

HEBDEN ROYD TOWN COUNCIL

Meeting of the PROJECTS & EVENTS COMMITTEE Held Wednesday 9th September 2020

MINUTES

PRESENT: Councillors: Stow (Deputy Chair), Fraser, Hoyle, Stevens, & Young,

HRTC Council Clerk: E Green.

117. ELECTION OF DEPUTY CHAIR

It was moved by Cllr Hoyle

Seconded by Cllr Young and

RESOLVED: That Cllr Stow be Deputy Chair of the Projects & Events Committee for the year 2020/21.

118. APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS

Apologies were received from Cllr Wood.

It was confirmed that Cllr Fraser will be a member of this committee in place of Cllr Guilfoyle.

119. MEMBERS' INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.

None were declared.

120. DELEGATED POWERS

It was moved by Cllr Stevens

Seconded by Cllr Young and

RESOLVED: That the committee shall be referred to as the Projects & Events Committee and that the delegated powers as adopted on 11th March 2020 are suitable and require no further amendment.

The Delegated Powers are as follows:

To consider and make recommendations on matters relating to council projects and events, including:

- Projects which encourage the prosperity and positive promotion of the area
- Christmas lighting and associated events
- HRTC led and partner events
- Leisure opportunities and sporting occasions

121. BUDGET

The councillors were advised of the available budget and any committed funds for this committee.

122.

PUMPKIN FESTIVAL 2020

A report was presented which outlined the opportunities to continue to hold The Great Pumpkin Festival 2020. This endeavoured to address social distancing and current regulations to enable the event to be as safe as possible. Further to careful consideration,

It was moved by Cllr Young

Seconded by Cllr Hoyle and

RESOLVED: That due to the changing regulations, the uncertainty of the current Covid-19 pandemic, and in the best interests of the safety of residents, visitors, and staff, the committee recommends that that this year's Pumpkin Festival shall be cancelled. As per our contract with Sand in Your Eye, costs will be paid to be credited against future events.

Councillors suggested supporting businesses by holding a 'dressed window' competition, perhaps with a cash prize. How the Council can support businesses at this time shall be considered at the next meeting of the Full Council on Wednesday 23rd September.

123.

CHRISTMAS 2020

A report was discussed that provided options for alternative Christmas events. Further to consideration

It was moved by Cllr Young

Seconded by Cllr Hoyle and

RESOLVED: That as per the reasons cited for the cancellation of the Pumpkin Festival, the committee recommends that there are no public Christmas events organised for 2020, but that the funds allocated to such events are utilised to pay for additional festive lighting.

124.

NEW FESTIVE LIGHTING FOR MYTHOLMROYD

Proposed festive lighting options for Mytholmroyd were considered. Councillors stated that feedback they had received indicated that the community would prefer more colour and as such red, gold and silver column features were selected. There was also enthusiasm for lighting up the trees in St Michael's Square and the large tree in the memorial garden. It was discussed how the funds previously allocated to events could be used for permanent architectural lighting and addition features for Hebden Bridge.

It was moved by Cllr Young

Seconded by Cllr Stevens and

RESOLVED: That a final scheme will be costed to include 19 column features for Mytholmroyd, tree lighting, architectural lighting, a second tree at Grange Dene (appropriate permissions to be obtained) and eight cross street features for Hebden Bridge. These updated costings will be circulated electronically to the committee, prior to being presented to be ratified by Full Council.

125.

CHANGING PLACES FACILITIES

Following consideration of a report on the availability of Changing Places facilities in Hebden Royd

It was moved by Cllr Young

Seconded by Cllr Hoyle and

RESOLVED: to recommend that Hebden Royd Town Council should make its events as inclusive and accessible as possible and as such, all key public events (Pumpkin Festival, Christmas Lights Switch On Events, Happy Hounds) organised by HRTC must provide Changing Spaces facilities and that the cost of this shall be considered when setting budgets for such events.

Meeting Finished at 8.30pm

**Meeting of the PROJECTS & EVENTS COMMITTEE
Held Wednesday 2nd December 2020**

MINUTES

PRESENT: Councillors: Wood (Chair), Fraser, Hoyle, Stevens, Stow & Young,

HRTC Council Clerk: E Green.

259. Apologies for Absence and any substitutions

Apologies were received from Cllr Freeth.

260. Members` Interests relating to agenda items for this meeting

There were no interests declared

261. BUDGET

Councillors considered the budget as previously presented to Strategy & Review for consideration. An in depth discussion followed regarding the events, and Christmas lighting provision for the following year and the appropriate allocation of funds.

It was moved by Cllr Stow

Seconded by Cllr Hoyle and

RESOLVED to take the following actions in respect of the budget;

To maintain the Happy Hounds budget at £1,500.00

To remove the allocation for Kidsfest.

To use the existing credit with SIYE against the 2021 Pumpkin Festival, reducing the request to £7,791.00.

To allocate £1,000.00 for the provision of Changing Places facilities.

To remove any allocation for the development of new events.

To keep the request as made for Christmas lighting and events including a £10,000.00 for a new scheme for Bridge Gate/St Georges Square/Albert Street/Crown Street.

Not to proceed with aspirational architectural lighting schemes for New Road Bridge or the Picture House.

The clerk will be requested to look at combining the budget headings to create an overall Project & Events Budget.

The budget request for this committee will be £46,808.00.

262. CHRISTMAS 2020

Councillors were provided with an update of the current years activities. The new lighting cross street lighting for Hebden Bridge and column lighting for Mytholmroyd had been installed, along with the existing features and would be left on permanently over the festive season. There had been no issues with the installation. New tree lights had been sourced for both Hebden Bridge and Mytholmroyd.

The Magic Post Box Project is due to take place week commencing 7th December. After posting their letter to Father Christmas, the children will all receive a reply and a gift of a book. The books have been sourced from an independent book shop and directly from an author with a small range of

books called Wild Tribe Heroes. The books have been chosen to reflect the values and principles of the council. There will be appropriate marketing and good news stories shared.