

HEBDEN ROYD TOWN COUNCIL

**MEETING of the TOWN COUNCIL
held WEDNESDAY 22nd JULY 2020 at
REMOTE MEETING**

MINUTES

PRESENT Councillors; Stevens (Chair), Bampton Smith, Boggis, Cammack, Courtney, Fenton, Fraser, Guilfoyle, Harvey, Hodgins, Hoyle, Needham, Patient, Stow, Wood and Young

Also present: Town Clerk – Jason Boom
Administrator – Rebekah Cox

37. PUBLIC QUESTION TIME.

No questions were asked of the council.

38. APOLOGIES FOR ABSENCE.

Apologies were received from Councillor Freeth and Emma Green

39. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Boggis for item 4.b. as a neighbour and chair of school governors.
Cllr Patient for item 4.b. as a school governor.

40. PLANNING APPLICATIONS

- a. **Application 20/20122/TPO** at Longstaff Court, Bankfoot, Hebden Bridge for Management of trees (including pruning and removal)(Tree Preservation Order).(West End)

It was moved by Cllr Patient

Seconded by Cllr Fenton and

RESOLVED: NO OBJECTION with a caveat that trees 1, 8 & 9 are removed due to being dangerous and diseased and remaining trees are crown lifted and pruned where necessary.

- b. **Application 20/00433/HSE** at 6 Clarendon Street, Mytholmroyd, Hebden Bridge, HX7 5DG for Two storey side extension (Caldene).

It was moved by Cllr Boggis

Seconded by Cllr Patient and

RESOLVED: NO OBJECTION

- c. **Application 20/00668/COU** at 13 Albert Street, Hebden Bridge, HX7 8AH for Change of use of former Lloyds Bank (A2 Use) to Restaurant/Bar (A3 and A4 Use) (Fairfield).

It was moved by Cllr Stow

Seconded by Cllr Wood and

RESOLVED: RECOMMEND REFUSAL due to noise nuisance to residents in upper level of building and lack of a flood alleviation assessment and report.

- d. **Application 20/00624/FUL** at Wadsworth Royd Barn, Raw Lane, Mytholmroyd, HX7 5RF for Construction of detached garage / store and detached timber garden room. Re-alignment of existing driveway and associated alterations to levels and change of use of land to extend existing domestic curtilage. Alterations to existing to form bi-folding doors. Installation of a rooflight (retrospective) (Birchcliffe).
It was moved by Cllr Stow
Seconded by Cllr Needham and
RESOLVED: RECOMMEND REFUSAL due to the proposals close proximity to a listed building it was felt that it did not complement the nearby structure. The tarmac as proposed should be replaced with a road covering that is porous.
- e. **Application 20/20131/TPO** at 53-55 Royd Terrace, Hebden Bridge, HX7 7BT for Fell two trees and prune two trees (Tree Preservation Order) (West End).
It was moved by Cllr Harvey
Seconded by Cllr Patient and
RESOLVED: NO OBJECTION
- f. **Application 20/06009/EIA** at Land Adjacent Old Bridge, Old Gate, Hebden Bridge for Hebden Bridge flood alleviation scheme request for a Scoping Opinion of the Environmental Impact Assessment (West End).
Noted that this application is for information only

Applications dealt with under delegation from Full Council.

- Application 20/20127/TPO at Noahdale, 4 Colden Close, Hebden Bridge, HX7 6DY for Prune trees.

It was moved by Cllr Stevens
Seconded by Cllr Young and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at CMBC

41. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Young
Seconded by Cllr Patient and
RESOLVED: To note the information.

42. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Young
Seconded by Cllr Fenton and
RESOLVED: To note the information

- 43. ANNUAL GOVERNANCE STATEMENT**
It was moved by Cllr Young
Seconded by Cllr Wood and
RESOLVED: To approve the Annual Governance Statement for the Financial Year 2019/20 – Section 1 of Annual Return paragraphs 1 to 9.
- 44. ANNUAL RETURN**
It was moved by Cllr Young
Seconded by Cllr Wood and
RESOLVED: To approve the Statement of Accounts for the financial year 2019/20 as set out in Section 2 of the Annual Return.
- 45. AUDIT REPORT**
It was moved by Cllr Young
Seconded by Cllr Needham and
RESOLVED: To accept the report from Yorkshire Internal Audit.
- Cllr Needham gave thanks to Town Clerk for work towards audit.
- 46. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**
It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: To note items of information and to authorise payments totalling £11,929.74.
- 47. HRTC STATEMENT OF ACCOUNT**
It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: To accept the Statement of Account up to end of June 2020.
- 48. HBPH STATEMENT OF ACCOUNT**
It was moved by Cllr Young
Seconded by Cllr Courtney and
RESOLVED: To accept the Statement of Account up to end of June 2020.
- 49. REVISED MEETING DATES**
It was moved by Cllr Young
Seconded by Cllr Courtney and
RESOLVED: To adopt revised meeting dates as proposed by the Town Clerk.
- The Town Clerk was asked by the Mayor to confirm the opening of, and capacity of Hebden Bridge Town Hall meeting rooms.
- The Mayor asked members for expressions of interest in joining the Working Group for an Age Friendly Community.

50. ELECTION OF COMMITTEE CHAIRS

It was moved by Cllr Needham

Seconded by Cllr Young and

RESOLVED: To accept revisions to committee membership and to elect Chairs of the HRTC Committees as follows:

Climate Emergency - Cllr Harvey

Community Funding - Cllr Fenton

Environments & Allotments - Cllr Young

Events & Festive Lights - Cllr Wood

Staffing - Cllr Needham

Strategy & Review - Cllr Stevens

51. REQUEST FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

- a) Calder Valley Search & Rescue Light Weight Waterproof PPE
£3,910.50

It was **proposed** by Cllr Fenton

Seconded by Cllr Patient

RESOLVED: to award £3910.50 which would include the display of a HRTC logo. Thanks were expressed for this groups outstanding work.

52. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- a) SLCC Letter to Robert Jenrick MP
b) YLCA Face to Face Council Meetings
c) Blackshaw Parish Council Dangerous Cycling on Footpaths
d) Charlotte Cliff Calder Holmes Park
e) Lesley Mackay Planning App 20/00519/FUL Canal Works,
Hebden Bridge.
f) YLCA White Rose Update – 3.7.20

In respect of:

- c) To write to Blackshaw PC offering our support.
d) The Mayor confirmed plans to meet with Charlotte in August to promote an anti-litter campaign.
e) Confirm that the planning application and the matter of funding were different issues and as the Town Council were not the body awarding the we are unable to seek their repayment.
f) The Town Clerk encouraged Councillors to take advantage of training opportunities.

53. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Stow

Seconded by Cllr Young and

RESOLVED: To note the activities of the Mayor.

The Mayor reported that at the Mayors for Peace zoom meeting it was announced that the Hiroshima and Nagasaki Day would not be going ahead as in previous years due to social distancing restrictions.

To mark the 75 years it had been suggested that ginkgo tree seeds be planted with the Town Mayor requesting the seeds. The Mayor would also encourage Calderdale to do the same.

54. MINUTES OF THE TOWN COUNCIL held 1st July 2020

It was moved by Cllr Young

Seconded by Cllr Courtney and

RESOLVED: To approve the minutes as a correct record.

55. HRTC - THE NEXT TWELVE MONTHS & BEYOND.

The Town Mayor introduced the discussion with initial proposals.

Cllr Stevens confirmed that the wording should read **clarifying** policy for community funding.

It was moved by Cllr Young

Seconded by Cllr Needham and

RESOLVED: To refer to Strategy & Review to consider and report back to Full Council with developed proposals.

56. REPRESENTATIVES TO OUTSIDE BODIES

Cllr Courtney reported on a meeting of the Hebden Bridge & Mytholmroyd Town Board which reviewed the position of the body and considered how its role would be developed.

The Town Clerk confirmed that Disability Access Forum minutes would be circulated at the next meeting.

Meeting closed at 9.05pm

Payment and Receipt Schedule
 Full Council
 22nd July 2020

Hebden Royd Town Council
 Accounts to be Paid

Ite m no:	Payee	Details	Amount	Cost Centre	Paymen t Method
a	Dring Tech	IT Support (Apr, May, June)	648.00	IT Support	BACS
b	DA & FR Gibbon	Hanging Basket watering	720.00	Env & All	BACS
c	DA & FR Gibbon	Hanging Basket Install	480.00	Env & All	BACS
d	EPS	Platform Hire	182.16	Env & All	BACS
e	Gardenius	Hanging Baskets	5,284.80	Env & All	BACS
f	Pennine Pens	Website	400.00	Office	BACS
g	P & D Builders	Allotment Works	265.00	Env & All	BACS
h	Carolyne Warren	Accounts Support	157.50	Accounts Support	BACS
I	Yorks Internal Audit	Annual Audit	315.00	Audit	BACS
			<u>8,452.46</u>		

Hebden Bridge Picture House

Ite m no:	Payee	Details	Amount	Cost Centre	Paymen t Method
	Accounts to be Paid				
a	ISS	Building Drying (VAT Only)	2,847.28		BACS
b	Calderdale Sewer Services	Drainage Clearance	300.00	Build Man	BACS
c	Calder Valley Security	Alarm Panel Replacement	330.00	Build Man	BACS
			<u>3,477.28</u>		

Authorised by

Councillor	Councillor	Clerk
		Date