

HEBDEN ROYD TOWN COUNCIL

ANNUAL MEETING of the TOWN COUNCIL held WEDNESDAY 10th JUNE 2020 at REMOTE MEETING

MINUTES

PRESENT Councillors; Stow (Chair for item 1), Stevens (Chair for item 2 and onwards), Bampton Smith, Boggis, Cammack (from item 15), Courtney, Fenton, Fraser, Freeth, Harvey, Hodgins, Hoyle, Needham, Patient, Wood and Young

Also present: Town Clerk – Jason Boom
Deputy Town Clerk – Emma Green
Administrator – Rebekah Cox

Members of the Public:

Calderdale MBC Councillor Susan Press, Councillor Miriam Rice, Hilary Barber (Vicar of Halifax), Leon Sullivan, Sarah Lanchbury and Jane Eaton.

1. **APPOINTMENT OF TOWN MAYOR**

Cllr Stow called the meeting to order.

It was **proposed** by Cllr Needham

Seconded by Cllr Fenton

UNANIMOUSLY RESOLVED: that Cllr Val Stevens be elected Mayor of Hebden Royd for 2020/21.

Cllr Val Stevens signed the Declaration of Office and placed the mayoral chains on.

It was announced that Cllr Val Stevens consorts for the year will be Cllr Susan Press and Cllr Pat Fraser.

2. **MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**

Cllr Stevens for item 11. b. Cllr Needham for item 16.g. and Cllr Hodgins for 9.a.

3. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Guilfoyle

4. **APPOINTMENT OF DEPUTY MAYOR**

It was **proposed** by Cllr Needham

Seconded by Cllr Fenton

UNANIMOUSLY RESOLVED: that Cllr Rob Freeth be elected Deputy Mayor of Hebden Royd for 2020/21.

It was announced that Cllr Freeth's consort for the year will be Mrs Helen Freeth.

Thanks, were expressed to the outgoing Deputy Mayor Cllr Sue Fenton.

5. SERVICE TO THE COMMUNITY AWARDS 2019/20

The recipients of the Service to the Community Award 2019/20 for outstanding contribution to the community of Hebden Royd are Flood Wardens and Dongria Kondh.

For the junior section, in recognition of outstanding contributions to the community of Hebden Royd is Youth Climate Strikers.

It was noted that due to the current social distancing restrictions in place it would not be possible to carry out the formal award process. Therefore, the event would be postponed until a later date when restrictions are lifted. All recipients have been contacted in advance and have accepted the award.

6. THE MAYORAL YEAR 2019/20

A written report on the Mayoral Year 2019/20 had been received in advance of the meeting.

Cllr Richard Needham, on behalf of the Town Council paid tribute to and thanked the retiring Mayor, Cllr Dr Carol Stow.

“All Mayors have an impact on a town. Few though could be deeper or more valued than the legacy of Cllr. Dr Carol Stow's time as Mayor from 2018 to 2020. The number of engagements is astonishing and probably record breaking – 213 over the two years – that is on top of the committees she has chaired and the outside bodies she has supported over the period.

Far more important than the numbers has been the choices she has made and the impact she has had as a person. When she reported back to Council we often sat in awe at the thought and care she put in to undertaking duties and the innovation she brought to the role. From raising the understanding of young people in the processes of democracy, supporting the climate strikers on their Friday morning strikes, to most recently, being a signatory of the Appeal from Civic Leaders across the world in support of the International Women's Day for Peace and Disarmament - the only Mayor in England to do so.

Cllr. Dr Stow's choices for her Mayor's charity was could not have been more appropriate. For her first year it was Slow the Flow and for the second it was CROWS. She worked tirelessly in making these a success for both charities raising their profile and ensuring they benefited financially.

Under her Mayorship Hebden Royd was no parochial Town Council. Tackling local issues was always important, but she as Mayor she realised that universal issues had a local impact too. Her support for the transgender community was highly valued, promoting their rights and of course welcoming them to the town.

Cllr. Dr Stow is also a very active advocate for the Disability Access Forum. In addition, she ensured that the Town Council adopted a policy relating to

misogyny, recognising that women and girls wherever they are suffer from subtle and not so subtle discrimination.

Driven by her vision and commitment Cllr. Dr Carol Stow has set an example of how the communities of Hebden Royd can be more humane, more inclusive. That's a legacy that we know we should honour and build on.”

Councillor Stow expressed thanks and was touched by the kind words received. Councillor Stow had enjoyed and had fun during her mayoral years and was proud to have served as mayor for such a great community.

7. MAYORAL ASPIRATIONS FOR 2020/21 & ANNOUNCEMENT OF MAYORS CHARITY

Councillor Stevens reported that as her first act as mayor she intended to send a letter of support to the Mayor of Minneapolis offering support following the horrendous death of George Floyd.

Councillor Stevens acknowledged that this will be an unusual year and was hopeful that this would be the first and last time that an Annual Town Meeting would be carried out remotely.

Councillor Stevens stated that she was in awe of how the Hebden Royd community had pulled together through the flooding in February and the current pandemic and was looking forward to working closely with the community. She identified the older members of the community as ones that had been supported and had supported and she felt it was obvious that we should work to build a more age friendly society. Therefore, the mayors chosen charity for 2020/21 was announced as the Hebden Bridge & District Old People's Welfare Committee. The mayor felt that it would help focus efforts by Hebden Royd Town Council over the next twelve months to encourage an age friendly Hebden Royd.

Cllr Stevens stated that before the pandemic she had planned to appoint a young consort to support her during the mayoral year. This has been postponed for the moment but would be revisited once restrictions have been lifted.

8. PUBLIC QUESTION TIME.

The Town Clerk reported that no questions had been submitted in advance of the meeting.

9. PLANNING APPLICATIONS

- a. Application 20/00473/HSE at Riverdale, Hodgson Lane, Mytholmroyd, HX2 6HZ for Detached garage with terrace and store above.

It was moved by Cllr Wood

Seconded by Tony Hodgins

RESOLVED: no objection

Applications dealt with under delegation from Full Council.

- Application 20/20067/TPO at Mayroyd Hall, Burnley Road, Mytholmroyd, HX7 8NU for Prune Trees (Tree Preservation Order).

It was moved by Cllr Stevens

Seconded by Cllr Young

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

10. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **GRANTING PERMISSION** to applications previously considered.

It was moved by Cllr Young

Seconded by Cllr Courtney and

RESOLVED: to note the information.

11. AUTHORISATION OF AWARDS

It was clarified that item c) was to reward those in receipt of awards and that a gathering to celebrate the awards would be supported by the Town Council's Hospitality Budget.

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to release payment of awards previously approved by Council

a) Kaberry Barker	£1,350.00
b) Mayor's Allowance	£4,068.00
c) Service to the Community	£300.00

12. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS

It was moved by Cllr Young

Seconded by Cllr Needham and

RESOLVED: to receive the adopted Council Structure, committees and delegated powers.

13. COMMITTEE, PANEL & INTERNAL FINANCIAL CONTROLLER APPOINTMENTS

It was moved by Cllr Needham

Seconded by Cllr Boggis and

RESOLVED: to assign Councillors and substitutes to committees, panels and the role of internal financial controller for 2020/21 as outlined below:

Climate Emergency Committee

Cllrs: Boggis, Fenton, Freeth, Guilfoyle, Harvey and Patient

Community Funding Committee

Cllrs: Cammack, Fenton, Fraser, Guilfoyle, Hoyle and Wood

Environment & Allotment Committee
Cllrs: Cammack, Harvey, Hodgins, Hoyle and Young
Events & Christmas Lights Committee
Cllrs: Bampton Smith, Guilfoyle, Hoyle, Stow, Wood and Young.

Neighbourhood Plan Committee
Cllrs: Boggis, Hodgins, Patient and Wood.

Picture House Committee
Cllrs: Courtney, Guilfoyle, Hodgins, Needham, Stow and Wood.

Staffing Committee
Cllrs: Courtney, Harvey, Needham, Stow, Young and vacant.

Strategy & Review Committee
Cllrs: Boggis, Courtney, Freeth, Needham, Stow and Wood.

Twinning Committee
Cllrs: Fraser and Freeth

Grievance Panel
Cllrs: Courtney and Freeth

Appeals Panel
Cllr Fenton

Internal Financial Controller
Cllr Hodgins

It was moved by Cllr Young
Seconded by Cllr Needham and
RESOLVED: to elect Cllr Stow as Chair of Picture House Committee

14. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was moved by Cllr Hoyle
Seconded by Cllr Young and
RESOLVED: to appoint the following Councillors to Outside Bodies for 2020/21.

- a) **HEBDEN BRIDGE TWINNING SOCIETY**
Cllr. Pat Fraser & Cllr June Cammack
- b) **HEBDEN BRIDGE PARTNERSHIP**
Cllr Pat Fraser
- c) **ROYD REGENERATION**
Cllr Patient & Cllr Hoyle
- d) **HEBDEN BRIDGE WALKERS ACTION GROUP**
Cllr Sue Fenton
- e) **YORKSHIRE ASSOCIATION OF LOCAL COUNCILS – South Pennines**
Cllr Val Stevens & Vacant
- f) **TOWN AND PARISH COUNCIL LIAISON COMMITTEE**

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|---|--|
| d) Hebden Bridge Business Forum | Lack of Social Distancing |
| e) Yorkshire Society | Yorkshire Day |
| f) The Planning Inspectorate | Appeal Decision – Tenacres, Wadsworth Lane |
| g) HB Community Assoc | AGM |
| h) Calderdale MBC | Road Closure Notice - A6033 Keighley Road |
| i) UK Network of Age-Friendly Communities | May update |

It was moved by Cllr Young
Seconded by Cllr Boggis and

RESOLVED: to note the communications with actions and information in respect of:

- d) After discussion it was agreed that the Town Clerk would continue to liaise with the HBBF and Calderdale MBC Highways to discuss this issue as it progresses.
Cllr Courtney as the Chair of Hebden Bridge and Mytholmroyd Town Board is in the process of setting up a meeting of the board to discuss support for business as restrictions are lifted, to help them to return to a profitable position.
The Mayor confirmed they had offered mayoral visits to promote the opening of local businesses and to promote to shop local initiative.
- e) The Town Clerk reported that this year's Yorkshire Day Civic Celebrations had been cancelled but would be celebrated next year on 1 August 2021 in York.
- g) Cllr Needham reported that the Hebden Bridge Committee Association would be meeting to discuss plans for the re-opening of the Town Hall safely in the future.
- h) Cllr Young reported that Calderdale had proposed to reduce the closure time from 20 weeks to 10. Cllr Courtney confirmed that this matter is being discussed currently and would report back when this has been resolved.

17. **MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**

It was moved by Cllr Young

Seconded by Cllr Needham and

RESOLVED: to note the activities of the Mayor with a final thank you given to Cllr Stow.

18. **MINUTES OF THE TOWN COUNCIL held 20th May 2020**

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to approve the minutes as a correct record.

The Mayor, Cllr Val Stevens thanked all who attended the Annual Meeting of the Town Council.

Meeting closed at 8.40pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the TOWN COUNCIL held WEDNESDAY 1ST JULY 2020 at REMOTE MEETING

MINUTES

PRESENT Councillors; Stevens (Chair), Bampton Smith, Boggis, Cammack, Courtney, Fenton, Fraser, Freeth, Guilfoyle, Harvey, Hodgins, Hoyle, Needham, Patient, Stevens, and Young

Also present: Town Clerk – Jason Boom
Deputy Town Clerk – Emma Green

19. PUBLIC QUESTION TIME.

No questions were asked of the council.

20. APOLOGIES FOR ABSENCE.

Apologies were received from HRTC Council Officer Rebekah Cox.

21. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Needham Item 12b

Cllr Fraser Item 12c

22. PLANNING APPLICATIONS

a) **Application 20/00440/LBC** at Hebble End Bridge, Rochdale Canal, Between Todmorden And Hebble End, Hebden Bridge for Intrusive surveys at Hebble End Bridge to inform design work for the Hebden Bridge Flood Alleviation Scheme. The works will take the form of:- Hand driven probing at each abutment face to confirm footing extent; Four diagonal pier and abutment cores to a diameter of 75mm; Four soffit cores (two per deck) drilled upwards from soffit to arch of 50mm (Listed Building Consent) (Fairfield).

It was moved by Cllr Needham

Seconded by Cllr Young and

RESOLVED: NO OBJECTION

b) **Application 20/00554/FUL** at Radcliffe Plasterers, Canal Works, Hebble End, Hebden Bridge, HX7 6HJ for Conversion of workshop to dwelling (Fairfield)

It was moved by Cllr Guilfoyle

Seconded by Cllr Fenton and

RESOLVED: NO OBJECTION on the condition flood mitigation is appropriately addressed

c) **Application 20/00567/FUL** at Land Adjacent To 11 Cliffe Royd, Wadsworth Lane, Hebden Bridge for Detached dwelling (Birchcliffe).

It was moved by Cllr Stow

Seconded by Cllr Young and

RESOLVED: RECOMMEND REFUSAL on grounds of access issues on to an already busy and difficult road, the visual appearance of the design which does not fit with the area and the increased impact on local drainage which is not addressed.

- d) **Application 20/00576/FUL** at 19 Crown Street, Hebden Bridge, HX7 8EH for Alterations to access and entrance doors (Fairfield).

It was moved by Cllr Fenton

Seconded by Cllr Guilfoyle and

RESOLVED: NO OBJECTION

- e) **Application 20/20109/TPO** at Nutclough, Keighley Road, Hebden Bridge for Fell one tree (Tree Preservation Order) (Birchcliffe).

It was moved by Cllr Young

Seconded by Cllr Freeth and

RESOLVED: NO OBJECTION

- f) **Application 20/00557/HSE** at Gull Royd Barn, Raw Lane, Mytholmroyd, Hebden Bridge, HX7 8PG for Removal of existing store to facilitate construction of a new external raised deck and steps. Formation of enlarged wall openings and installation of flue to stove (Birchcliffe).

It was moved by Cllr Young

Seconded by Cllr Freeth and

RESOLVED: NO OBJECTION

- g) **Application 20/20092/TPO** at Gudger Glen View Road, Hebden Bridge, HX7 6DA for Reduce three trees (Tree Preservation Order) (West End).

It was moved by Cllr Harvey

Seconded by Cllr Needham and

RESOLVED: NO OBJECTION

- h) **Application 20/00519/FUL** at Canal Works, Hebble End, Hebden Bridge for Change of use from A3 cafe to apartment (Fairfield).

It was moved by Cllr Fenton

Seconded by Cllr Needham and

RESOLVED: NO OBJECTION on the condition that proper provision is made for household waste as per the consultee comments.

- i) **Application 20/00653/LBC** at Elphaborough Barn, Streamside Fold, Mytholmroyd, HX7 5DY for Barn conversion to one dwelling including ancillary granny annex and addition of extension to rear (Amendment to planning application 89/03356/CUR) (Listed Building Consent (Caldene)).

It was moved by Cllr Needham

Seconded by Cllr Stow and

RESOLVED: RECOMMEND REFUSAL on heritage grounds, and the size and scale of the extension in comparison to the original building. There are also concerns about appropriate flood mitigation and the size and scale of the 'granny annexe'.

j) **Application 20/00533/FUL** at Mytholmroyd Cricket Club, Moderna Way, Mytholmroyd, HX7 5PZ for Change roof of cricket score box from dual pitch to single pitch to facilitate raised electronic scoring system (Cragg Vale).

It was moved by Cllr Young

Seconded by Cllr Hoyle and

RESOLVED: NO OBJECTION

k) **Application 20/00534/HSE** at Dean Head Farm, Blackstone Edge Road, Cragg Vale, HX7 5TR for Detached Garage (Cragg Vale).

It was moved by Cllr Cammack

Seconded by Cllr Hoyle and

RESOLVED: NO OBJECTION on the condition that the turning space is created using SUDs to mitigate increased run off.

Applications dealt with under delegation from Full Council.

- **Application 20/20103/TPO** at Woodways, Heptonstall Road, Hebden Bridge, HX7 6BG for Prune two trees (Tree Preservation Order).

It was moved by Cllr Stevens

Seconded by Cllr Young and

RESOLVED: The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at CMBC.

23. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Young

Seconded by Cllr Stevens and

RESOLVED: To note the information

24. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Young

Seconded by Cllr Stevens and

RESOLVED: To note the information

25. STANDING ORDERS & FINANCIAL REGULATIONS

It was moved by Cllr Young

Seconded by Cllr Stow and

RESOLVED: To adopt current Standing Orders and Financial Regulations subject amendment to make them gender neutral.

26. ATTENDANCE REGISTER

It was moved by Cllr Young

Seconded by Cllr Stevens and

RESOLVED: To note the attendance register for 2019/20.

27. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Young

Seconded by Cllr Needham and

RESOLVED: to authorise payments totalling £925.20.

28. HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Young

Seconded by Cllr Needham and

RESOLVED: to note the Statement of Account up to end of May 2020

29. HBPH STATEMENT OF ACCOUNT

It was moved by Cllr Needham

Seconded by Cllr Young and

RESOLVED: to note Statement of Account up to end of May 2020

30. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

To receive and decide actions on communications.

- a) Mayor Jacob Frey Acknowledgement of Support
- b) Jane West Hebden Bridge Parking Arrangements
- c) Environment Agency Hebden Bridge Flood Alleviation Scheme
- d) Graham Mynott (HBCA) Public Toilets
- e) YLCA White Rose Update 19.6.2020
- f) HB Picture House Press Release

In respect of

- a) It was moved by Cllr Young
Seconded by Cllr Stevens and
RESOLVED: to note the response
- b) Council were informed that a reply has been sent from a CMBC Councillor and that the arrangements will be considered further (including the taxi rank) by the Town Board which is due to meet on 16th July.
- c) It was moved by Cllr Fenton
Seconded by Cllr Needham and
RESOLVED: That the work at Stubbing Holme Road should be made a priority due to the number of homes at risk and the potential for loss of life. The Council will arrange a meeting with the EA and make representations to this effect pointing out that this was work that has been promised.
- d) Council were informed that one public convenience will reopen on Tuesday 7th July.
- e) It was moved by Cllr Young
Seconded by Cllr Stevens and
RESOLVED: to note the information
- f) Cllr Stow provided a verbal report for the council regarding the opening of the Picture House. It must proceed with caution whilst being mindful of our community – those who work for us and those who visit us. It is likely

that independent cinemas will wait until the large chains have reopened and evaluate this before opening.

31. HRTC - THE NEXT TWELVE MONTHS & BEYOND.

The Chair deferred discussion of this item to the next meeting, however updated council that a Strategy and Review Committee meeting will take place prior to the next Full Council meeting to consider various operational aspects and points to forward to the Town Board prior to their meeting.

32. ECONOMIC DEVELOPMENT WITHIN HEBDEN ROYD

Cllr Freeth stated that the resumed meetings of the Town Board now provides the opportunity for strategic planning input with the key stakeholders ad as such it would be appropriate for the Town Board under the principle authority to lead on this.

33. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Young
Seconded by Cllr Needham and
RESOLVED: to note the report

34. MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL held 10th June 2020

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: to approve as a correct record.

35. WORKING GROUP

It was moved by Cllr Young
Seconded by Cllr Stow and
RESOLVED: to note the minutes of the Disability Access Forum -15/6/2020

36. REPRESENTATIVES TO OUTSIDE BODIES

Cllr Stow gave a verbal report on the work of the Hand Made Parade. They are continuing to work on ideas to use the allocated money for the benefit of the community and are now contacting families to participate in new projects.

The meeting ended at 9:20pm