and

RESOLVED: to award £10,000.00 to deliver the Light Up the Valley project.

c) Mytholmroyd Station Partnership

Station Planting £690.00

It was moved by Cllr Stevens

Seconded by Cllr Harvey and

RESOLVED: to award £690.00 towards the Friendship Garden at Mytholmroyd Station.

The meeting ended at 8.20pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the **COMMUNITY FUNDING COMMITTEE**
held **WEDNESDAY 3rd NOVEMBER 2021**

MINUTES

PRESENT: Councillors: Fenton (Chair), Fraser, Harvey, Stevens and Wood.

HRTC Council Clerk: J Boom

100. Apologies for Absence and any substitutions.

No apologies were received

101. Members` Interests relating to agenda items for this meeting.

None were declared at this time.

102. COMMUNICATIONS

a) Handmade Parade – Additional Information.

The meeting considered the additional written information received from the Handmade Parade along with a verbal report from the Town Clerk.

It was moved by Cllr Fenton

Seconded by Cllr Stevens and

RESOLVED: to decline the request from the Handmade Parade to fund Big Friendly Makes. The committee were supportive of the desire to develop skills and recruit volunteers for the Handmade Parade, and if appropriate the sharing of the opportunity to access the sessions by other community organisations.

However the committee felt this opportunity needed not to be a standalone activity in that it should be associated with an event such as a future Handmade Parade.

103. REQUEST FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Calder Community Cares

It's a Wrap!

£2552.75

It was moved by Cllr Stevens

Seconded by Cllr Fraser and

RESOLVED: to support this request and award £2252.75.

Meeting finished at 7.00pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
held MONDAY 13th DECEMBER 2021

MINUTES

PRESENT: Councillors: Fenton (Chair), Cammack, Fraser, Harvey, Stevens and Wood.

HRTC Council Clerk: J Boom.

134. Apologies for Absence and any substitutions.
No apologies were received

135. Members` Interests relating to agenda items for this meeting.
Cllr Wood with regard to 137) b).

136. Matters arising from Minutes of Meeting held 3rd November 2021 not itemised on this Agenda.
No matters were arising.

137. COMMUNICATIONS

a) Trades Community Space – the report was noted.

b) Royd Regeneration – to confirm request for information regarding application for financial support.

The meeting discussed the application and the request for further communication with the wider community regarding this project.

Geoff Wood confirmed that the interpretation request has not been completed as the artist has altered her method of fabrication. When this is finalised this can be shared to the wider community. Royd Regeneration are reluctant to communicate to the wider community the fabrication method and timescale for construction until this decision has been taken..

Geoff advised that Royd Regeneration has yet to finalise the planning application that will need to be submitted and how, if possible, they look to account for the VAT associated with the project which has created a shortfall in funding.

Note: Cllr Wood left the room.

It was moved by Cllr Fraser
Seconded by Cllr Fenton and

RESOLVED: that given the time that has lapsed Royd Regeneration must act soon or risk a request for the return of the funding. They must inform the community of the nature of the project explaining the reason for the sculpture

and the ideas behind the design and HRTC would expect to see this by the end of the 2021.22 financial year. Royd Regeneration must also address the need for planning permission and financial arrangements of the project within that time scale.

138. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Out in the Valley

Physical Theatre Workshops £2,000.00

It was moved by Cllr Harvey

Seconded by Cllr Wood and

RESOLVED: to support the project with an award of £2000.00.

139. JUBILEE GRANTS

The meeting considered the approach to this grant funding.

It was moved by Cllr Stevens

Seconded by Cllr Fraser and

RESOLVED: to support this grant scheme from already allocated to the Community Funding Committee for events which must be held on the 2nd, 3rd, 4th or 5th of June 2022.

The meeting agreed that the total value of the fund should not exceed £5000 with awards being made at a single meeting on the 19th April 2022.

Constituted organisations would be allowed to apply for a maximum of £500 and for individuals £100.

The committee stated at this time that for this grant fund alone:

In normal use, the General Power of Competence, when providing funding to local organisations, e.g. Arts Groups, Scout Groups, Senior Citizens Groups see the most important restriction being that an award cannot be made to an individual for their own use, no matter what use and how good a cause that use may be.

However, there may indeed be occasions where the grant can be paid to an individual where that individual is carrying out a service which benefits the local population. If it is clear that any grant made by the Town Council will directly benefit local residents it is, therefore, the Town Councils opinion that the grant can legally be given and the cheque made payable to an individual.

The committee also agreed that funds would not be allocated for or used for the purchase of alcohol and that should it be clear prior to the meeting in April 2022 where awards would be made that if Covid 19 control measures restricted events being held in June 2022 as planned then the fund may be withdrawn at the committee's discretion.

The timescale and process as submitted in the paper were adopted.

140.

COMMUNITY FUNDING DOCUMENTATION

The committee thanked Jon Kedwards for his suggestions for these documents.

After discussion:

It was moved by Cllr Fenton

Seconded by Cllr Fraser and

RESOLVED: to accept, for use from May 2022 the revised application form, evaluation form the climate emergency section in the information about grant aid to organisations notes. The other sections will be considered at the next meeting of the committee.

Meeting finished at 8.05pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 21st February 2022

MINUTES

PRESENT: Councillors: Fenton (Chair) Cammack, Stevens & Wood.

HRTC Council Clerk: J Boom

175. Apologies for Absence and any substitutions.

Cllrs Fraser and Harvey.

176. Members` Interests relating to agenda items for this meeting.

Cllr Wood as member of Royd Regeneration.

177. Matters arising from Minutes of Meeting held 13th December 2021 not itemised on this Agenda.

The Town Clerk advised that three applications had been received for the Platinum Jubilee Fund to date, these and any others would be considered at the next meeting.

The meeting considered an update received from Royd Regeneration regarding their Ted Hughes Sculpture project. In addition Cllr Wood advised that Royd Regeneration was in discussion with a film maker to produce the short video for circulation, he felt the bodies involved in the project would be able to widely circulate the video. When asked he stated that an open screening could be arranged but felt that wider leafleting would be difficult to deliver. Cllr Wood advised that attempts to seek planning permission had not been successful as yet, the local planning portal being cited for the issues. Cllr Wood advised that there are no plans to seek another body to act as the accountable body for the project.

Note: Cllr Wood left the meeting.

The meeting discussed the update and Cllr Woods comments. While grateful for the update little progress appears to have been made and it is clear that the deadline set will not be met.

It was moved by Cllr Fenton
Seconded by Cllr Stevens and

RESOLVED: that Royd Regeneration must return the award of £3730.00 made in December 2020 to the Town Council immediately.

Should Royd Regeneration wish to reapply for financial support in the future for this project after having reviewed its aims, objectives and delivery the committee would expect to see a clear delivery plan in addition to the expected community engagement programme that the committee has outlined in previous communications and the previous funding agreement.

178.

COMMUNICATIONS

Hebden Bridge Piano Festival

It was moved by Cllr Fenton

Seconded by Cllr Wood and

RESOLVED: to thank the group for their hard work over the years. The Town Clerk confirmed that £356 had been received from the group.

179.

REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Happy Valley Pride

Youth Engagement Project & Youth Pride Stage Take Over £4,700.00

It was moved by Cllr Fenton

Seconded by Cllr Wood and

RESOLVED: to support the project with an award of £4,700.00.

180.

COMMUNITY FUNDING DOCUMENTATION

The committee discussed the information regarding grant aid to organisations and the rules contained within.

It was moved by Cllr Fenton

Seconded by Cllr Wood and

RESOLVED: to recommend that the small grant element of the scheme be removed with only one consolidated scheme being available for all to apply, with one application allowed per financial year.

Additionally the committee would recommend that rather than automatically placing a HRTC Representative onto bodies who receive an award in excess of £5000 that the Town Council reserves the right to place a member on the Management Board of any applicant, no matter the size of their request, as well as reserving the right to request interim reports and a final report to the committee.

Meeting finished at 7.35pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE Held MONDAY 19th APRIL 2022

MINUTES

PRESENT: Councillors: Fenton (Chair) Cammack, Fraser, Hoyle & Wood.

HRTC Council Clerk: J Boom

AGENDA

- 175. Apologies for Absence and any substitutions.**
Cllrs Freeth, Harvey & Stevens with Cllr Hoyle acting as substitute for Cllr Freeth.
- 176. Members` Interests relating to agenda items for this meeting.**
Cllr Wood – Item 179 as an applicant.
- 177. Matters arising from Minutes of Meeting held 21st February 2022 not itemised on this Agenda.**
No matters were arising.
- 178. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**
- a) Mytholmroyd Climate Group
E-Bike Festival £3,940.00
It was moved by Cllr Fenton
Seconded by Cllr Fraser and
RESOLVED: to support the project with an award of £3,940.00.
- b) Handmade Parade
Hand Made Parade Festival £7,000.00
It was moved by Cllr Fraser
Seconded by Cllr Fenton and
RESOLVED: to support the project with an award of £7,000.00.
- c) Reach4Ward
Great Get Together £2,775.00
It was moved by Cllr Fenton
Seconded by Cllr Wood and
RESOLVED: to support the project with an award of £3,000.00 with the council awarding an additional £225 to support the provision of a Mobiloo for the days event.
- 179. COMMUNICATIONS**
A written submission provided by Cllr Wood regarding Royd Regeneration award for a Ted Hughes Memorial Sculpture was considered along with a verbal presentation. The committee questioned Cllr Wood, highlighting the

committees request for community consultation from the first consideration of the application in October 2020 and the lack of progress on this to date.

Cllr Wood left the room.

Further discussion took place with the committee being content with the notices given to the applicant to deliver the required consultation and to progress the project.

It was moved by Cllr Fenton

Seconded by Cllr Fraser and

RESOLVED: that as the applicant had not delivered the increased interpretation materials, engagement and education of the public explaining the rationale behind the project, requested when the award was made in December 2020, the award must be returned to the Town Council.

Expenses incurred relating to the planning application and a short video for the project may be deducted from the amount repaid.

180.

JUBILEE FUND APPLICATION

The meeting discussed the nine applications received.

It was moved by Cllr Fenton

Seconded by Cllr Fraser and

RESOLVED: to support the projects with awards totalling £3,288.09 and distributed as laid out in the meetings papers.

Meeting finished at 8.20pm.